

**Kent County  
LEPC Meeting Minutes**

**March 8, 2005**

**Attendees**

Nicole Vautard	<i>KC DPS</i>	Allen Metheny	<i>KC DPS</i>
Dave Mick	<i>KC EMS</i>	Mark Herlihy	<i>USCS</i>
Jay Brabson	<i>DNREC</i>	Marilyn O'Neal	<i>Perdue</i>
Robert Hawkins	<i>DSP/Troop3</i>	Jerry Wiegand	<i>NRG Energy</i>
Sarah King	<i>DNREC</i>	Ken Belmont	<i>DPH</i>
Tucker Dempsey	<i>KC Fire Chiefs</i>	Bruce Ennis	<i>State Representative</i>
David Balcerak	<i>RSVP</i>	Robert Wright	<i>Kraft Foods</i>
Benton Counselman	<i>Dover Police</i>	Craig Flanagan	<i>Playtex</i>
David Freeman	<i>Bayhealth</i>	Bob Barrish	<i>Retired</i>
Scott Bundek	<i>KC DPS</i>	Cheryl Russell	<i>Conectiv</i>
Dean Blaha	<i>Duke Energy</i>	Jeff Vadakin	<i>Magnum Electronics</i>
Craig Harvey	<i>KCPW</i>	Paul Bernat	<i>Dover Police</i>

Allen Metheny called the meeting to order at 10:04 A.M.

Welcome from Allen and introduction of all the attendees.

The minutes of the January 11<sup>th</sup> meeting were approved.

**Current Issues**

**Dave Mick – DECON Trailer** – Three training exercises were held that correspond with a 24 hour initial hazmat technician class at Little Creek Fire Company. Next scheduled activity for the trailer is to have a stand by crew for New Castle County who will be in Pennsylvania putting on some demonstrations.

**Tow Vehicle** – The dedicated unit for the DECON Trailer is being built at Hackney in North Carolina where a few of us will be taking a trip there this week to inspect them. Little Creek will take title of the unit and it will be kept at their station with the trailer. This avoids the conflict on non County Employees operating a county vehicle and the fire service guys from having to get a CDL license.

**Homeland Security Funds** – Final approval on the Cargo trailer was on the 15<sup>th</sup>. This trailer will store excess gear.

**Dover Downs Exercise** – To be held on April 30<sup>th</sup> and will involve the DECON Group, Paramedics, and Fire Service. Chamber of Commerce is looking for about 100 volunteers to be participants in this drill. Monster Mile Racing will be going on that day as well.

**Sarah King - Tier II** – Reports were due March 1<sup>st</sup> and they are still processing the reports and checks and some are still coming in the mail. As of Monday (3/7) afternoon there was \$245,790.00 received.

**Tier II Manager** – By the end of this week, we should have some needed information into the contractor. Hopefully by next month we will be able to alpha test the system.

**Allen Metheny - SERC Meeting** – The planning and training committee is coming up with a proposal for a full day workshop or retreat to be held sometime in this fall, probably in September. New Castle County is more involved due to the fact that they have more chemical facilities, however all counties are pretty active. Plans are in the work for the June SERC meeting to be held at the Fire School with a tabletop exercise using the new revised Chestnut Grove Village. If all goes well, we will possibly have one LEPC meeting there and participate in a small demonstration exercise.

**Allen Metheny – Delaware Emergency Notification System (DENS)** – First Call has been here in Delaware. The users group had a meeting with the whole state which went well. The vendor provided training in Kent County for our dispatchers then did some in Sussex and the City of Wilmington. New Castle County has opted not to become part of the DENS plan. We are currently setting up call lists in Kent County. For example if the EOC is activated, that could require me to make 8 or 10 calls to notify all the people. With the new system and our call lists, everyone could be notified in less than two minutes. The cost is about \$0.12 for a 30 second call and we will only be charged when we use it.

**Allen Metheny - EOC Enhancement** – RFP has been written and is in the hands of the County Administrator and the Attorneys. As soon as we get it back it will go out for bid.

### **Old Business**

**Allen Metheny - FY05 Budget** – About 61% of our money has been used.

**Allen Metheny - FY06 Budget** – It is in the budget review process at the Commissioners Level. I just received verbal notification from Jamie Turner that he received approval from the Feds for EMPG money for 2005.

**Allen Metheny - Planning Committee** – No meeting held.

**Tucker Dempsey - Exercise Committee** – No information to pass along.

**Allen Metheny** – As part of the Homeland Security Program in the State each county is being required to do exercises such as the Dover Downs Exercise. Kent County plans to include LEPC Exercise Committee in the planning for our countywide exercises. DEMA hired a person to work with us however that person is no longer in that position. They have hired another one now in addition they have hired a consultant to work statewide on exercises, tabletop exercises, training, and full scale exercises. We need volunteers for more people on the LEPC Exercise Committee, if interested, let me know.

**Allen Metheny – Seminar Committee** – Ammonia and Propane Seminar to be held on April 21, 2005. The brochures are being mailed today for the Seminar. The seminar held 2 years ago had about 105 attendees so hopefully we will have a good turnout. It is an afternoon and evening program with a pretty dynamic speaker.

**Allen Metheny** – New members still needed for future facility inspections. Bob Barrish has agreed to help us with these inspections. There is about 32-33 facilities to be inspected and last time it took about a 1- 1½ years.

### **New Business**

**Bob Barrish – Willard Argi-business Inspection** – They are a brand new facility that supplies bulk liquid fertilizer. The main material of concern is the Anhydrous Ammonia. They have an emergency response program set up however they are a small facility and are limited on emergency response. For a moderate release they will rely on the Fire Department and DNREC and for a catastrophic release, they do not have the people to handle it. Recommendations have been made for them to hire an Emergency Response Contractor and to prepare a plan to be able to rely on mutual aid between facilities with typical materials. It was suggested that maybe we hold an LEPC meeting there.

**Tucker Dempsey – NIMS** – Kent County Fire Chiefs working on NIMS compliance by trying to get everybody together and have a meeting.

### **Program**

#### **David Mick – Kent County Technical Rescue Team Overview**

Meeting adjourned by Allen Metheny at 11:00 a.m.

Next LEPC meeting tentatively scheduled for Tuesday, May 10, 2005 at 10:00 a.m.

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary