

Community
Environmental
Project Fund
Application

2012

All of the attachments referenced in this document can also be found at
<http://www.dnrec.delaware.gov/ciac/Pages//CIAC.aspx>

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About the Community Environmental Project Fund

“The Community Environmental Penalty Fund (CEPF or “Fund”) was established in 2004 by House Bill 192 (HB 192, Attachment 1). The Fund consists of 25 percent of all penalty monies collected by the Department of Natural Resources and Environmental Control (DNREC) after the effective date of the Act (February 3, 2004). Monies from the Fund are available for Community Environmental Projects (“projects”). The Fund is administered by DNREC.”

Per HB 192 the Fund shall be expended on projects in the same community where the infraction(s) or violation(s) occurred that resulted in the civil or administrative penalty. (See Attachment A.)

Funding Eligibility Criteria

The CEPF provides funding to environmental projects that are undertaken for the purposes of:

- 1. Pollution Mitigation** – Projects should affect elimination, minimize or abate pollution or improve conditions within the environment in order to eliminate or minimize risks to human health.
- 2. Environmental Enhancement** – Projects must be designed to enhance natural resources for the purposes of improving indigenous habitats or the recreational opportunities of the citizens of Delaware are also eligible.
- 3. Proximity to Violation** - Projects must benefit the same community where the infraction(s) or violation(s) occurred and that resulted in a civil or administrative penalty.
- 4. Tax-Exempt Status** - The Department has established that the organizations eligible to receive CEPF funding must have tax-exempt, 501C (3) status or have a tax-exempt fiscal sponsor.

House Bill 197 was passed in 2011. It strengthened the geographic proximity requirement for CEPF funding by amending the eligibility for penalty funds to the same airshed or watershed (drainage basin) where the infraction(s) or the violation(s) occurred:

Per HB 197 “The Secretary, after consultation with the Community Involvement Advisory Council, shall give priority to Community Environmental Projects which benefit communities that are most impacted by specific infraction(s) or violation(s). Specifically, the Secretary, at his or her discretion, shall determine whether a proposed Project is located within the watershed or airshed adversely affected by a violation or infraction as part of the evaluation process. The Secretary shall ensure that records identify the location of each civil or administrative penalty.” (See Attachment B.)

An airshed can be compared to a watershed. When we talk of a watershed, we mean a geographic area where rivers, streams and run-off flow into a specific body of water. By comparison, an airshed is a geographic area where air pollutants from sources "upstream" or across the region, flow and are present in the air.

The Chesapeake Bay Airshed encompasses the entire state of Delaware and includes the states of ; Maryland, Virginia, West Virginia, Ohio, Kentucky and Michigan. Air from these states flows into Delaware and creates significantly more pollution than is generated by our own vehicles, power plants, and industrial sources. The pollutants that flow here from throughout the Chesapeake Bay Airshed can actually double the pollution from our own local sources. Both air and land-based pollution affects the

quality of water in our watersheds. The pollutants washed out of the air by rain, especially oxides of nitrogen, create environmental problems in our four major watersheds or drainage basins; the Piedmont, Delaware Bay, Chesapeake Bay, and Inland Bays/Atlantic Ocean Basin.

HB197 directs the Secretary to give priority to Community Environmental Projects that benefit communities that are directly impacted by violations of environmental laws or regulations. The multi-state geographic scope of the Chesapeake Bay Airshed is too large, so the Watershed/Drainage Basin has been determined to be the most practical measure to establish direct impact on a community. The legislation empowers the Secretary with the discretion to consider the transient nature of pollution and other factors when determining the eligibility of violations for project funding state-wide.

There is a total of \$325, 645.91 available for 2012 CEPF projects. The violations available for funding are listed in **Attachment C**.

CEPF Capacity-Building Support

CEPF funding can be used to strengthen the organizational and technical abilities of groups to implement CEPF projects. There are two types of capacity-building CEPF Projects:

1. **Collaborative Problem-Solving Partnerships** - Applicants form multi-stakeholder partnerships to address an environmental and/public health issue.
2. **Community-Focused Research and Training:**
 - A. Organizations can contract with a technical assistance provider to assess or monitor environmental pollution. Or;
 - B. Contract with a technical assistance provider to provide training to increase the knowledge or understanding of an environmental problem.

Capacity-building projects must meet the standard eligibility criteria for CEPF funding mentioned above; Pollution Mitigation, Environmental Enhancement and Tax-Exempt Status. Applicants must complete the additional Collaborative Problem-Solving Partnership Information Form (Attachment D.) or Technical assistance Provider Information Form (Attachment E.)

The Online CEPF Penalty Deposit Spreadsheet

The DNREC Office of Information Technology has developed a user-friendly Global Information System (GIS) mapping tool to comply with HB 197. CEPF applicants can use the Online Penalty Deposit Spreadsheet to determine the Watershed/Drainage Basin location of their specific project. It provides the following information for CEPF applicants:

- **Order Number** - Provides the Notice of the Administrative or Civil Penalty Assessment. It describes the nature and location of the violation.
- **Drainage Basin** - Identifies the Drainage Basin in which the violation occurred
- **Violation Type** - Provides the media in which the violation occurred, e.g.: Air, Water, Hazardous Waste, Sediment and Stormwater.
- **Information** - Identifies the company upon which the Administrative or Civil Penalty was levied
- **Location** - Address of the violation.
- **Distance** - Distance from the violation to the location of your project. The total distance from all of the violations to your project location will be a factor in the selection of funded projects.
- **Revenue** - The total amount of money made available to the CEPF, or the balance of funding remaining from allocations to previously funded projects.

Penalty Spreadsheet Instructions

The Online Penalty Deposits Spreadsheet is easy to use:

1. Enter the address of your project location, in any format, in the box provided.
2. Click on “Locate Address.”
3. Click on “Legend” to open the color-coded map to identify the Drainage Basin in which your project is located. The location will also appear in a window beneath the “Get Sites” button.
4. Click on “Get Sites”. The Penalty Deposit Spreadsheet opens to reveal all of the information that you will need to determine the Penalty Funds for which your project is eligible.
5. Select the violations that you will claim as Revenue for your project.
6. Complete the chart provided in the Application Cover Sheet.

Order Number	Drainage Basin	Violation Type	Information	Location	Distance	Revenue
Total Distance						
Total Revenue						

Funding Guidelines

Eligibility Requirements

1. **Pollution Mitigation** - Projects should affect elimination, minimize or abate pollution or improve conditions within the environment in order to eliminate or minimize risks to human health.
2. **Environmental Enhancement** - Projects designed to enhance natural resources for the purposes of improving indigenous habitats or the recreational opportunities of the citizens of Delaware are also eligible.
3. **Proximity to Violation** - Projects must benefit the same community where the infraction(s) or violation(s) occurred and that resulted in a civil or administrative penalty.
4. **Tax-Exempt Status** - The Department has established that the organizations eligible to receive CEPF funding must have tax-exempt, 501C (3) status or have a fiscal sponsor that is tax-exempt.

Funding Criteria

1. **DNREC Project Sponsor** - Each project that is approved for funding must have a DNREC Project Sponsor.
2. **Matching Funds** - Must provide a 25% match in funding, volunteer services, or donated supplies.
3. **Reporting and Record-Keeping** - Must have completed all reports from previous CEPF funding. Failure to submit reports will disqualify organizations from future funding.
4. **25% Limit** - Salaries and administrative costs limited to 25% of the total project budget.
5. **State of Delaware Purchasing Procedures and Bidding Thresholds:**
 - A. **Material and Non-Professional Services**
 - Less than \$10,000 - Open Market Purchase
 - \$10,000 - \$24,999 - 3 Written Quotes
 - \$25,000 and over - Formal Bid
 - B. **Public Works**
 - Less than \$25,000 - Open Market Purchase
 - \$25,000 - \$49,999 - 3 Letter Bids
 - \$25,000 - \$49,999 - 3 Letter Bids
 - \$50,000 and over - Formal Bid
 - C. **Professional Services**
 - Less than \$50,000 - Open Market
 - \$50,000 and over - Formal RFP Process

Submission Instructions

- 1. Deadline:** Friday March 16, 2012 by 4:30 PM on the day of the deadline. Submit to:
Attention: Gail Henderson, CIAC Administrative Support
Office of the Secretary
Department of Natural Resources and Environmental Control
89 Kings Highway
Dover, DE 19901
(302) 739-9000
Gail.Henderson@state.de.us

- 2. Grant Application Cover Sheet**

- 3. Attachments:**

- IRS Determination Letter
 - Itemized organizational budget for the current fiscal year
 - Audited financial statements or IRS form 990
 - Fiscal sponsor agreement, if applicable
 - Grant In Aid Financial statements, if applicable
 - List of the 3 largest funders during the last fiscal year
 - Annual report or summary of the last year's activities
 - Current board list and affiliations
 - Description of key staff and leadership
- 4. Letters of Agreement** - From all collaborating organizations
 - 5. Report on previous CEPF Funding**
 - 6. Complete Application** - No exceptions

The CEPF Application

A. Cover Sheet

NAME / TITLE of the person responsible for project implementation and project reports:		
Address:		
City:	State:	Zip:
Phone:	Fax:	Email:

Project Information

1. Briefly describe your organization's mission, history, and environmental activities in the space provided.

2. What is the nature of your project?

Environmental Enhancement Pollution Mitigation Recreational Opportunities

Collaborative Partnership Technical Assistance Planning Training

3. Please provide a brief description of your project in the space provided.

A. Project start date: _____ B. Project completion date: _____

4. What is the total cost of your project? _____
 A. How will you attain the required 25% match?

5. Please specify the penalties that you are claiming for your project from the penalty spreadsheet.

Order Number	Drainage Basin	Violation Type	Information	Location	Distance	Revenue
Total Distance						
Total Revenue						

6. Please identify your DNREC Project Sponsor. Contact the DNREC Community Ombudsman, if you need assistance at 302-739-9000.

- A. Name: _____
 B. DNREC Division: _____

Organizational Information

7. Are you a tax exempt organization? Please attach the organization's IRS determination letter.

- A. Yes No
 B. 501C 3 501C 4 Other _____

8. If your organization is not tax exempt, please identify the organization serving as your fiscal sponsor:

9. Please attach the organization's IRS determination letter and a Fiscal Sponsor Agreement.

10. Please attach a signed letter or document authorizing your application for Community Environmental Project Funds.

11. Amount of your current organizational budget: \$_____

12. Percentage of each funding source:

____ Foundation ____ Government ____ Corporate ____ Member Dues

____ Fundraising Events ____ Donors ____ Other, Please Identify:

12. Tell us about your board and staff:

	Total Number	Full Time	Part Time
Staff			
Board of Directors			
Project Committee			
Project Volunteers			

B. Project Narrative

Please limit your response to the following to 5 pages.

1. Project Title.
2. Please give a brief history of your organization, including why it started, recent activities and accomplishments.
3. Describe the structure of your project team, including staff, board, committees, membership, etc. Explain what groups or individuals are responsible for planning, making decisions and for carrying out the proposed work.
4. What is the environmental issue that your organization is going to address? How does it affect your community? What has your organization identified as the cause of the problem?
5. What is the community and the population that is most affected by the problem. Please identify the drainage basin and geographic boundaries of the community as you define it. Please provide a demographic description of the population (s) most affected.
6. Describe the strategy or approach of your organization to address the problem. Is this a new or innovative approach to addressing the problem? How will this approach address the cause of the problem?
7. Describe how the work will be evaluated.
8. What is your organization's fundraising plan for this project? What other sources of funding have you identified to complete or sustain the project?
9. Start date/End date?
10. Please identify your DNREC Division Sponsor.
11. Please enclose the required attachments:
 - IRS Determination Letter
 - Itemized organizational budget for the current fiscal year
 - Audited financial statements or IRS form 990
 - Fiscal sponsor agreement, if applicable
 - Grant In Aid Financial statements, if applicable
 - List of 3 largest funders during the last fiscal year
 - Annual report or summary of the last year's activities
 - Current board list and affiliations
 - Description of key staff and leadership

C. Project Budget

Project Income/Revenue	Committed	Pending
1. Community Environmental Penalty Fund		
2. Foundation Support		
3. Federal, State or Local Grants		
4. Corporate Support		
5. Membership Dues/Individual Donations		
6. Program/Service Fees		
7. In – Kind Support		
8. Other Sources (please describe)		
9. Total Income/Revenue		

Project Expenses	Total Expenses	Expenses Covered by Requested Grant
10. Professional Fees (Contract, Consultant)		
11. Staff		
12. Supplies (Consumable)		
13. Telephone		
14. Meetings/Conferences		
15. Training		
16. Evaluation		
17. Equipment Rental		
18. Miscellaneous Expenses		
19. Total Expenses		

Budget Detail Worksheet

20. Professional Fees – Describe the rate of pay for the professional fees or contract. Attach a copy of your proposed or completed contract.	
TOTAL	

22. Staff – Identify each staff person involved in the project by hours and rate of pay. Please attach a description of their responsibilities for the project .		
Name/Position	Hours/Rate of Pay	TOTAL
TOTAL		

21. Consumable Supplies. These include items consumed by use during the course of the project. There are three types of supplies which might appear in your budget: 1. Office supplies. For example, pens, stationary, computer supplies, paper clips etc. 2. Copying Supplies 3. Project-related supplies

List Items	Describe use	Computation	TOTAL
TOTAL			

23. Equipment Lease/Rental. Explain how the equipment is necessary for the success of the project.

List Items	Describe Use	Computation	TOTAL
TOTAL			

Attachment A
HB 192



SPONSOR: Rep. Lavelle & Rep. Smith
& Rep. D. Ennis & Rep. Valihura & Sen.
Henry & Sen. Cloutier; Reps. Booth,
Buckworth, George, Hudson; Sens. Amick,
Connor, Peterson, Simpson

HOUSE OF REPRESENTATIVES

142nd GENERAL ASSEMBLY

HOUSE BILL NO. 192
AS AMENDED BY HOUSE
AMENDMENT NO. 1

AN ACT TO AMEND TITLE 7 OF THE DELAWARE CODE ESTABLISHING A COMMUNITY ENVIRONMENTAL FUND.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

Section 1. Amend § 6005, Title 7 of the Delaware Code, by inserting the phrase "75 percent of" between the words "or" and "civil" as they appear in subsection (d) thereof.

Section 2. Amend Chapter 60, Title 7 of the Delaware Code, by inserting therein a new § 6041 as follows:

"§ 6041. Civil and Administrative Penalties; Community Environmental Project Fund.

(a) There is hereby established a Community Environmental Project Fund, referred to herein as the "Fund".

The Fund shall be held as a separate account within the Department and may be invested by the State Treasurer in securities consistent with investment policies established by the Cash Management Policy Board.

(b) The Fund shall consist of 25 percent of all civil or administrative penalties collected by the Department pursuant to §§ 4015, 6005, 6617, 7011, 7214, 7906, 9109, or 9111 of this Title. Twenty-five percent of such civil and administrative penalties are hereby appropriated to the Fund, subject to the requirements of this section.

(c) Moneys shall be expended from the Fund only for Community Environmental Projects, referred to herein as "Projects". As used herein the term "Community Environmental Project" means a project that is undertaken for the purpose of effecting pollution elimination, minimization, or abatement, or improving conditions within the environment so as to eliminate or minimize risks to human health, or enhancement of natural

resources for the purposes of improving indigenous habitats or the recreational opportunities of the citizens of Delaware. The Secretary may, by regulation, provide for further definition of such Projects.

- (d) The Fund shall be expended on Projects within the same community where the infraction(s) or violation(s) occurred that resulted in the civil or administrative penalty. The determination of whether a proposed Project is within the community where an infraction or violation occurred shall be determined in the reasonable discretion of the Secretary, after consultation with the Community Involvement Advisory Board established under § 8016A of Title 29. No provision of this section shall be construed to require the Department to expend funds from the Fund in the absence of a suitable Project within the community where the violation or infraction occurred. The Secretary may also determine that the requirements of this subsection cannot practicably be met with respect to expenditures from the Fund associated with a penalty from a facility or location because such amount is insufficient or too large to be an appropriate expenditure. The expenditure of funds required under this subsection may be waived by the Secretary, with the concurrence of the Budget Director and Comptroller General.
- (e) In the event that the requirements of this § conflict with applicable federal or State of Delaware requirements pertaining to the establishment and collection of penalties or other assessments by the Department, such requirements shall take precedence over the conflicting requirements of this §.
- (f) The Department shall submit quarterly reports on the progress of the expenditures and/or projects conducted with the Community Environmental Project Fund to the Governor and members of the General Assembly. All of the expenditures made by or on behalf of the Fund, together with an explanation the process utilized for selecting and prioritizing Projects, shall be reported annually to the Joint Finance Committee in the Department's budget presentation."

Section 3. This Act is effective upon its enactment into law. This Act shall not apply to funds collected prior to its effective date.

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Sponsor: Lavelle
 Introduced on: 06/04/2003
 Title: AN ACT TO AMEND TITLE 7 OF THE DELAWARE CODE ESTABLISHING A COMMUNITY ENVIRONMENTAL FUND.
 Synopsis: The Community Environmental Project Fund is in addition to the Penalty Fund Account within the Department of Natural Resources and Environmental Control. The new Fund will consist of 25% of the civil and administrative penalties collected by DNREC, pursuant to its general enforcement authority, as well as specific statutory authority relating to sediment and erosion control, wetlands protection, coastal zone protection, chronic violators, and hazardous substance clean-up. This Act requires that all moneys within the new Fund to be applied to Community Environmental Projects, in the same community as where the violation occurred.
 Cosponsors: & Rep. D. Ennis & Rep. Valihura & Sen. McDowell & Sen. Henry & Sen. Cloutier; Reps. Booth, Buckworth, George, Hudson; Sens. Amick, Connor, Peterson, Simpson
 Current Status: Signed On 06/11/04
 Chapter: 74:203 Fiscal Note: Not Required
 Effective Date: 02/03/2004
 Full text of Legislation: (in HTML format) Legis.html
 Full text of Legislation: Legis.Doc (You need Microsoft Word to open this document)
 (in HTML format)
 Amendments: HA 1 to HB 192-----:J
 Committee Reports: House Committee Report 06/04/03 F=1 M=5 U=O----;f.]
 Senate Committee report 06/26/03 02:45 pm F=O M=3 U=O----->ll
 Voting Reports: House vote: ()Passed 6/12/2003 6:16:48 PM----->(1
 Senate vote:() Passed 11/29/2004 4:37:03 PM-----:f]
 Engrossed Version: Engrossment----- J

Actions History:

Jan 29. 2004- Passed by Senate
 JCJn 29. 2004- Lifter! From Te1hln in SfmCJtP
 JCJn 28. 2004- Let1rl On Te1hln in SPn;lt
 Jun 26.2003- RPPortnd Out nf Committee (NATIJRAm snIJCFS?. ENVIRONMENTALCONTROL) with 3
 On Its Merits
 Jun 17. 2003- Ass1qneCJ tn NCJturCJl Resnuru:s?. f_nv11rmrn:ntr1l r:nntrol r;nmmittr:0 1n Sr:ne1tr:
 Jun 12. 2003 - P<1ssod by House of RPPrr;sr:ntr1t1vns
 Jun 12. 2003- Amendment HA 1 pe1ssed
 Jun 11. 2003- Amencimnt HA 1 introrllJr:erl CJnrl FICJr:nrl lV1th Rill
 Jun 04, 2003- Reported Out of Cmnm1\PP (NATUF1AI Rf::SOLJRCES & ENVIRONMENTAL MANAGEMENT)
 with 1 FCJvorCJhr:. 5 On Its Merits
 Jun 04. 2003- Introclur:Pri e1nrl AsSl(JnPrl to NCJtwCJl Rr:sm rr:ns?. Env1rnnmr:nteJl MCJnCJqPmPnt Committee in
 Hour:

Attachment B.
HB197



SEP 14 2011

78 193

SPONSOR: Rep. Longhurst & Sen. McBride
Reps. Lavelle, Mitchell, Schwartzkopf, Walker, J. Johnson,
D.E. Williams; Sens. Connor, Sokola

HOUSE OF REPRESENTATIVES

146th GENERAL ASSEMBLY

HOUSE BILL NO. 197
AS AMENDED BY SENATE
AMENDMENT NO. I

AN ACT TO AMEND TITLE 7 OF THE DELAWARE CODE RELATING TO THE COMMUNITY ENVIRONMENTAL PROJECT FUND.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF DELAWARE:

Section I. Amend § 6042(d), Title 7 of the Delaware Code by deleting the first two sentences in subsection (d) in their entirety and substituting in lieu thereof the following:

"(d) The Secretary, after consultation with the Community Involvement Advisory Council, shall give priority to Community Environmental Projects which benefit communities that are most impacted by specific infraction(s) or violation(s). Specifically, the Secretary, at his or her discretion, shall determine whether a proposed Project is located within the watershed or airshed adversely affected by a violation or infraction as part of the evaluation process. The Secretary shall ensure that records identify the location of each civil or administrative penalty."

Attachment C.
CEPF Penalty Deposit Spreadsheet

2012 Community Environmental Project Fund Penalty Deposits

NEW CASTLE COUNTY								
DATE	ORDER NUMBER	INFORMATION	Drainage Basin	Violation Type	MUNICIPALITY	LOCATION	DRAINAGE BASIN	REVENUE
5/28/2008	2008-A-0017	Coatings Inc. Balance of claim on original \$25	Piedmont	Air Violation	Wilmington	30 Commerce St. Wilmington DE 19801		\$ 17.22
11/24/2009	2009-A-0019	Premcor Refining. Balance of 2011 Claims on original \$62,500 Air Violation.	Delaware Bay	Air Violation	Delaware City	4550 Wrangle Hill Road, Delaware City, DE 19706		\$ 20,243.63
9/25/2009	2007-A-0025	Premcor Refining	Delaware Bay	Air Violation	Delaware City	4550 Wrangle Hill Road, Delaware City, DE 19706		\$ 3,000.00
4/1/2010	2009-A-0035	Stoltz Management Operation of a generator produces NOx SOx in quantities that require a permit	Piedmont	Air Violation	Wilmington	20 Montchanin RD Wilmington, DE 19807		\$ 2,693.75
5/27/2010	C.A. No. 05-433 GMS	Formosa Plastics	Delaware Bay	Air, Hazardous Waste Violations	Delaware City	780 Schoolhouse Road, Delaware City, Delaware 19720		\$ 125.00
6/30/2010	Administrative Order	Premcor Refining. Balance of 2011 claims on	Delaware Bay	Hazardous Waste, Air, Water	Delaware City	4550 Wrangle Hill Road, Delaware City, DE 19706		\$ 223,721.00
9/30/2010	2010-A-0026	IKO Production. Balance of 2011 Claim on ori	Piedmont	Air Violation	Wilmington	120 Hay Road, Wilmington, DE 19809		\$ 1,483.45
10/20/2010	2010-AW-0031	Dassault Falcoln	Delaware Bay	Hazardous Waste	New Castle	191 N. DuPont, Highway, New Castle, DE 19720		\$ 7,500.00
5/6/2011	C.A. No. 05-433 GMS	Formosa Plastics	Delaware Bay	Air, Water Hazardous Waste	Delaware City	780 Schoolhouse Road, Delaware City, Delaware		\$ 1,593.75
8/25/2011	2011-A-0015	Siemens Healthcare Diagnostics	Piedmont	Air Violation	Newark	500 GBC Drive, Bldg. 503, Newark, DE 19702		\$ 2,101.25
9/2/2011	2010-A-0036	Southgate Concrete Company	Piedmont	Air Violation	New Castle	1526 Matassino Road, New Castle DE 19720		\$ 1,283.75
New Castle County Total								\$ 263,762.80
KENT COUNTY								
DATE	ORDER NUMBER	INFORMATION	Drainage Basin	TYPE of VIOLATION		LOCATION		REVENUE
3/13/2008	2008-A-0045	Waste Associates	Delaware Bay	Solid Waste	Little Creek	836 Postels Comer RD, Little Creek DE 19961		\$ 2,625.00
7/29/2008	2008-A-0027	Hanover Foods Corporation	Delaware Bay	Air Violations	Clayton	40 W. Duck Creek Rd., Clayton DE 19938		\$ 2,500.00
1/9/2009	200(7)8-S-0003	Capano Homes/Capson of Brandywine, Inc.	Delaware Bay	Sediment and Stormwater constru	Smyrna	3 Mischief Lane, Smyrna DE 19977		\$ 6,249.98
4/15/2010	2008-S-0062	Hunt Building Company	Delaware Bay	Sediment and Stormwater constru	Dover	3351 Hawthorne Dr. Dover, DE 19901		\$ 12,500.00
6/15/2009	2009-A-0017	Platex Products	Delaware Bay	Hazardous Waste	Dover	50 N. DuPont Hwy, Dover, DE 19901		\$ 2,500.00
Kent County Total								\$ 26,374.98
SUSSEX COUNTY								
DATE	ORDER NUMBER	INFORMATION	Drainage Basin	TYPE of VIOLATION		LOCATION		REVENUE
3/16/2004	2004-W-0008	Tilcon DE Inc. Balance of original \$2125.00 A	Chesapeake Bay	Air Violation	Seaford	22316 Coverdale Rd, Seaford DE 19973		\$ 10.63
4/30/2004	2004-A-0015	Coastal Coating	Delaware Bay	Air Violation	Milford	639 S. Marshall St. Milford DE 19963		\$ 1,250.00
10/25/2005	2005-A-0041	Eastern Shore Natural Gas Company	Chesapeake Bay	Operating w/o permit	Bridgeville	17305 Black Cherry Dr. Bridgeville DE, 19933		\$ 2,125.00
1/10/2006	2005-A-0014	D & B Products	Inland Bays/Atlantic Ocean	Air Violation	Georgetown	21493 Cedar Creek Ave. Georgetown, DE 19947		\$ 625.00
2/26/2007	2006-A-0028	P & A LLC Settlement Agreement	Chesapeake Bay	Air Violation	Delmar	36393 Sussex Highway Delmar, DE 19940		\$ 1,312.50
5/5/2008	2008-A-0008	P&A LLC	Chesapeake Bay	Air Violation	Delmar	36393 Sussex Highway Delmar, DE 19940		\$ 1,000.00
7/16/2008	2007-S-0039	Lenscraft LLC	Inland Bays/Atlantic Ocean	Sediment & Stormwater construct	Millsboro	24915 Godwin School Road, Millsboro, DE 19966		\$ 2,500.00
2/23/2009	2007-A-0017 (Amend	Milford Properties	Delaware Bay	Violation	Milford	19487 Cedar Branch Rd., Milford, DE 19963		\$ 4,350.00
5/12/2009	2009-A-0011	Baltimore Aircoil Propane leak violations	Delaware Bay	Air Violation	Milford	Milford 1162 Holly Hill RD Milford DE 19963		\$ 3,750.00
11/9/2010	C.A. No. 07C-02-283F	NRG Power Marketing	Inland Bays/Atlantic Ocean	Multi-pollutant Regulation	Millsboro	29301 Power Plant Rd, Millsboro DE 19939		\$ 12,000.00
3/30/2011	2010-W-0044	Blessings Greenhouses Inc	Delaware Bay	Water Violations	Milford	9372 Draper Road, Milford, DE 19963		\$ 1,885.00
10/25/2011	2011-A-0037	Orient Corporation of America	Delaware Bay	Air Violation. Exceeded Title V em	Milford	111 Park Ave. Milford DE 19963		\$ 4,700.00
Sussex County Total								\$ 35,508.13
Total Penaly Funds Available								\$ 325,645.91

Attachment D.
Collaborative Problem-Solving Partnership Information

Collaborative Problem-Solving Partnership Information

1. Describe the environmental issue you plan to address
2. What are the environmental results that you seek?
3. Please identify the existing organizations and the organizations you plan to include in your partnership.
4. Are there other community-based organizations, state county or local government agencies or others that should be involved in this partnership? How will you reach out to involve them?
5. What are the roles and responsibilities of the each member group?
6. How will you be governed; by a formal committee, Board of Directors, or some other body?
7. How are decisions made?
8. Please attach the names of the organizations and the representatives from each organization who are committed to participate. Include their name and contact information.
9. How do you plan to evaluate your outcomes?
10. Please attach a one year timeline with goals and objectives for the development of the partnership.

Attachment E
Technical Assistance Provider Information

Technical Assistance Provider and Community-Focused Research and Training Information

A. Project Information

1. Describe the environmental issue you plan to address.
2. What are the problems you are addressing and the environmental results that you seek?
3. What is the nature of the technical assistance or training that you are requesting? Please complete the proposed schedule of technical advisor tasks and costs.
4. Describe the specific steps your group will take to share information with the rest of the community (public meetings, newsletters, websites, fact sheets or other).
5. How do you plan to evaluate your outcomes?
6. Has your organization identified a technical assistance provider? If so, please complete and attach the Technical Assistance Provider Application.

B. Technical Assistance Provider/Community-Focused Research and Training Provider Information

Name of Organization (Name, if individual):			Date:	
Address:				
City:		State:		Zip:
Phone:	Fax:	Email:		
Executive Director:				
Contact Person /Title:				

1. Names of consultants and trainers on staff:

2. Geographic area(s) served:

3. Type of Provider

- Non-profit organization
- For -profit organization
- Independent consultant
- Professional association

4. Please describe the area(s) of technical assistance you will provide:

5. Type(s) of assistance and fees:

- One-to-one consulting Fee \$_____ Per hour Per day
- Custom tailored workshops
- Public workshops
- Training
- Reports
- Other (specify)

6. Do you have a sliding scale fee? Yes No
If yes, please describe:

7. Areas of Expertise: Please note your experience in working with the following groups:

- Environmental organizations
- Community based organizations
- Business and corporations
- Individuals
- Advocacy organizations
- Government
- Organizations with budgets under \$25,000
- Organizations with budgets over \$25,000

8. Explain your experience

9. Do you have experience in working with non-English speaking groups?
10. Do you have experience in working with groups of various race and ethnicity?
11. References. Please include the name, address, current telephone number and type of assistance provided for at least two previous clients who can describe your expertise.

Organization/Address/Contact Person/Telephone/Email/Type of Assistance

	Organization/Address	Contact Person / Telephone / Email	Type of Assistance
1.			
2.			

Note: If you do not have references from at least two community-based nonprofits, please attach an explanation of how your expertise will be useful to the organization/project.

12. Attachments:

The following is required to complete your Technical Assistance Provider Application.

- Resumes, self and associates
- List of clients
- Two references
- Training or public workshop materials
- Brochure or annual report describing your services
- Sample handouts used in training