

**Kent County  
LEPC Meeting Minutes**

**July 13, 2010**

**Attendees**

Dave Mick	<i>KCDPS</i>	Colin Faulkner	<i>KCDPS</i>
Nicole Vautard	<i>KCDPS</i>	Charlie Boyer	<i>Town of Smyrna</i>
Bob Barrish	<i>Citizen</i>	Jerry Llewellyn	<i>Public Health</i>
Galen Purcell	<i>DSP-Troop 3</i>	John Melvin	<i>DAFB Fire</i>
Charles Stevenson	<i>Sussex LEPC</i>	Art Paul	<i>DEMA</i>
Rodney Carl	<i>Wal-Mart</i>	Barbara Shufelt	<i>ARC</i>
Jeremy Weber	<i>Camdel Metals</i>	Eric Beach	<i>Perdue Farms</i>
Dan King	<i>Clean Venture</i>	Joe Murabito	<i>NCC LEPC</i>
Jeff Vadakin	<i>Magnum Electronics</i>	Carleton Carey	<i>City of Dover</i>

Dave Mick called the meeting to order at 10:00 am.

The minutes of the May meeting were approved.

Welcome from Dave and introduction of all the attendees.

**Current Issues**

**Dave Mick – DECON** – No activations. Regular training conducted last month but Little Creek Fire Department will be taking July off. Secured funding for the Technical Rescue Team for a Trench Operating class however it had to be cancelled due to extreme heat. Will be rescheduling that class later this year. The team did a couple outreach activities and raised some funds to supplement the team's funds.

**Bob Pritchett E-mail – Tier II Reporting** – There is a vacant environmental scientist position open due to Shannon taking a promotion. 2009 reports were due July 1<sup>st</sup>. Processed 1,790 facility submissions. 70 facilities have not started their submissions and 18 are in the process of completing theirs. Upgrades to the online system have been completed. Toxic release inventory reporting was due July 1<sup>st</sup>. Received reports from all facilities expected to provide reports. Office location has changed to 655 Bay Road

**Art Paul– SERC** – Last meeting on June 9<sup>th</sup>. SERC Budget has been approved. All budgets that the SERC funds have been approved however a motion was made to not approve New Castle County Budget until some issues have been resolved. New Castle is working on resolving these issues. Budget has been running in the red the past few years but plan to use HPP funds to help. Budget will be available on the website.

**Art Paul– DENS** – Testing will begin today and training will be conducted soon. Advertising statewide for DENS registration.

## **Old Business**

**Dave Mick – Outreach Incentives** – Safe Summer Day was held on June 12<sup>th</sup>. Went very well with normal attendance. Planning for Family Emergency Preparedness day is continuing. Will be held on September 11<sup>th</sup> from 11 am until 3 pm at Glasgow Park.

**Bob Barrish – Facility Visits** – Two visits have been done since the last meeting. Nine have been completed so far this year. Everyone seems to have a good attitude towards Emergency Response Plans.

**Charles Stevenson – Sussex County LEPC** – Facility visits continuing and going well. Next meeting Thursday at the US Coast Guard Station.

**Dave Mick – Exercise Program** – Next week will be flood exercise tabletop concept and objectives meeting. Will determine what other areas to be tested in the future.

**Art Paul – 2010 Statewide Hazmat Conference** – Meeting will be held tomorrow. There are questions about time frame. The original time frame of April 8<sup>th</sup> – 9<sup>th</sup> will not work for fire school.

**Joe Murabito – 2010 Statewide Hazmat Conference** – Currently looking at May 11<sup>th</sup> as the new date. Deciding whether or not to have it as a 1 or 2 day event and determining the speakers. If May 11<sup>th</sup> does not work, may have to look into a new sight to hold event.

## **New Business**

**Joe Murabito – New Castle County LEPC** – Met yesterday. Discussed three SOP's that have been adopted. Site visits will begin in 5 – 6 months. Budget has been approved with 0% increase. Fire Department outreach has started. Railroad traffic flow is an issue being addressed. September will be the next meeting.

**Wayne Hutchinson – Tierr II** – Get names of industries that have not filed and he will try to contact them.

City Police Department, Emergency Management, and PIOs are working on generating a form for when evacuations are needed for an area to have better accountability of people.

## **Program**

### **Kent County Technical Rescue Team**

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, September 14, 2010.**

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary