



# DELAWARE'S STATE EMERGENCY RESPONSE COMMISSION ANNUAL REPORT Fiscal Year 2007

Submitted to  
**Governor Ruth Ann Minner**



Prepared by the  
Delaware Emergency Management Agency

Note: SERC meeting dates, Bylaws, and the Annotated Code of Delaware - Emergency Planning and Community Right-To-Know are on file and available upon request from the Department of Safety and Homeland Security, Delaware Emergency Management Agency (Arthur D. Paul, Planner IV, 302-659-2253). SERC information is also available on the SERC website at <http://www.serc.delaware.gov/>

# STATE EMERGENCY RESPONSE COMMISSION

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## **Executive Summary**

The following annual report details the SERC Fiscal Year 2007 (July 1, 2006 – June 30, 2007) activities in support of the federal “Superfund Amendments and Reauthorization Act (SARA) of 1986,” Title III “Emergency Planning and Community Right-to-Know Act” (EPCRA) and Title 16, Chapter 63 of the Delaware Code. The aid and assistance of the business community, emergency responders, planners, county commissioners and state agency personnel has been instrumental in developing and maintaining Delaware’s hazardous materials emergency preparedness.

### **SARA Title III and Title 16, Chapter 63**

On October 17, 1986, President Reagan signed the Superfund Amendment and Reauthorization Act (SARA) into law. Title III of this Act (which is referred to separately as EPCRA) establishes requirements for Federal, State and local governments, and industry regarding emergency planning and community right-to-know reporting on hazardous chemicals. This legislation builds upon the Environmental Protection Agency’s (EPA’s) Chemical Emergency Preparedness Program and numerous state and local programs aimed at helping communities to meet their responsibilities concerning potential chemical emergencies.

The Act requires the governor of each state to designate a State Emergency Response Commission (SERC). On March 17, 1987, the Commission on Hazardous Materials was designated as the Delaware State Emergency Response Commission. Members of the SERC are listed in Attachment 5.

The Act has four major sections: emergency planning, emergency notification, hazardous chemical inventory reporting, and toxic chemical release reporting. The sections are interrelated in a way that unifies the emergency planning and community right-to-know provisions of SARA and Title III. An explanation of these sections follows.

#### **1. Emergency Planning**

The emergency planning sections are designed to develop state and local government emergency preparedness and response capabilities through better coordination and planning, especially at the local level.

The Act requires the establishment of Local Emergency Planning Districts and Committees. Four (4) Local Emergency Planning Districts and Committees (LEPCs) exist in Delaware and are designated as three (3) counties and the City of Wilmington.

LEPC membership includes elected county and municipal officials, police, fire, civil defense, public health professionals, environmental, hospital, and transportation officials as well as representatives of facilities, community groups, and the media.

A list of the LEPC Chairs, membership, and a summary of their Committee's activities are found at Attachment 3.

The Act also requires the LEPCs to develop hazardous materials emergency response plans. In developing a plan, the local committees evaluate available resources for preparing for and responding to a potential accident involving hazardous materials at the various sites within their jurisdiction.

The SERC is required to review the LEPC plans and make recommendations to the LEPCs on revisions that may be necessary. The SERC fulfilled this mandate and approved all plans for operational use by the LEPCs at its April 1993 meeting. In addition, a biannual review schedule of the LEPC plans was adopted.

## **2. Emergency Notification**

If a facility produces, uses, or stores one or more EPA-listed hazardous substances and there is a release that equals or exceeds the reportable quantity, the facility must immediately notify the Department of Natural Resources and Environmental Control (DNREC), the SERC, and the Community Emergency Coordinator (CEC). The notification must identify any area likely to be affected by the release.

In the Delaware Code, notification to DNREC serves as notification to the SERC. Previously, notification to the 911 Centers served as notification to the CEC. With legislation passed in 2003, however, this was changed. Notification to the CECs for the LEPCs is now fulfilled by notification to an "800" number established in 2004.

## **3. Hazardous Chemical Inventory Reporting**

There are two Community Right-to-Know reporting obligations under the requirement:

- Facilities must prepare or have available material safety data sheets (MSDSs) under the Occupational Safety and Health Administration (OSHA) hazard communications regulations and Delaware Worker Right-to-Know requirements. For chemicals on-site above certain quantities, facilities shall submit either copies of the MSDSs or a list of such substances to the SERC, the LEPC, and the local fire company that provides fire rescue service to the facility. In Delaware, these MSDSs or lists are centrally collected and distributed for the SERC through DNREC.
- Chemical inventory forms must also be submitted annually by March 1 for the preceding calendar year. The form contains chemical type, quantities, storage locations, and emergency contact information.

A Delaware Emergency and Hazardous Chemical Inventory form is used for industry's reporting purposes by the SERC Information and Technology Committee to improve facility reporting.

The form requires additional reporting elements that will further aid the first responder, community, and LEPCs. Completed forms are submitted to DNREC, Division of Air and Waste Management (DAWM), where the information is entered into a database and made available to the LEPCs, 911 Centers, and other approved users for their purposes.

Beginning with reports due March 1, 2006, a new on-line Web-based reporting system was implemented, Tier II Manager. This system allows facilities to register and report on-line through a secure web-site. Submitted data is immediately available on-line for access by approved emergency planning and response organizations. The system also allows facilities to pay reporting fees electronically on-line.

Between January and August 2007, approximately 1426 facilities reported on chemicals used/stored on site. Of these, 1203 (approximately 84%) reported on-line. Information for the remaining facilities, which reported on paper forms, was entered into the on-line system for direct access by emergency planning and response organizations.

#### **4. Toxic Chemical Release Reporting**

This section of the act requires EPA to establish an inventory of toxic chemical emissions from certain facilities. The purpose is to inform government officials and the public about releases of toxic chemicals into the environment. It also provides for assistance with research and in the development of regulations, guidelines, and standards.

The reporting requirement applies to owners and operators of manufacturing facilities that have ten or more full-time employees that are in Standard Industrial Classification (SIC) codes 20 through 39, and that manufacture, process, import 25,000 lbs., or otherwise use 10,000 lbs. of a listed toxic chemical. Subject facilities must report these emissions annually by July 1 for the preceding calendar year. Beginning with the 1998 reports due in 1999, seven additional industry categories were also added, including electric generation and bulk petroleum distribution facilities. Beginning with the 2000 calendar year reports due in 2001, substantially lower reporting thresholds were established for a number of chemicals classified as persistent, bio accumulative, toxic (PBT) chemicals. The Federal Form R, Toxic Chemical Release Inventory (TRI) Reporting Form is used. Copies are submitted to EPA and State.

For a number of years, EPA has made software available for facilities to compile their TRI reports on computer, and submit their reports on diskette. Beginning in 2006, Delaware implemented a process involving TRI reporting to EPA's Central Data Exchange (CDX). Rather than submitting disks, this process allows facilities to submit their electronic reports through the internet to EPA. EPA in turn pushes a copy of the submittal to the State, to its Exchange Network Node. With this streamlined approach, facilities only need to submit reports once to EPA. Delaware then automatically receives the reports, instead of requiring the facility to submit their reports separately to the EPA and to the state. With facilities reporting in 2007, approximately 88% reported through the CDX approach, 12 % submitted disks, and none reported on paper!

Although these reports are not emergency oriented, the data submitted is vital to analysis of situations and supports release prevention.

In Delaware, TRI submissions are directed to DNREC, Division of Air and Waste Management (DAWM). DNREC typically develops and releases an annual report for the public summarizing this TRI data. DNREC's Division of Air and Waste Management also processes public requests for facility information. The majority of the requests were for TRI data.

Other sections of this law provide for confidentiality of trade secrets and public access to all reported information from facilities and emergency response plans.

### **Facilities**

The Federal Emergency Planning and Community Right-to-Know Act (EPCRA) was passed by the United States Congress in 1986. In 1991, the State of Delaware passed its own Emergency Planning and Community Right-to-Know Act, which built upon the federal requirements and created a funding mechanism for emergency planning activities. These laws established a series of reporting requirements impacting facilities ranging from large industrial sites to small businesses. Facilities can be required to report a variety of information, ranging from chemicals used and stored at the site, to chemicals released to the environment.

### **Exercises**

An exercise program to review the capability of the staff and emergency response personnel to respond to hazardous material incidents continued. Hazardous material events are a regular part of natural and technological hazards exercise scenarios. Policy, training, and outreach efforts continue to expand in this area.

### **Training**

The State of Delaware Oil and Hazardous Substance Incident Contingency Plan (SERT) was developed to establish policy and emergency response organization for responding to a broad class of hazardous substance incidents. Safe and coordinated response requires the application of specialized techniques and organizational concepts. In general, individual organizations are responsible for tactical training in accordance with the assigned roles in the emergency organization. A state program has been developed to educate and train local and state response personnel. The program is administered by the Fire School and is structured to provide training in accordance with assigned roles in the emergency organization. All SERT responders receive Incident Management System Training.

### **Hazardous Material Decontamination Response Capability**

Delaware has three Hazardous Material Decontamination Response Teams. The teams are made up of a combination of agencies: Delaware's Department of Natural Resources, Volunteer/Career Fire Companies and EMS. All of the response teams are provided with the training and equipment necessary to provide specialized HazMat decontamination response to locations throughout the State. Each team is equipped with a state of the art decon trailer and tow vehicle, which contains specialized equipment for decontamination and containment.

New Castle County has an Industrial Hazardous Material Response Alliance (NCC-IHMRA), which was formed in cooperation with the County and local industry HazMat response teams. The Alliance consist of approximately 60 volunteers; mostly industry experts, but some members are sponsored by local fire departments. Furthermore, the City of Wilmington has a standing contract with HMHTTC Response Incorporated, a private sector HazMat response company.

### **Revenues**

The Commission collected approximately \$285,620.00 in the spring of 2007. After reimbursements to facilities for reporting errors, the net amount collected was \$284,940.00 (as of approximately the end of June). Monies in the fund and the interest it accrues is appropriated annually. The fiscal year 2007 financial status is reflected in Attachment 4.

### **Operation and Administration of the Commission**

The Delaware SERC instituted bylaws to improve its operation. Regularly scheduled meetings and the establishment of standing committees are some highlights of the bylaws adopted by the Commission. The Standing Committees' members, functions, accomplishments, and goals, are contained in Attachment 2.

### **Outreach and Public Education**

An Internet web site developed through a joint effort of SERC Committees established a complete set of Emergency Planning and Community Right-to-Know web pages for Delaware. The pages provide SERC, LEPC, and Facility Compliance Information to visitors and details the reporting requirements of the Act. The public information section contains a searchable on-line database of TRI data reported by facilities.

Following the September 11, 2001 terrorist attacks, the Tier II searchable database was removed for security considerations. However, the information is still available, as required by EPCRA. Request for Tier II data can be made using the "on-line" request form or through the Freedom of Information Act request process.

During FY 06, the EPCRA web pages for Delaware were converted to a new "common look and feel" format required for all Delaware government related sites. <http://www.serc.delaware.gov/> The pages were also moved from their previous location at the Department of Technology and Information, to a server at the Department of Natural Resources and Environmental Control.



**Conclusion**

Delaware's Emergency Planning and Community Right-to-Know Act continues to work well through the dedicated efforts of the partnership of citizens, industry, and the public sector. The Act's implementation provides for the public safety and public awareness about chemicals in their community. The accomplishments of the SERC during the past year are found at Attachment 1.

## Attachment 1

**SERC Activities  
July 2006 -- June 2007**

- The Commission met on quarterly scheduled meeting dates in September, December, March, and June. Business was conducted to support the Emergency Planning and Community Right-to-Know Act (EPCRA). Meetings included:
  - Reports from the four Standing Committees, which included updates on activities and items requiring action by the Commission.
  - Reports from the four LEPCs included updates on five key areas: Meetings, Facility Visits, HazMat Plans, Exercise Status, and HazMat Responses.
  - Briefings from the DNREC/ Division of Air Waste Management, which included detailed information on releases and responses. The Commission also received a briefing on the follow-up investigation of the Dow-Reichhold styrene release. The investigation involved three components and multiple programs within the agency to include: Environmental Impact and Clean-up, Enforcement, and Prevention.
  - Presentations on the following topics/agencies:
    - Pandemic Influenza, Craig Koska-Division of Public Health
    - 31<sup>st</sup> Combat Support Team, Major Bradford Knight, Deputy Commander
    - NCC Industrial HazMat Response Alliance, Mr. Joseph Leonetti, Decon Team Chief
- Fully funded LEPCs and other agencies for carrying out responsibilities under the Emergency Planning and Community Right-To-Know Act.
- Funded DNREC and Delaware State Fire School hazardous material training with Hazardous Material Emergency Preparedness (HMEP) funds.
- Continued to maintain a publicly accessible SERC web page running on Department of Natural Resources and Environmental Control server to make EPCRA information available to the public. Due to security concerns and the Freedom of Information Act (FOIA), detailed information reported by facilities is no longer available on the website. Request for this information must be made in writing and be as specific as possible following FOIA procedures. Requests can also be submitted on line at: [http://www.dnrec.state.de.us/air/aqm\\_page/foia.htm](http://www.dnrec.state.de.us/air/aqm_page/foia.htm)
- Continued to support the Decontamination Trailer Committee by replenishing the Maintenance and Equipment Account and depositing 10% of revenues received from facilities into the Decontamination Trailer Replacement Account.
- Reviewed the allocations of Hazardous Material Emergency Preparedness (HMEP) Grant Budget projections for approved and pending Planning and Training funds.
- Provided the National Incident Management System (NIMS) course, Overview for Executives/Senior Officials, at three LEPC meetings: the City of Wilmington, and New Castle and Kent Counties. Additionally, the New Castle County Industrial Hazardous Material Response Alliance (NCCIHMR) received the four-hour course.

## Attachment 2

**SERC Standing Committees****Finance and Budget Committee****Members**

Chair SERC Member (DSFS).....	Mr. Robert P. Newnam
DE Volunteer Fireman's Association .....	Rep. Bruce Ennis
DNREC.....	Mr. Robert Pritchett
HazMat Emergency Preparedness Grant Administrator.....	Mr. Arthur D. Paul
Private Sector.....	Ms. Pam Meitner

**Function**

- Project probable revenues generated by fee system.
- Review and make recommendations to SERC regarding annual budgets from LEPCs, Information and Technology Committee, and Delaware Emergency Management Agency.
- Explore alternate funding sources, such as EPA one-year grants.

**Goals and Objectives for FY 2008**

- Provide, through the SERC, fair and equitable distribution of monies, collected from Delaware Fee Reporting System and other sources, to the four LEPCs, and other eligible parties, so they may meet the requirements imposed by EPCRA and Title 16, Chapter 63 of the Delaware Code.
- To keep all SERC members advised of current revenues, balances, and projections.
- To provide budget preparation materials to all eligible parties in a timely fashion.
- To make necessary adjustments in submitted budgets to ensure equitable funds distribution.
- To recommend approval to SERC the distribution of funds to the LEPCs and other parties.
- To maintain a contingency fund of monies.
- To work with DEMA on any grants or other sources of funding that may be available.
- To work closely with the Secretary of Safety and Homeland Security, DEMA and SERC members to ensure all potential and existing funding sources and requests are handled in a manner consistent with accepted practices of State Government.

## Attachment 2

**Information and Technology (IT) Committee****Members**

Chair	SERC Member (Fire Prevention Commission).....	Mr. Bill Betts
Vice	DNREC .....	Mr. Robert Pritchett
	Delaware State Fire School (DSFS) .....	Mr. Steve Martin
	Private Sector .....	Vacant
	Division of Public Health (DPH) .....	Mr. Jamie Mack
	Delaware Emergency Management Agency (DEMA) .....	Mr. Arthur D. Paul
	911 Centers .....	All
	Local Emergency Planning Committees (LEPC) .....	Mr. George Giles Mr. Bill McCracken Mr. J. Allen Metheny Ms. Marilyn O'Neal

**Function**

- Ensure HazMat information is made available to emergency planners and responders.
- Oversee development, implementation and operation of information system(s) for collection and management of EPCRA-related facility information for use by emergency planning and response organizations. Coordinate selection and purchase of related software for emergency planning and response. Organize and conduct training on the information systems and software.
- Explore computer-based strategies for enhancing compliance.
- Developing materials to inform the public through community outreach and promote participation in emergency planning and community right-to-know matters.
- Oversee development and maintenance of SERC/LEPC/EPCRA web pages.

**Accomplishments for FY 2007 and Continuing Projects**

- Updated and maintained the SERC Website for public and SERC use. Continue limited public information dissemination through the Internet.
- Maintained a toll-free Community Coordinator notification number.

- Operated new on-line web based system for hazardous chemical inventory reporting and data distribution (Tier II Manager) for the second year. This system allows facilities to register and report on-line through a secure web-site. Submitted data is immediately available on-line for access by approved emergency planning and response organizations. The system also allows facilities to pay reporting fees electronically on-line. Between January and August 2007, approximately 1426 facilities reported on chemicals used/stored on site. Of these, 1203 (approximately 84%) reported on-line. Information for the remaining facilities which reported on paper forms was entered into the on-line system for direct access by emergency planning and responses organizations.
- Began compiling comments for improvements/enhancements to the system. After negotiations with the contractor, was decided that best approach is to purchase upgrade to version 3.3, which was developed based in large part on Delaware comments.. Have arranged for funding, from a variety of sources. Upgrade project will start in FY 08.
- Tier II Manager training sessions for reporting facilities was conducted by DNREC/DAWM.

### **Goals and Objectives for FY 2008**

- Implement versions 3.3 upgrade to Tier II Manager System. Continue identifying suggestions for upgrades and enhancements to improve the system.
- Continue implementing training on the new Tier II Manager system for planners, responders and reporting industry.
- Finalize print and distribute outreach materials for industry on procedures for release notifications in Delaware (“Who Ya Gonna Call” flier). Also update and re-print the general EPCRA flier for Delaware, and update and run the required annual newspaper ads (per federal EPCRA).
- Continue maintenance of the EPCRA web pages.
- Continue maintenance of the toll-free Community Coordinator notification number.
- Continue work on drafting procedures for public access to EPCRA info. Federal EPCRA requires SERCs and LEPCs to have procedures in place for public access to plans and reports. A draft document, outlining the various federal and state legal requirements, along with a first draft of procedures, was discussed and presented to SERC. After SERC comments and legal review, will work on finalizing the procedures.

## Attachment 2

**Planning and Training Committee****Members**

Chair	SERC Member (DEMA).....	Mr. James E. Turner
	DSFS.....	Mr. Robert Newnam
	DNREC Response.....	Mr. Jamie Bethard
	DPH.....	Dr. Gerald Llewellyn
	Delaware Volunteer Firefighters Association (DVFA).....	Rep. Bruce Ennis
	Delaware State Police (DSP).....	Maj. Randall L. Hughes
	DNREC/Accidental Release Prevention .....	Mr. Jay Brabson
	Local Emergency Planning Committees (LEPC).....	All

**Function**

- Perform planning functions and provide oversight of training activities.
- Provide EPCRA policy and direction to the LEPCs with SERC approval.
- Establish goals and objectives that support state and federal EPCRA mandates.
- Review LEPC plans and revisions to ensure compliance with federal requirements and consistency with SERT Plan.
- Monitor issues related to transportation of hazardous materials in the State of Delaware.
- Examine strategies used by other states and make improvement recommendations.

**Accomplishments for FY 2007**

- Reviewed the State Emergency Response Team (SERT), Oil and Hazardous Substance Incident Contingency Plan, for compliance with the National Incident Management System (NIMS).
- Recommended that the Radiological Incident Response Plan be included as an annex to the SERT Plan; approved by the Commission.
- Reviewed the New Castle County, City of Wilmington, and the Kent County Comprehensive Hazardous Material Response Plans for compliance with EPCRA requirements.
- Purchase outreach material to include SERC shelter-in-place ink pens, Fire Pal CD-ROMs, and shelter-in-place video tapes.

- Continued an outreach program to elementary schools statewide. In coordination with the Delaware State Fire School WISK Watch program, distributed information and order forms for shelter-in-place videos and Fire Pal CD ROMs, which focus on identifying hazards in the community.
- Continued the Hazardous Material Emergency Preparedness (HMEP) Grant Sub-Committee to generated ideas to obligate and liquidate funds. Past ideas have included the purchase of outreach material for the LEPCs.
- Reviewed the Dow Reichhold Incident After-Action Report a final draft of the report.

### **Goals and Objectives for FY 2008**

- Review all LEPC plans for compliance with state and federal EPCRA requirements.
- Review LEPC by-laws for consistency with SERT by-laws.
- Review the Delaware Code for inconsistencies and recommend suggested legislative changes where applicable.
- Develop a comprehensive strategy for completing the functions of the Committee and ensuring that the State of Delaware meets or exceeds all of the established requirements in Federal and State laws.
- Plan and conduct a SERC workshop.
- Continue to assist the LEPCs with planning and training efforts.
- Continue to make recommendations on the obligation of Hazardous Material emergency Preparedness Grant (HMEP) Planning and Training funds.

## Attachment 2

**Decon Trailer User's Group Committee****Members**

Chair	SERC Member (Kent County LEPC) .....	Mr. J. Allen Metheny, Sr.
	New Castle County Decon.....	Mr. Joseph Leonetti
	Kent County Decon .....	Mr. David Mick
	Sussex County Decon .....	Mr. Tim Cooper
	City of Wilmington .....	Mr. George Giles
	Del. State Fire School .....	Mr. Robert P. Newnam
	Dept. of Natural Resources .....	Mr. Jamie Bethard
	Division of Public Health .....	Mr. Dr. Gerald Llewellyn
	DE Emergency Management Agency .....	Mr. Arthur D. Paul

**Function**

To oversee the operations, training, and funding of the Decon trailers provided by the State for deployment in each of the three counties.

To provide decontamination services to all emergency service personnel and victims of hazardous materials incidents throughout the State of Delaware or neighboring jurisdictions through the use of trained personnel and adequate equipment.

**Accomplishments for FY 2007**

- Several team members attended the Environmental Protection Agency (EPA) Conference.
- Completed the development of a set of "Standard Operation Guidelines" for the Decon operations. These guidelines were distributed to all SERC members and the teams.
- Reviewed and updated as needed the "Standard Operation Guidelines" for the Decon teams. These guidelines were distributed to all SERC members and the teams.
- Presented the 24 hour basic training program for volunteer firefighters who wish to become a member of the Decon teams.
- Continued to meet the first Wednesday in March, June, September, and December to coincide with the SERC meeting schedule.
- Administered the Decon Trailer maintenance and equipment replacement fund. For FY 2007, \$3,477.00 of the \$15,000.00 fund was used for repairs and maintenance of the trailers.



- Deposited ten percent (\$28,000) of the hazardous chemical inventory fees into the special account for eventual replacement of the DECON trailers.
- Performed the following activities during the year:
  - Held 4 User's Group meetings with an average attendance of 6 members
  - Responded to 23 emergency decontamination calls
  - Participated in 35 team training programs
  - Completed 3 volunteer training programs
  - Provided 8 public outreach programs/demonstrations

### **Goals and Objectives for FY 2008**

- Continue to provide timely decontamination services to emergency personnel and facility workers when needed.
- Continue the training of the team members on the equipment acquired through Homeland Security funding programs.
- Seek adequate funding for equipment, maintenance, training, and physicals for those needing them in order to better protect the Decon team members.
- Increase the number of trained volunteer firefighters to assist with Decon operations.
- Continue to assess the Decon teams operations to determine equipment and training needs and to pursue these needs through the Department of Homeland Security funding.
- Promote the availability of the Decon teams to emergency responders, facility operators, and the public.
- Implement a standardized statewide personnel identification and accountability system for all Decon team members. Funding has been acquired.
- To be recognized as an "all hazards" emergency response decontamination team

## Attachment 3

**Local Emergency Planning Committee (LEPC) Activity Reports****New Castle County LEPC (NCC LEPC)****Accomplishments for FY 2007**

- The Hazardous Substance Response Plan for New Castle County was reviewed and updated in October 2006. It will become an annex to the New Castle County Comprehensive Emergency Management Plan
- Risk Management Plan (RMP) company risk zones have been plotted on the digitized maps in Tier II Manager.
- Continuing to provide the “Shelter-in-Place “training module for the counties Citizens Emergency Response Team (CERT) classes.
- Provided to the Chief of each fire district a print out of the facilities in their district that handle Extremely Hazardous Substances (EHS) and a list of those chemicals.
- Continuing to plot ADC map coordinates for each facility in Tier II Manager. Process is approximately 60% complete.
- LEPC staff participated in SERC Information Technology Committee meetings.
- An NCCLEPC committee has been formed to plan for the first Delaware Haz Mat Conference. Tentative dates are in April 2008. Locations have been selected and a tentative agenda is under consideration. It is hoped that this event will be so successful it will merit becoming an annual event.
- The on site assessment program continues on schedule. During this fiscal year, we have completed twenty-three on site assessments and four follow up visits. The partnership with the Accidental Release Prevention Office of DNREC continues to grow. We have participated with them in visits, follow-ups and incident investigations. Management of change of personnel is becoming a major challenge for facilities.
- The NCCLEPC sponsored an all day Chlorine training and exercise session on September 30, 2006. It was designed to raise the knowledge and skill level of the NCCIHMRAs to respond to Chlorine incidents. Additional training sessions sponsored were: NIMS, Responder safety on board ship and chemical monitoring.
- LEPC staff attended SERC meetings and provided quarterly and annual reports.
- Participated in the Chemical Comprehensive Review Process meeting sponsored by the Department of Homeland Security.

**Goals and Objectives FY 2008**

- Plan and facilitate the 2008 Delaware HazMat Conference.
- Continue to enter the ADC map coordinates in the Tier II Manager Data Base.
- Continue to plot and update Risk Management Plan facility risk zones on digitized maps within the Tier II Manager Data Base for NCC.
- Review and update the Hazardous Substance Response Plan for NCC.
- Perform an onsite assessment of the emergency response plans for facilities, which handle Extremely Hazardous Substances. Ensure such facilities are assessed on a three-year cycle.
- Assist in the development of the training module for fire department personnel in the use of Tier II Manager to aid Emergency Response.
- Continue to collaborate with the DNREC/ARP (Accidental Release Prevention) office in incident investigation and problem resolution.
- Develop a program that will encourage Risk Management Plan (RMP) companies to enter a summary of their Emergency Response Plan into the Tier II Manager database. It will be available to planning and emergency response personnel.
- Coordinate and arrange for training evolutions, exercises and drills for the NCCIHMRMRA.
- Participate in the work of the IT and P&T committees.
- Provide a list of EHS facilities and chemical list to each fire district.
- Continue to provide the Shelter in Place training module for the NCC Citizen Emergency Response Team (CERT) training program.

**New Castle County LEPC Membership** (as of July 2007)

<b>Name</b>	<b>Organization</b>	<b>Representation</b>
David H. Ennis	NCC LEPC	NCC LEPC Vice-Chair
Vance Funk	Mayor of Newark	Local Official
George Giles	Director of Emergency Mgmt	Local Govt/Wilmington
Ernest R. Frazier, Sr., Esq.	NCC Dept. of Public Safety	Director
Arthur D. Paul, Planner	DEMA	Emergency Management
Jim Kenney	NCC LEPC	Consultant
Bill McCracken	NCC LEPC	Consultant
Edward Atkins	Emergency Svs., Chester County, PA	Director
Anthony McDade	U.S. Coast Guard	Representative
Joseph J. Leonetti, Sr.	Elsmere Fire Co.	Fire Chiefs' Association
Jeff S. Benyo	Christiana Care	Hospitals/Healthcare
Gerald Llewellyn, Ph.D	Dept. of Health & Social Services	State Official
Robert Rosenbaum M.D.	Medical Director	Emergency Medicine
Tom Pilger	Norfolk Southern Corporation	Transportation
Joseph Cunane, President	Guardian Environmental Services	Industry
Jamie Bethard	DNREC, Emergency Response	Environmental
Martin Wollaston, Planner	Water Resource Agency, U of D	University of Delaware
Rich Antoff	DNREC, Emergency Response	Environmental
Wayne Ashbee	NCC Civic League	Community Rep.
Bob Barrish	Community At-Large	Community Rep.
Babak Golgolab	Claymont Community Coalition	Community Rep.
Ted Salazar, Plant Manager	Air Liquide	Industry Facilities
Al Stein, Consultant	Emres, Ltd.	Consultant
Bruce Galloway, Chief	DuPont Experimental Station	Industry
Kim Bennett, Safety Supv.	Formosa	Industry
Barry Kelly, Safety Supv.	Hercules	Industry
Phillip Fontenelle	MacDermid	Industry
Herb Netsch	Valero	Industry
Steve Freebery, Environ-Mgr	SPI Polyols	Industry
Christopher Coons	New Castle County Executive	Elected Official
Al Donofrio	DuPont Edgemoor	Industry
David Irwin	NCC LEPC	Chairman of LEPC
William Kelly, Fire Chief	Sunoco, Inc.	Industry
John Verdi	Ciba Specialty Chemicals, Inc.	Industry
Chris Carl, News Director	WDEL-AM News Radio	Media
David Mitchell	Safety & Homeland Security	State Official
Vincent Jacono	Delmarva Power	Utility
Tim Love	Honeywell	Industry
Wayne Hopkins	DuPont Chestnut Run	Industry
Kevin Klinger, S.H.E. Manager	Formosa	Industry

<b>Name</b>	<b>Organization</b>	<b>Representation</b>
Mark Dolan, Safety Engineer	Rohm and Haas	Industry
Sam Palermo	Community At-Large	Community Rep.
Dave Carpenter, Jr.	Emergency Management	NCC Emergency Management
Chip McDaniels	DNREC, Enforcement	State Environmental
Patricia Civitella	AstraZeneca	Industry
Judy Porta	Agilent Technologies	Industry
John Hughes	Ciba Specialty Chemicals, Inc.	Industry
Vito Diemaio	Hercules	Industry
Tom Sciulli	City of Newark	Local Official
James Kilpatrick	EPA Oil and Prevention	Government
Michelle Price-Fay	EPCRA Coordinator	Government

**City of Wilmington LEPC****Accomplishments for FY 2007**

- Held LEPC meetings every sixty (60) days.
- Coordinated and conducted LEPC/EPA Awareness Training Courses for the Wilmington Police Recruit Classes.
- Maintained City of Wilmington LEPC membership.
- Coordinated and participated in the Public Safety Awareness Week activities in conjunction with National Night Out, and Seniors Health Day Fair.
- Completed the annual LEPC Work Plan and Budget.
- Continued to tour all Wilmington fixed facilities with EHS and train emergency responders on facilities response.
- Attended various HazMat conferences and training.
- Conducted HazMat training for Wilmington Emergency response personnel.
- Conducted SERT response training for Wilmington Fire Department.
- Met with all Emergency Responder Staff on a quarterly basis.
- Met with the City HazMat contractor, HMHTTC on a monthly basis.
- Provided educational material on suspicious packages, fire, and threatening calls in the form of a mouse pad so that the material was accessible immediately.
- Participated in all DENS quarterly testing.
- Completed over half of the site visits for our EHS. Collecting pertinent information and data at each site.
- Completed installation of the AM Emergency Alert Radio System WQFL 338 AM 1640. This station will run 24/7 announcing current weather conditions for the area, emergency preparedness and notification of any incident in the City.

**Goals and Objectives for FY 2008**

- Continue to meet with Wilmington LEPC every sixty days.
- Work with the entire committee to come up with a strategy for more participation from our business community and other members for better participation in quarterly meetings.
- Schedule presentations to LEPC members on all concerns and interests.
- Schedule training for any topic that is of interest to the LEPC membership.
- Continue to work with all agencies to improve the response capabilities to hazardous material incidents.
- Conduct a full-scale and tabletop exercise needed to achieve proficiency of all emergency personnel.
- Meet with all emergency responder staff on a quarterly basis.
- Meet with the City HazMat contractor, HMHTTC, on a monthly basis.
- Provide HazMat response with continued and updated training programs.
- Distribute LEPC information throughout Wilmington, through community, business and city organizations.
- Attend various conferences and seminars for improvement of the LEPC.
- Increase the number of LEPC presentations to schools, neighborhood planning councils and businesses.
- Continue to work with DeLEASI and New Castle County LEPC to improve all identified HazMat sites within the City of Wilmington and update information needed by the emergency responders.
- Review and update the extremely hazardous substance and hazardous material plan.
- Attend various conferences and seminars for the improvement of the LEPC.
- Provide refresher and updates of the National Incident Management System Training for all emergency responders.
- Work with local companies on requirements of reporting non-emergencies to the local emergency coordinator.

- Continue to test the Delaware Emergency Notification System (DENS) along with our drills in conjunction with the citywide Emergency Notification Alerting System.
- Update the Hazardous Substance Plan for Wilmington as needed.
- Continue to provide to all extremely hazardous material sites, large employers and public buildings notification on all of the City's means and ways of communication.
- Will provide help with New Castle County to hold their statewide conference in the fall.
- Public Outreach on the safe evacuation of a building should there be any incident such as a bomb threat, fire or any situation that can put a person in danger.
- Public outreach on sheltering in place and the particulars on why this may occur rather than evacuation.
- Provide Incident Command Training for all emergency responders.
- Instruct all emergency responders in proper fitting of level B HazMat personal protective equipment.
- Update the citywide special needs database for city residents when data available.
- Work with local companies on requirements of reporting non-emergencies to the local Emergency Coordinator.
- Continue public awareness of all City and State Notification Systems.
- Work on the City Critical Facilities Map to include Hazardous sites.
- Prepare the SERC required LEPC Annual Audit.



**City of Wilmington LEPC Membership** (as of June 2007)

<b>Name</b>	<b>Organization</b>	<b>Representation</b>
Joseph DiPinto	City of Wilmington	LEPC Chairman
James M. Baker	Mayor	Elected State/Local Officials
Bill S. Montgomery	Mayor's Office	
John Sheridan	City Solicitor	Executive Committee
James N. Mosley	Director, Public Safety	Public Safety
Norman Oliver	Wilmington City Council	Elected Official Government
Demetrio Ortega, Jr.	Wilmington City Council	Elected Official Government
Kevin F. Kelly, Sr.	Wilmington City Council	Elected Official Government
Michael Szczerba	Police Chief, Wilmington	Law Enforcement
George B. Giles	Director of Emergency Mngt	LEPC Co-Chairman
Margie Williams	LEPC Clerical Staff	Executive Committee
Dave Carpenter	NCC Emergency Preparedness	Community Representative
Arthur Paul, Planner	DE Emergency Management	DEMA
Joe Kalinowski	Deputy Fire Chief,	Fire Department
James Jobses, Captain	Safety & Training, Fire Dep.	Fire Department
Buck Brownlee	Riverside Hospital	Hospital
Jeff Krieb	Christiana Hospital	Hospital Representative
Allen Ecker	Dana Transportation	Transportation
Minerva Marrero	Planning, Community Projects	
Peter Besecker	Director, Dep. of Planning	
Chris Berlin	DNREC,	Environmental
Scott Turner	Transport Technology Co. Inc	
Ed Gerhart	EPA Region III	
Glen Schmiesing	Environmental Engineer	Environmental
Carole Dougherty	EPA	
Mikal Shabazz	EPA	
Helene Stolker	EPA	
Kash Srinivasan	Commissioner, Public Works	Public Works
Sid Sharma	Environmental Compliance	
John E. Manning	Safety Coordinator	Personnel City of Wilm.
Jeff Starkey	Licenses & Inspections Dep.	
Paul Wilkinson	Consultant to DuPont Co.	Industry Facilities
Lea Miller	International Petroleum Corp.	Industry/Chemical Industry
Vincent Kranz	Environ. Engineer, Noramco	Industry/Chemical Industry
John Gillespie	Pennoni Associates, Inc.	Industry/ Chemical
J. R. Duncan	Amtrak, Safety Department	Transportation
Danny F. Miller	Allied Signal Inc.	Industry/Chemical

<b>Name</b>	<b>Organization</b>	<b>Representation</b>
David Hodas, Environ. Law	Widener University/Law	Community Representatives
George Evans, Vice President	Community Council	Community Representative
Michael Hackett	DART	Transportation
Doug Dillon	Tri-State Maritime Safety	
Dan Spencer, Plans Ops	Methodist Country House	Community Representative
Sally Hawkins, President	Delaware Broadcasting Co.	Publicity/Public Information
Vince Jacono	CONNECTIV, Public Affairs	Utilities Representative
David McFadden	Quip Laboratories, Inc.	

## **Kent County LEPC**

The Kent County LEPC normally meets the second Tuesday of every odd-numbered month at 10:00 a.m. in the Kent County Public Safety Building. Special programs/events may dictate changing the time and/or location of the meetings. The LEPC consists of 70 members who represent 50 plus organizations or facilities in the County. The average attendance at the six meetings was 25 members. All 13 categories of members listed in our By-Laws are represented.

The Chairman is a member of the State Emergency Response Commission and actively participates in the meetings. He serves on the Information Technology and Planning and Training Committees of SERC. He also serves as the Chairman of the Decon Trailer User's Group Committee. He is a member of and actively participates in the Delmarva Emergency Task Force.

### **Accomplishments for FY 2007**

The Kent County LEPC has supported and participated in the following programs during Fiscal Year 2007:

- Developed an Annual Work Plan and Budget for FY 2008.
- Supported the long-term LEPC Planning Committee.
- The Kent County LEPC addressed all nine of the "Uniform LEPC Performance Measures" during Fiscal year 2007.
- Reviewed the Kent County Emergency Operations Plan for any needed revisions.
- Supported and assisted with the training on the Decon trailer, including the local fire companies.
- Held bi-monthly LEPC meetings.
- Participated in the review and design of the Tier II Manager reporting system.
- Supported the Tabletop Exercise Committee to help plan and execute exercises and drills in the County. On October 28, 2006 a Full-Scale Exercise was held at the Delaware State Fairgrounds in Harrington, Delaware. This was the final installment of an exercise series that began in October 2005 with a Tabletop Exercise and followed by a Functional Exercise on June 7, 2006. The scenario for the series presented situations that would surround a chemical and explosive terrorist attack at the Delaware State Fair during Fair Week. Nearly all venues of emergency responders participated in the series of exercises. The County Mobile Command Unit was utilized for both of the last two phases of the series serving both as the Communications Center and the EOC for the event. Valuable lessons were learned and addressed in an After-Action Report prepared by the consultant contracted by the State.

- Members of the LEPC participated in three exercises during the year.
- Three Kent County employees attended the EPA Region III Emergency Preparedness and Prevention Conference. One additional person was funded through the LEPC.
- Utilized the four-tier process for the activation of the Kent County EOC.
- Provided programs at 6 of the LEPC meetings.
- Promoted the LEPC at public events/open houses.

### **Goals and Objectives for FY 2008**

- Continue to support the Tier II Manager reporting system.
- Work with the facilities in Kent County to identify hazardous and extremely hazardous substances and insure they are meeting reporting requirements.
- Begin a second review of emergency response plans for selected Kent County facilities that maintain an inventory of hazardous and extremely hazardous substances.
- Assist first responders and facilities in pre-planning, drills, and facility compliance.
- Hold semi-monthly LEPC meetings with a program for each meeting.
- Meet the performance measures established by SERC for LEPC's.
- Review and update, as needed, the Kent County Emergency Operations Plan.
- Attend SERC meetings and give activity reports for the Kent County LEPC.
- Attend conferences and training programs to become more knowledgeable in the areas of responsibility for LEPC's.
- Promote the "Delaware Emergency Notification System" to be used in the case of accidental releases at chemical facilities or other emergencies.
- Continue to support Decon 3 and serve as Chairman of the Statewide Decon Committee.
- Participate in investigations by DNREC or the EPA when called upon.

- 
- Participate in planning and completing tabletop, functional and full scale exercises in Kent County in accordance with the Statewide Homeland Security Exercise Plan.
  - Identify, publicize, and promote opportunities for improvement in emergency responses to hazardous situations in Kent County.
  - Promote the Kent County LEPC through the media and static displays.

**Kent County LEPC Membership** (as of June 2007)

<b>Member</b>	<b>Organization</b>	<b>Representation</b>
Mr. J. Allen Metheny	Asst. Dir. Kent County EM	LEPC Chairman
Mr. Richard Antoff	DNREC Acc. Prev. Group	Environmental
Mr. Robert A. Barrish	Retired	Community Groups
Mr. Charles Boyer	Town of Smyrna	Emergency Management
Ms. Janice Hilliard	Discover Financial Services	Facility Operator
Capt. Robert C. Hawkins	Del. State Police Troop 3	Law Enforcement
Ms. Dorothy Lehmann	Conectiv Energy	Facility Operator
Mr. Arthur D. Paul	DEMA	Emergency Management
Mr. Ed Gerhard	U.S. EPA Region III, Sec.	Emergency Management
Mr. Joe Yonker	USCG	Transportation
Mr. John Willson	Asst. Dir. Kent County EMS	First Aid
Mr. Bill Joline	Dover Wipes Co.	Facility Operator
Mr. Aaron Landrum	USCG	Facility Operator
Mr. David Freeman	KGH Security	Hospital Personnel
Mr. Dave Mick	Decon 3	Environmental
Mr. Jamie Bethard	DNREC-ERB	Environmental
Mr. James Turner	DEMA Director, State EOC	Emergency Management
Ms. Marilyn O'Neal	Perdue Farms, Inc.	Facility Operator
Mr. Craig Flanagan	Playtex Products Inc.	Facility Operator
Mr. Bob Pritchett	DNREC	Environmental
Mr. Stanley Catham	Chesapeake Utilities	Facility Operator
Mr. W. Evans Shearon	PPG Industries, Inc.	Facility Operator
Mr. Bob Pritchett	DNREC	Environmental
Mr. Jay Brabson	DNREC	Environmental
Lt. Christian Plack, Sr.	Milford Police Department	Law Enforcement
Mr. Ed Givens	Burriss Foods, Inc.	Facility Operator
Mr. Reinhold Betschel	Kent County Wastewater Facility	Facility Operator
Mr. Dick Dempsey	Asst. Dir. Kent County 911	Fire Fighting
Mr. Gordon C. Johnson	University of Delaware	Facility Operator
Mr. Thomas Johnson	U.S. Cold Storage	Facility Operator
Mr. Leroy Garey	ILC Dover Inc.	Facility Operator
Rep. Bruce Ennis	State Representative	Elected Official
Mr. Colin Faulkner	Director of Kent County DPS	Emergency Management
Dr. Gerald C. Llewellyn, Ph.D.	Branch Chief of Public Health	Health Personnel
Mr. Bill Adkins	Burriss Foods, Inc.	Facility Operator
Mr. Douglas Morrow	Sea Watch International LTD.	Facility Operator
Mr. Tom Dwyer	Inland Paperboard & Packaging, Inc.	Facility Operator
Col. Thomas McLeish	Delaware State Police Headquarters	Law Enforcement

<b>Name</b>	<b>Organization</b>	<b>Representation</b>
Mr. Brett Scott	Kent County Levy Court	Media
Ms. Susan Domm	DAFB 436 CES-CEX	Facility Operator
Lt Paul M. Bernat	Dover Police Dept.	Law Enforcement
Ms. Leisa Sharrock	Discover Bank	Facility Operator
Mr. Bill Simpson	Hanover Foods	Facility Operator
Mr. Steve Chambers	Hanover Foods	Facility Operator
Mr. Marshall Murdaugh	Medal Masters Food	Facility Operator
Ms. Mary Ellen Motyka	The Dover Wipes Company	Facility Operator
Mr. Mark Herlihy	U.S. Cold Storage	Facility Operator
Mr. Jerry Wiegand	NRG Energy Center Dover	Facility Operator
Mr. Dean Blaha	Duke Energy	Facility Operator
Mr. Charles Smith	Playtex Apparel	Facility Operator
Mr. David Balcerak	RSVP	Community Groups
Maj. Scott Nickerson	436 ADOS/SGGB	Health Personnel
Mr. Scott Bundek	911 Center	Firefighting
Mr. Jack Taylor	DE Motor Transport	Transportation
Mr. Bill Ridenour	Magnum Electronics, Inc.	Facility Operator
Ms. Cheryl Russell	Conectiv Power Delivery	Facility Operator
Rep. Pam Thornburg	State Representative	Elected Official
Mr. Michael Towle	Hazardous Site Cleanup Div.	Facility Operator
Ms. Nicole Vautard	Dept. Public Safety	Emergency Management
Mr. Kenneth Belmont	Delaware Public Health	Health Personnel
Mr. Christopher Byrd	Playtex Products	Facility Operator
Mr. Ken Cross	Tidewater Utilites	Facility Operator
Ms. Doris Donella	Tetra Tech EM Inc.	Facility Operator
Fire Chief Dwight Davis	DAFB Fire Company	Fire Fighting
Mr. Kevin Harding	Camdel Metals	Facility Operator
Mr. Brad Hastings	Port Exchange	Facility Operator
Mr. Paul Huffman	Advantec	Facility Operator
Mr. Steven Remillard	Christiana Care Hospital	Health Personnel
Ms. Denise Rogers	DAFB 436 SPTG/CES	Facility Operator
Mr. Tom Short	Dow Reichhold	Facility Operator
Mr. Paul Tuley	Radio Club	Community Groups
Mr. Carleton Carey	Kent County Fire Chiefs	Fire Fighting
Mr. Ron Longhany	U.S. Cold Storage	Facility Operator
Mr. Vincent Lynch	Perdue	Facility Operator
Mr. Robert Newnam	Director of DSFS	Fire Fighting
Mr. Quincy Robinson	Walmart Industries	Facility Operator

## **Sussex County LEPC**

The Sussex County LEPC has been revitalized and is actively seeking to satisfy all requirements established by Federal and State codes and the State Emergency Response Commission. An interest meeting was held in November of 2006 where a chairperson was elected, committee members recruited, and a Strategy Working Group established. Since that time, steady progress has been made towards meeting all requirements

### **Accomplishments FY 2007**

- Held Sussex County LEPC Meeting at DelTech Environmental Training Center, Georgetown; over sixty people attended. Marilyn O'Neal, Perdue was selected as Interim Chairperson and a LEPC Working Group established.
- Chairperson attended and participated in SERC meetings, SERC Standing Committee meetings, and a Seaford Mutual Assistance Group meeting (SMAG).
- Conducted a planning meeting to develop strategies for progression of LEPC actions (Marilyn O'Neal, Dave Ennis, Tim Cooper, Art Paul).
- Requested/received prioritized ranking of SERC Performance Measures by LEPC Working Group of about 20 participants.
- Working Group met February 2007, and finalized a LEPC Chair job description and developed a budget for FY08.
- Developed job description based on SERC Performance Measures, existing Sussex LEPC documents, and information from all LEPCs.

### **Goals and Objectives for FY 2008**

- Satisfy the uniform LEPC measures adopted by the SERC.
- Conduct Local Emergency Planning Committee meetings second Thursday of odd numbered months.
- Revise Sussex County Hazardous Material Response Plan.
- Conduct on-site audits of extremely hazardous substance facilities within Sussex County.



**Sussex County LEPC Membership** (as of June 2007)

<b>Name</b>	<b>Organization</b>	<b>Representation</b>
Marilyn O'Neal	Perdue Farms	LEPC Chairperson (Interim)
Joe Kempf	Sussex County	
Edwin Cooke	Blades Police Dept.	Law Enforcement
Chief W. Scott Collins	Selbyville Police Dept.	Law Enforcement
Edward Huey	Milford Police	Law Enforcement
Joseph Thomas	Emergency Preparedness, Dir.	Emergency Management
J. Allen Metheny	KC LEPC	Emergency Management
Arthur D. Paul	DEMA	Emergency Management
John Peirce	SERC / SMAG	SERC
Bill Betts	SERC	SERC
Bob Barrish	Citizen/SERC	SERC
Glenn Luedtke	Director, Paramedic Office	Emergency Medical Svcs.
Tim Cooper	Sussex County EMS	Emergency Medical Svcs.
Kurt Dickson	Perdue Farms	Industry
Ron Dukes	Perdue Farms	Industry
Tanya Rogers-Vickers	Perdue Farms	Industry
Therman Hopkins	Perdue Farms	Industry
Thomas Hicks	Schering-Plough	Industry
Michael Layton	Growmark FS	Industry
Thomas Stowe	Invista	Industry
Brad Ebaugh	Delaware Electric Coop.	Industry
Bob Kendell	Mountaire	Industry
John Ward	Mountaire	Industry
Randy Bell	Suburban Propane	Industry
Bill Ridenour	Magnum Electronics	Industry
Allen Reese	Magnum Electronics	Industry
Steve Danley	BASF Corporation	Industry
Jim Mooney	Long Neck Water Co.	Industry
Steve Denny	Pictsweet	Industry
Jeremy Weber	Dentsply Caulk	Industry
Jim Smith	Delmarva Power	Industry
Mark Lucy	Miller Env. Group	Local Environ. Response
Jeff Toy	Miller Env. Group	Local Environ. Response
Ellen Malenfant	DNREC/ERB	Environmental
Jamie Bethard	DNREC/ERB	Environmental
Shannon Splittorff	DNREC/EPCRA	Environmental
Matthew Higgins	DNREC/ERB	Environmental
Richard Antoff	DNREC/ARP	Environmental
Jay Brabson	DNREC/ARP	Environmental
Michael Welch	US EPA	Environmental
Allen Atkins	Town of Milton	Public Works

<b>Name</b>	<b>Organization</b>	<b>Representation</b>
Terry Kauffman	Bay Health, Milford Hospital	Hospital
Jeff Reed	DelDOT Southern Division	Transportation
Dawn Wright	DelDOT Southern Division	Transportation
Carl Davis	Sussex Citizen Corp. EMS	Community Group
Rosanne Pack	DEMA	Public Information Officer
David H. Ennis	DelTech, Gov. Rel. Consultant	Community Group
Jerry William	Del Tech	Community Group
Steve Rohn	Del Tech	Community Group
Ken Buck	CHEER	Community Group

