

**Kent County  
LEPC Meeting Minutes**

**January 13, 2009**

**Attendees**

Allen Methny	<i>KC DPS</i>	Colin Faulkner	<i>KC DPS</i>
Dave Mick	<i>KC DPS</i>	Nicole Vautard	<i>KC DPS</i>
Bob Barrish	<i>Citizen</i>	Christopher Byrd	<i>Playtex</i>
Jay Brabson	<i>DNREC</i>	Charlie Boyer	<i>Town of Smyrna</i>
Quincy Robinson	<i>Wal-Mart Logistics</i>	Gary Chaffer	<i>Citizen</i>
Harvey Velott	<i>DAFB EM</i>	Dick Gleysteen	<i>DNREC</i>
Carleton Carey	<i>KC Fire Chiefs</i>	Robert Hawkins	<i>DSP</i>
Bret Scott	<i>KC Levy Court</i>	Reinhold Betschel	<i>KC WW</i>

Allen Metheny called the meeting to order.

The minutes of the November 12<sup>th</sup> meeting were approved.

Welcome from Allen and introduction of all the attendees.

**Current Issues**

**Dave Mick – DECON** – Monthly training continued. Spring work done on Tow Vehicle and it was paid out of regular maintenance fund. Will be standing by at Wilmington Fire Station 1 during Wilmington Whistle Stop with several Medics and Volunteers.

**Allen Metheny – SERC** – New plan revised and printed. It is currently in the process of being distributed. It was rewritten to conform to National Incident Management Systems (NIMS) and set up in accordance with ICS program. Will be distributed at Fire Chief's meeting for the Fire Service. The other emergency responders are picking them up as Art gets a chance to deliver them. The following agencies make up SERC: Fire Service, Delaware State Police, DNREC, Public Health, and Delaware Fire School. They put together a program and are going to be doing a briefing to the Fire Chiefs and Legislators. Preparing for the new administration. Want to do an event for Governor Markell and a presentation to the LEPCs.

**Allen Metheny – DENS** – New contract signed. Administrator meeting today to review the contract and changes for using the Delaware Emergency Notification System.

**Old Business**

**Allen Metheny – Outreach Incentives** – Hope to promote ourselves during the coming year. Any suggestions let Allen know.

**Allen Metheny – FY09 Budget** – LEPC is in pretty good shape because funding source is not the Government but the Industries. Hopefully the State will not need to take a portion of these funds. Currently there is a fund set up for the replacement of the DECON trailers and the State is taking the interest on these funds. Not expecting to be able to do anything new. May have to cut some of the things originally planned to do.

**Colin Faulkner – FY09 Budget** – Have made thousand of dollars worth of cuts to our budget but will not affect our services.

**Bob Barrish – Facility Inspection** – All visits and paperwork completed for the ten facilities chosen for 2008. Roughed out a visiting schedule for the next six months for ten more facilities. Will begin later this month or early next month.

**Allen Metheny – Dow Reichhold** – Officially shut down. Received reports during the month of December on a weekly basis on what actions have been taken.

**Reinhold Betschel – Dow Reichhold** – Had to inform them to slow down their discharging.

**Allen Metheny – Sussex LEPC** – Had to advertise a second time and are now currently at the point of interviewing,

**Allen Metheny – Exercise Program** – Received WMD funds and have certain requirements to do exercise and training. Met with DEMA and came up with a tentative plan and have decided to keep them small. The state has hired a new consulting firm to help with the planning. The following are the scenarios:

1. Tabletop exercise geared towards a mall shooting. To be held during the Spring.
2. Workshop dealing with the mall shooting discussing the issues from that tabletop exercise. To be held sometime during the 4<sup>th</sup> quarter of 2009.
3. Tabletop exercise consisting of a building collapse. To be held during the 1<sup>st</sup> quarter of 2010.
4. Workshop discussing the issues from the building collapse tabletop. To be held during the 3<sup>rd</sup> quarter of 2010.
5. Functional exercise combing a mall shooting with a building collapse. To be held during the 1<sup>st</sup> quarter of 2011.

**Harvey Velott – DAFB** – Will have their Air Show this summer. Will be having a major exercise in May for preparation of the air show. Additional exercises will be conducted each month until base inspections are completed.

### New Business

**Dave Mick – 2009 Statewide Hazmat Conference** – E-mails were sent out to pencil in the date which is the first weekend in April. Hands on and classroom training will be held at the Fire School. They will be flipped flopped so everyone can attend both. Will try to promote it to make it bigger than last year.

**Allen Metheny – Survey of LEPC's** – EPA launched a survey and notified 2,357 LEPCs. The surveys were password protected. Delaware's LEPC's are well above the average across the nation in regards to operations. The following are some of the results:

- 939 took the survey for a 39.8% return.
- Some meet yearly and  $\frac{3}{4}$  meet quarterly.
- 60% have reviewed and updated their emergency plan.

- Over 75% exercised their emergency response plan in the last year.
- Several LEPC's do not have guaranteed funding. Some operating on very little or not funding.
- 70% received EPCRA Tier I & II data in paper format.
- Over half are using CAMEO.
- Only 2 out of 5 have Operating Budget which is direct funding.

**Jay Brabson** – Presentation to be conducted on submitting Risk Management Plans for 2009. Will send out information to facilities that have hazardous substances. Will be an online system. Meeting to be held in March regarding this issue.

Outreach suggestion of doing something at the DAFB Air Show.

Meeting adjourned at 10:50 am.

Next LEPC meeting scheduled for **Tuesday, March 10, 2009.**

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary