

**Kent County  
LEPC Meeting Minutes**

**July 12, 2011**

**Attendees**

Dave Mick	<i>KCDPS</i>	Nicole Vautard	<i>KCDPS</i>
Colin Faulkner	<i>KCDPS</i>	Bob Barrish	<i>Citizen</i>
Kris Gontkowsky	<i>DNREC</i>	J. Allen Metheny	<i>KC Fire</i>
Charles Stevenson	<i>Sussex LEPC</i>	Joe Murabito	<i>NCC LEPC</i>
Art Paul	<i>DEMA</i>	Barbara Shufelt	<i>ARC</i>
Lisa Dunaway	<i>DHS</i>	Roger Minner	<i>DHS</i>
Ellen Malenfant	<i>DNREC</i>	Galen Purcell	<i>DSP Troop 3</i>
Jay Brabson	<i>DNREC</i>	Lynn Polinp	<i>Lewis Env.</i>
Dan Dilling	<i>Bayhealth</i>	Chris Byrd	<i>Engizer</i>
Vincent Lynch	<i>Perdue</i>	Ken Belmont	<i>DPH</i>
Carleton Carey	<i>KC Fire Chiefs</i>	Cheryl Russell	<i>Delmarva Power</i>
Kevin Marrow	<i>Dentsply Caulk</i>	Bruce Ennis	<i>Public</i>

Dave Mick called the meeting to order at 10:00 am.

The minutes of the last meeting were approved.

Welcome from Dave and introduction of all the attendees.

**Current Issues**

**Dave Mick – DECON –** No alerts. Regular training continuing. Harrington has completed their field DECON Unit training.

**Dave Mick – Technical Rescue Team –** Working on a Fall Collapse Training but have hit a stumbling block regarding Liability Insurance. Will continue working on finalizing everything.

**Tier II Reporting – Kris Gontkowsky –**

1. Funds - \$284,160 collected so far this year from 2010 Tier II reports.
2. Reporting
  - a. 1,897 facilities have submitted their 2010 reports.
  - b. 4 facilities have initiated but have not completed their reports.
  - c. 70 facilities have not started the reporting process.
3. Steps Forward
  - a. Work on reviewing received submittals for data quality/compliance issues.
  - b. Phone calls to facilities with delinquent reports/fees.
  - c. Site visits.

4. Tier II Manager Update – The GIS layer for Tier II facilities has been added to the Tier II Manager System, using the lat/longs collected from the 911's/LEPCs.

**Art Paul– SERC** – Last meeting was June 9<sup>th</sup>. The four standing committees and LEPC's gave their reports. House Bill 163 was briefed. The annual reports close out the end of June.

**Art Paul– DENS** – Received another data base from Verizon. Training and testing will be conducted.

**Art Paul– EAS Conference** – The Emergency Alerting System Conference went well. It was well attended.

### **Old Business**

**Dave Mick – Outreach Incentives** – Upgrading the laptops in the EOC.

**Dave Mick – FY10 Budget** – Business as usual.

**Bob Barrish – Facility Visits** – On hold pending resolution of funding.

**Art Paul – HMEP Grant** – Grants submitted the first of June but are being held up due to questions. Hazardous Materials Preparedness Fund money comes from trucking industry. They are scrutinizing the use of the funds. They have to relate to direct transportation of chemicals.

**Charles Stevenson – Sussex County LEPC** – Activation of DECON Unit to a building fire in Millsboro with hazardous chemicals. This will be our topic of discussion for our meeting on Thursday.

**Joe Murabito – New Castle County LEPC** – Meeting held yesterday with good attendance. Busy working on Transcaer Program. Transcaer Training Tour held June 22 & 23 in Wilmington went very well. About 150 attended. Trying to get this program Statewide. Starting the planning process of the 5<sup>th</sup> Annual Hazmat Conference. LEPC had a functional exercise where Sunoco was a big player. It was a transportation incident. Fire Service did very well. It really tested our inter agency communications.

**Dave Mick – Exercise Program** – Operation Bench Rail Command and Control Committee Exercise went well. Currently working on planning a functional exercise to test communications.

**Art Paul – 2011 Statewide Hazmat Conference** – Would like to hold it at the Smyrna Readiness Center. Looking for speakers and topics. Shooting for the 1<sup>st</sup> weekend in April.

### **New Business**

**Dave Mick – Information** – Received a phone call from a gentlemen identified as a University student. He wanted to know a lot about our Hazmat Plans. Be cautious of these calls and take extra thought before answering questions.

**Barbara Shufelt – Red Cross** – Still collecting information on the Tornadoes/Floods in the South and will email it when all data is collected and up to date.

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, September 13, 2011.**

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary