

**Kent County
LEPC Meeting Minutes**

July 8, 2008

Attendees

Allen Methny	<i>KC DPS</i>	Colin Faulkner	<i>KC DPS</i>
Dave Mick	<i>KC DPS</i>	Nicole Vautard	<i>KC DPS</i>
Carleton Carey, Sr.	<i>KC Fire Chiefs</i>	Bob Barrish	<i>Citizen</i>
Jerry Llewellyn	<i>Public Health</i>	Steven Getek	<i>Dover PD</i>
Bill Betts	<i>DOL</i>	Scott Bundek	<i>KCDPS</i>
Jay Brabson	<i>DNREC</i>	Shannon Splittorff	<i>DNREC</i>
Quincy Robinson	<i>Wal-Mart Logistics</i>	Arthur Paul	<i>DEMA</i>
Marilyn O'Neal	<i>Perdue</i>	Michael Galbus	<i>Dow Reichhold</i>
Louis Graham	<i>Dow Reichhold</i>	Gary Chaffer	<i>Citizen</i>
Brian FitzPatrick	<i>DSP</i>	Eric Beach	<i>Perdue</i>
Jeff Vadakin	<i>Magnum Electronics</i>	Wayne Hutchison	<i>City of Dover</i>
David Freeman	<i>Bayhealth</i>		

Allen Metheny called the meeting to order.

The minutes of the March 11th meeting were approved.

Welcome from Allen and introduction of all the attendees.

Current Issues

Dave Mick – DECON – One response. Concerned citizen reported a leak from a tank car. However it was empty and the spot was an old one. Training will be different for next month. Instead of 3rd Tuesday, it will be on a Saturday for an all day training event.

Shannon Splittorff - Tier II Reporting – Up to date. 100 outstanding facilities. 40 have gone quiet. Currently trying to make contact with the quiet ones. 1700 active facilities.

Shannon Splittorff - Tier II Manager – A few bugs have been found. Contractor is currently working on all them. Training was conducted and will contact those who attended and conduct a site specific training with them.

Arthur Paul – SERC – Four standing committees gave reports along with the LEPCs. Budget was reviewed by Finance then approved with minor changes. EPCRA program funds have been approved. Annual Reports have been submitted. Currently looking at past and future activities for the LEPCs to determine funding percentage amounts for each one. \$115,000 to be allocated between all four LEPCs. The new SERC plans are at the printers. Working on formatting to finalize the print job.

Arthur Paul – DENS – Pre-bid meeting was held on June 23rd where vendors asked questions. Proposals are due today. The selection committee (Kent, Sussex, New Castle County, Division of Public Health, DNREC) will be going through the proposals individually and grade them. Contract expires August 1st but it will continue until we either get a new vendor or use the same. No testing has been conducted.

Allen Metheny – DENS – Was used during the flooding in the Kits Hummock and Pickering Beach areas to evacuate the residents. Worked well with no complaints received.

Marilyn O’Neal – Sussex County LEPC – June meeting was held at the new Emergency Operations Center. Jamie discussed the flooding. Need to get information out to the public about loose propane tanks in Sussex County. Possibly look at this issue statewide. Funding has been approved for the permanent chair. Currently working on a job description. Advertising for this position will start later this month. Attended a Baltimore Seminar put on by a group of industry people for Ammonia Safety. About 250 attended. It was funded by OSHA and Homeland Security Funds. It was very enjoyable. It might be a good idea to do something like this locally. Next meeting will be July 24th at the EOC at 10:00 am.

Allen Metheny – Propane Tank issues – This was one of the three major issues that we identified during the flooding. Kent County has followed up on this issue and they may adopt an ordinance and building code requirement stating that all propane tanks in flood zone areas must be secured.

Arthur Paul– Propane Tank issues – This would be very good information to get out to public. Possibly use HMEP funds to produce brochures to hand out to the public.

Old Business

Arthur Paul – Statewide Hazmat Conference – New Castle County LEPC started a committee for the conference and got LEPCs, DEMA, Fire School, County DECON teams, EMS, DNREC, etc. involved. It was a weekend conference with dinner on Friday and training on Saturday the first weekend in April. About 150 attended this conference. There were three hands on training, an interactive mannequin, and protective/detective equipment. Comments were good and favorable. Need a sponsor for next year. Possibly hold it in Kent County. Have the next one right before con-ed requirements.

Allen Metheny – FY09 Budget – Has been approved.

Allen Metheny – Facility Inspection – All details have been worked out. Bob is under contract and will be meeting with Allen to get the inspection processes started.

New Business

Allen Metheny – Welcome Wayne Hutchinson, Emergency Manager for the City of Dover.

Allen Metheny – Propane Safety Conference – Possibly conducting a smaller scale conference in the future. Discuss it at the Planning and Training Committee.

Allen Metheny – Future Exercise Program for the next 3 years – Weapons of Mass Destruction Program requests 3 year exercise schedule (2009, 2010, and 2011). Are large scale exercises needed in Kent County? WMD terrorist type incident needs to be in the mix to use the available funding. The exercises can be functional, table top, or full scale.

The following are some ideas that New Castle County are using:

- Shooting
- Flooding
- Hazardous Materials
- Major collapse
- Mass casualty

If you know of something that might benefit the County, let Allen know.

Allen Metheny – Outreach Initiatives for FY 2009 – Any new ideas? Notify Allen.

Program

Presentation by the Kent County Technical Rescue Team

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, September 9th**.

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary