

**Community Involvement Advisory Council  
Smyrna Area Rest Stop Conference Room  
October 15, 2013  
9:30 a.m. to 11:30 a.m.**

**AGENDA**

- I. Meeting Called to Order**
- II. Meeting Protocol Review**
- III. Review/Approval of Meeting Notes**
  - June 18, 2013
  - September 17, 2013
- IV. Community Environmental Project Fund**
  - A. Total Funding Availability
    - 1. Review 2014 Penalty Spreadsheet
    - 2. Discuss administrative reserve availability as state-wide unrestricted funding
  - B. Tax Exempt Eligibility Criteria
    - 1. Fiscal Sponsor alternative:
      - Application submission via fiscal sponsor with accompanying documentation:
      - Completed Board approved fiscal sponsor agreement
      - Minutes documenting Board of Directors approval
      - Defined role of Fiscal Sponsor
      - Fiscal sponsor tax exempt documentation
      - Project budget
      - Fiscal sponsor budget
      - Fiscal sponsor financial report requirement
  - C. CEPF Application
  - D. CEPF Timeline
- V. CIAC Community Participation**
  - A. Allen Harim/Pinnacle Vlastic Pickle Plant Processing Plant - Tim Ratsep
  - B. South Wilmington Peninsula Composting Odor issue
- VI. Open Forum**