## Attachment 4

**SERC Funds – 2007 Fiscal Year Summary**  
(Based on figures from January 2007 thru end of June 2007)

**SERC Fee Holding Account:**

Carryover from 2006 calendar year	+ \$ 256,918
Fees collected thus far during 2007 calendar year	+ \$ 285,620
Projected reimbursements	- \$ 680
Interest received thus far during 2007 calendar year	+ \$ 5,569
Annual disbursements approved in June	- \$ 282,062*
	-----
Balance	\$ 265,365

**Decon Trailer Replacement Account:**

Carryover from 2006 calendar year	+ \$ 119,084
Interest received thus far during 2007 calendar year	+ \$ 2,024
Transfer into account in June 2007	+ \$ 28,000
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Balance	\$ 149,108

**\* Disbursements Approved in June 2007**

New Castle County LEPC	\$ 111,249
Kent County LEPC	\$ 47,000
Sussex County LEPC	\$ 28,965
City of Wilmington LEPC	\$ 50,532
SERC Information & Technology Committee	\$ 13,316
Transfer to Decon Trailer Maintenance/Equip Account	\$ 3,000
Transfer to Decon Trailer Replacement Account	\$ 28,000
Total	\$ 282,062

<b>DELAWARE STATE EMERGENCY RESPONSE COMMISSION</b>			
<b>Member List as of June 2006</b>			
<b>Chairperson</b>	Mr. David B. Mitchell, J.D. Secretary Department of Safety & Homeland Security	Public Safety Building P.O. Box 818 Dover, DE 19901	Phone: (302) 744-2680 Fax: (302) 739-4874
<b>DeIDOT</b>	Ms. Carolann Wicks Secretary Department of Transportation	Highway Administration Bld P.O. Box 778 Dover, DE 19901	Phone: (302) 760-2303 Fax: (302) 739-4329
<i>Designated Proxy</i>	Mr. Gene Donaldson Operations Manager Transportation Management Ctr.	169 Brick Store Landing Rd. Smyrna, DE 19977	Phone: (302) 659-2401 Fax: (302) 659-6128
<b>DSP</b>	Col. Thomas F. MacLeish Superintendent Delaware State Police	Headquarters Bld, Rt. 13 P.O. Box 430 Dover, DE 19903	Phone: (302) 739-5911 Fax: (302) 739-5966
<i>Designated Proxy</i>	Major Randall L. Hughes		
<b>DEMA</b>	Mr. James E. Turner, III Director DE Emergency Mgt Agency	Emergency Operations Ctr. 165 Brick Store Landing Rd. Smyrna, DE 19977	Phone: (302) 659-3362 Fax: (302) 659-6855
<i>Designated Proxy</i>	Mr. David Hake		
<b>DNREC Vice-Chair</b>	Mr. James D. Werner Director – DNREC Division of Air & Waste Mgt.	89 Kings Hwy. Dover, DE 19901	Phone: (302) 739-9400 Fax: (302) 739-5060
<b>Fire Marshal (FMO)</b>	Mr. Grover P. Ingle State Fire Marshal DE State Fire Service Center	1461 Chestnut Grove Road Dover, DE 19904	Phone: (302) 739-5665 Fax: (302) 739-3696
<i>Designated Proxy</i>	Mr. Michael G. Chionchio, Chief Deputy	2307 Mac Arthur Road New Castle, DE 19720	Phone: (302) 323-5375 Fax: (302) 323-5366
<b>Public Health</b>	Dr. Jaime H. Rivera Director Division of Public Health	Jesse Cooper Building 417 Federal Street Dover, DE 19901	Phone: (302) 744-4700 Fax: (302) 739-6659
<i>Designated Proxy</i>	Dr. Gerald Llewellyn, Chief Environmental Health		Phone: (302) 270-1823 Fax: (302) 739-3839
<b>Fire School (DSFS)</b>	Mr. Robert Newnam Director DE State Fire Service Center	1461 Chestnut Grove Road Dover, DE 19904	Phone: (302) 739-4773 Fax: (302) 739-6245
<i>Designated Proxy</i>	Mr. Steve Martin, Dep. Director		
<b>Fire Prevention Commission</b>	Mr. Bill Betts Fire Prevention Commission	P.O. Box 46 Frederica, DE 19946	Phone: (302) 335-3437 Fax: (302) 739-4436
<b>Rail Transportation</b>	Mr. Robert Byrd Industry Representing Rail	Wilmington Trust Center 1100 N. Market St. ,S-1001 Wilmington, DE 19801	Phone: (302) 777-6373 Fax: (302) 778-7833

## DELAWARE STATE EMERGENCY RESPONSE COMMISSION

<b>Air Transportation</b>	Mr. Alfred F. Johnson, Jr. Industry Representing Air	4403 Irish Hill Road Magnolia, DE 19962	Phone: (302) 335-5454 Fax: (302) 335-3922
<b>Highway Transportation</b>	Mr. Fred Bowen Industry Representing Highway	P.O. Box 710 Selbyville, DE 19975	Phone: (302) 988-6218 Fax: (302) 436-9097
<b>Water Transportation</b>	Mr. John R. Peirce Industry Representing Water	2665 Canterbury Road Milford, DE 19963	Phone: (302) 422-9771
<b>Shippers</b>	Mr. Ralph T. Baker Industry Representing Shippers Baker Safety Equipment, Inc.	4369 S. DuPont Pkwy. Townsend, DE 19734	Phone: (302) 652-7080 Fax: (302) 652-3205
<b>Chemical Users</b>	Ms. Pam Meitner Industry Representing Users DuPont Co., Inc.	Legal D7098 Wilmington, DE 19898	Phone: (302) 774-8720 Fax: (302) 774-1189
<b>Consignees</b>	Mr. James Lee Industry Representing Consignees Noramco	500 Swedes Landing Road Wilmington, DE 19801	Phone: (302) 888-4456 Fax: (302) 888-6474
<b>DE Volunteer Firemen's Association</b>	Representative Bruce C. Ennis Director DE Volunteer Fireman's Association	522 Clayton Road Smyrna, DE 19977	Phone: (302) 744-4351 Fax: (302) 739-2313
<i>Designated Proxy</i>	James L. Cabbage Jr. Executive Secretary	PO Box 1849 Dover, DE 19903	Phone: 302-734-9390 Fax: 302-734-9404
<b>City of Wilmington</b>	The Honorable Joseph G. DiPinto Representative, State of Delaware Chair, City of Wilmington LEPC	2607 W. 18 <sup>th</sup> Street Wilmington, DE 19806	Phone: (302) 655-8749 Phone: (302) 739-4079 Fax: (302) 739-2773
<i>Vice Chair</i>	Mr. George Giles		
<b>New Castle County</b>	Mr. David H. Irwin AstraZeneca Chair, New Castle County LEPC	1800 Concord Pike PO Box 15437 Wilmington, DE 19850-5437	Phone: (302) 886-8946 Fax: (302) 886-5326
<i>Vice Chair</i>	Mr. David H. Ennis	304 Beechwood Road Wilmington, DE 19809	Phone: (302) 761-1751 Fax: (302) 761-1752
<b>Kent County</b>	Mr. J. Allen Metheny Chair, Kent County, LEPC	Kent County Department of Public Safety 911 Public Safety Blvd. Dover, DE 19901	Phone: (302) 735-3461 Fax: (302) 735-3473
<b>Sussex County</b>	Ms. Marilyn O'Neal Perdue Farms Interim Chair, Sussex Cty LEPC	20621 Savannah Road Georgetown, DE 19947	Phone: (302) 855-5681 Fax: (302) 855-5682

