

**Kent County
LEPC Meeting Minutes**

January 14, 2014

Attendees

Dave Mick	KCDPS	Colin Faulkner	KCDPS
Nicole Vautard	KCDPS	Terri Abegglen	ARC
Charlie Boyer	Town of Smyrna	Elen Malenfant	DNREC
Jay Brabson	DNREC	Susan Domm	DAFB
Frank Promutico	DAFB	Barry Laise	DSP/Sta. 54
Cheryl Russell	Delmarva	Charles Stevenson	Sussex LEPC
Kelly Medkeff-Rose	PPG	Joseph Tyler	USCS
Carleton Carey Sr.	Mayor	Paul Jordan	DAFB
Radford Garrison	Bayhealth	Frank Taormina	Bayhealth
Roger Maldonado	Bayhealth		

David Mick called the meeting to order at 10:00 am.

Welcome from Dave and introduction of all the attendees.

The minutes of the last meeting were approved.

Current Issues

Dave Mick – DECON – Regular training continues. Still housing Sussex’s trailer which will be used either for a trade in or direct sale towards a new DECON Truck. Year in review:

- One response for Ammonia Release.
- One response for Nitrogen Tank Release.
- Nascar Races
- Air Base Full Scale Exercise
- 12 Meth Lab responses

Dave Mick – Technical Rescue Team – Year in review:

- Four activations – two in June and 2 in September
- Annual Trench Weekend conducted in November. Well attended. All went well.

Ellen Malenfant – Tier II Reporting – In the tail end of finalizing the new software program. Had to push back grand opening to next Monday. Want to make sure all the kinks are worked out before we open it to industries. This is the last week of training on the new system. March 1st is the reporting deadline.

Dave Mick – DENS – Last round of testing went well. Alive and well.

Old Business

Dave Mick – Outreach Initiatives – Program in the works called National Preparation. It will be an all Hazardous program targeting citizens focusing on what each family can do to prepare

for “Survivors of a Catastrophe”. Main focus is on those living through the moments after an major catastrophe event occurs.

Dave Mick – Budget – No change. No disbursements for Bob Barrish.

Chip Stevenson – Sussex LEPC – Conducted four facility visits for the year. Last meeting was on Thursday, January 9. Next meeting will be Thursday, March 13, 2014.

Dave Mick – Exercise Program – Tabletop Exercise conducted and now moving forward to develop a Full Scale Exercise. We invite you to come up with a exercise that we could do that would involve your agency. There are funds from Homeland Security Training Operations that would help pay for these exercises.

Colin Faulkner – Hospital Evacuation Functional Exercise – Good exercise that opened up our eyes. The drill identified some major challenges such as:

- Where to deploy?
- How quickly to deploy?
- How to deploy?

Look forward to the after action report.

David Mick – 2014 7th Annual Statewide Hazmat Training Workshop – Registrations about 99% completed. Everything is going well for everyone including general industry.

New Business

Colin Faulkner – Administrative Officer for Emergency Management – Hired Brandon Olenik who worked in our 911 Dispatch Center. He is currently finishing up his Associates Degree in Emergency Management. He is along the lines of a Planner Level position at DEMA. Expanding Emergency Management Department is our goal.

Chip Stevenson – Tanner Industries is conducting a live Ammonia Release training. Highly encourage industries to attend this training. Very good informative training session.

Jay Brabson – Hiring Rick Chatham as a contractor to conduct some our Propane Industry inspections. OSHA has decided to amend PSM (Property Safety Management).

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, March 11, 2014.**

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary