

**Kent County  
LEPC Meeting Minutes**

**January 8, 2008**

**Attendees**

Allen Methny	<i>KC DPS</i>	Colin Faulkner	<i>KC DPS</i>
Dave Mick	<i>KC DPS</i>	Nicole Vautard	<i>KC DPS</i>
Marilyn O'Neal	<i>Perdue</i>	Carleton Carey, Sr.	<i>KC Fire Chiefs</i>
Bob Barrish	<i>Citizen</i>	Jerry Llewellyn	<i>Public Health</i>
Robert Hawkins	<i>State Police</i>	Kristie Williams	<i>Discover Card</i>
Richard Antoff	<i>DNREC</i>	Bill Betts	<i>DOL</i>
Phyllis Fox	<i>DNREC</i>	Shannon Splittorff	<i>DNREC</i>
Bob Kriegisch	<i>Advantech</i>	Quincy Robinson	<i>Wal-Mart Logistics</i>
Bret Scott	<i>KC LC</i>	Paul Bernat	<i>Dover PD</i>
Louis Graham	<i>Dow Reichhold</i>	Reinhold Betschel	<i>KC WF</i>
Arthur Paul	<i>DEMA</i>	Steven Getek	<i>Dover PD</i>

Allen Metheny called the meeting to order.

The minutes of the November 13<sup>th</sup> meeting were approved.

Welcome from Allen and introduction of all the attendees.

**Current Issues**

**Dave Mick – DECON** – No responses. Monthly training is continuing. Joint training with DAFB continues and has been expanded to include working with the DNREC Response Group. Sussex DECON has had Kent on standby due to their equipment being repaired. No calls have occurred. CO detectors have been placed on every cardiac monitor on the Kent County medic units. They have been the first indication of significant Carbon Monoxide exposure three times in Kent County.

**Shannon Splittorff - Tier II Reporting** – Up and running and started receiving reports. All upgrades have been completed. Pushing the use of the Tier II Manager System. Call with any questions.

**Arthur Paul – SERC** – The four standing committees as well as the LEPC's gave their reports. The annual report has been completed and sent to the Governor. Waiting for approval of the SERC plan. Changes have been made and once they get reviewed the plan will be approved. After a presentation from Norfolk Southern, SERC went and crafted a letter to formally ask rail companies about their transports.

**Arthur Paul – DENS** – Alive and well. No testing has been conducted. Training and testing to be scheduled for end of January beginning of February. This will be advertised in the papers.

**Old Business**

**Arthur Paul – Statewide Hazmat Conference** – The contractor who was scheduled to provide training has cancelled. Currently looking to use Fire School instructors in place of this contractor. This is the first Statewide Hazmat Conference which will be held on April 4 & 5. Friday will consist of dinner with a speaker at Brandywine Fire Company. Saturday will consist of Hazmat training in

the morning, including paramedic training, and exercises in the afternoon. It is open to the whole state. This year it is being held up North, but plan to move it to the other counties in the future. Slots will be made for each county.

**Allen Metheny – FY08 Budget** – Everything is going along as planned. Sending out meeting notices electronically to save money which can be used in other areas.

**Allen Metheny – FY09 County Budget** – Through the review process by the County Administrator. Needs to go to Levy Court for approval.

**Allen Metheny – Facility Inspection** – RFP nearly done. Provided a draft copy to Bob for his review. Will then send through the county for their approval.

**Dave Mick – Sussex/Kent Combined Tabletop Exercise AAR** – Per the draft report the exercise was successful. Kent County representation scored a little better. Big points scored for establishing an area command and moving paperwork properly. No representation was provided for Fire Service for Sussex County. It was a learning experience for the school board who took many notes. Felt it was inappropriate to single people out by name. Some changes will be coming out in the final report.

**Bret Scott** – Exercise went very well. Applied the training received from prior Public Information Class taken.

**Marilyn O’Neal – Sussex County LEPC** – Meeting held with County Administrator to move Sussex forward to get a permanent chair. Next meeting will be on Thursday.

**New Business**

**Bret Scott** – Today is the first day of the General Assembly. If you are aware of any legislation let me know.

**Allen Metheny** – Any suggestions for programs for future LEPC meetings. Plan on a program with the Technical Rescue Team to be held when the weather is warmer.

**Program**

**Shannon Splittorff – Presentation on the Tier II reporting system.**

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, March 11<sup>th</sup>**.

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary