

**Kent County
LEPC Meeting Minutes**

January 13, 2004

Attendees

David Mick	<i>KC DPS</i>	Jerry Wiegand	<i>NRG Energy Venter -Dover</i>
E. Alan Draper	<i>DNREC</i>	Jason Hahn	<i>Hanover Foods</i>
Rich Antoff	<i>DNREC</i>	Sarah King	<i>DNREC</i>
James Lee	<i>Dow Reichhold</i>	Brian Cullen	<i>DAFB FD</i>
Marilyn O'Neal	<i>Perdue</i>	Dean Blaha	<i>Duke Energy</i>
Dorothy Lehmann	<i>Perdue</i>	Jennifer Graham	<i>KC DPS</i>
Christie Arseneau	<i>PPG Industries</i>	Bruce Ennis	<i>General Assembly</i>
Anthony Murray	<i>U.S. DOT RSPA</i>	Mark Herlihy	<i>U.S.C.S.</i>
Ron Neal	<i>Playtex</i>	Arthur D. Paul	<i>DEMA</i>
George Yocher	<i>DPH</i>	David W. Freeman	<i>Bayhealth Security</i>
Craig Flanagan	<i>Playtex Products Inc.</i>	Janice Hilliard	<i>Discover</i>
Robet Hawins	<i>DSP - Troop 3</i>	Ken Glanden	<i>KCWF</i>
Lt. Counselman	<i>Dover P.D.</i>		

David Mick called the meeting to order at 10:00 A.M.

The minutes of the November 12th meeting were approved with clarification on 6028 reporting.

Current Issues

Dave Mick - N.W. of Clayton an unknown substance (roofing tar) was found in buckets in the woods. Canopy cover was damaged on DECON Unit. Five new medics are being trained for DECON Team. Also, one Kent County Dispatcher and one WWF employee. We now have a regular training schedule for paramedics and county employees. Homeland security funding for 02/03 target date for all requisitions to be in order is the end of February.

Tow vehicle - After a meeting with Hackney, a new set of specifications is ready to go.

Sarah King - Tier II - reporting package has been mailed and a flyer regarding workshops was included. The workshops will be held on the following dates: Sussex County Owens Campus - Jan. 22, 2004 from 9am-noon, Terry Campus- Jan. 27, 9-12. Upgrade should be complete by February. Purchase of Tier II manager was approved by SERC. Possible funding may come through DEMA, etc.

Art Paul - DEMA - Requesting funds for Tier II manager. SERC meetings will be held quarterly - March, June, October and December. Special meetings will be called as needed. FY03 SERC annual report is available on Webpage or contact Art Paul. "DENS" - Delaware Emergency Notification System - contract with Verizon has been signed and all listed and unlisted phone numbers for the state will be geographically coded, providing a better capability for statewide emergency notification.

EOC Enhancement - Funds should be in place soon and the project is moving along.

Old Business

FY04 - 48% of current budget has been used.

Alan Draper - Site Evaluations - On January 22, Jim Neal will visit Air Enterprise and Bayhealth. All reports should be completed by end of January. A wrap-up dinner will be held in February. Budget hearings went well.

Planning Committee - Chamber of Commerce does not offer any workshops, but they do have a monthly newsletter, and if they have the space, anyone who is interested in writing a small article may do so. Please let us know.

Mr. Lee - Exercise Committee - not aware of current status, but some things are on deck for the coming year.

Dave Mick noted that the rewriting of the KC EOP will be completed shortly. The deadline is in March.

Spills Conference - A group from Kent County attended, and the conference was pretty well received.

Perdue - Marilyn O'Neal - There is interest in creating exercises that cause two or more agencies to interact. The suggestion was from Perdue regarding what local hospitals may want from industry as far as reporting the incident, DECON, etc. Dave Freeman spoke needing to know how many patients and what material, etc. Dave Mick spoke to the existing communication scheme from the Fire/EMS services and the need to avoid duplication of efforts and confusing reports. Perhaps there needs to be some educational tool developed to bring industry, emergency response, and hospitals together.

More to come on R & P

New Business

Mr. Ennis reported that they recently changed over to recorded meetings and many of the subjects discussed at this meeting are also discussed at the statewide level.

Terrorism prevention -

1. Small plane crashed in Cheswold
2. Small plane flying over and circling Dover Power Plant several times during the current Orange Alert status.

A suggestion was made to possibly restrict small aircraft from flying low over populated areas during high levels of terrorism alert (orange or red). Also, provide alternate evacuation routes for state of emergency to avoid possible traffic back ups, namely during road construction.

Tony Murray, U.S. Dept. of Transportation - Research Special Programs Admin.

1. Expanded presentation of RSPA
 2. Hospitals & DECON - what's expected
- Emergency Response Guidebooks - Tony will check into having them distributed to LEPC members.

We need ideas for presentations after the meetings. If anyone has any new and interesting ideas, please let us know.

At the end of the meeting, Dave Mick invited everyone to tour the new Special Operations trailer parked behind the building.

Next LEPC meeting tentatively scheduled for Tuesday, March 9, 2004.

Respectfully submitted,

Jennifer Graham
Kent County Dept. of Public Safety