

**Kent County
LEPC Meeting Minutes**

March 9, 2004

Attendees

David Mick	<i>KC DPS</i>	Jerry Wiegand	<i>NRG Energy Venter -Dover</i>
E. Alan Draper	<i>Retired</i>	Brian Cullen	<i>DAFB FD</i>
Sarah King	<i>DNREC</i>	Janice Hilliard	<i>Discover</i>
James Lee	<i>Dow Reichhold</i>	Ken Glanden	<i>KCWF</i>
Jennifer Graham	<i>KC DPS</i>	Brian Attias	<i>Christiana Hospital ED</i>
Mark Herlihy	<i>U.S.C.S.</i>	Mary Ellen Motyka	<i>PG</i>
Arthur D. Paul	<i>DEMA</i>	Jay Brabson	<i>DNREC-ARP</i>
George Yocher	<i>DPH</i>	David Bacher	<i>NRG Energy</i>
Craig Flanagan	<i>Playtex Products Inc.</i>	Ric Chatham	<i>Chesapeake Utilities</i>
Robert Hawkins	<i>DSP - Troop 3</i>	Susan Domm	<i>DAFB</i>
William Dempsey	<i>KCFC</i>	Jamie Bethard	<i>DNREC</i>
Ed Gerhard	<i>USEPA</i>	Thomas Johnson	<i>USCS</i>
Thomas Johnson	<i>USCS</i>	Allen Metheny	<i>KC DPS</i>
Nicole Vautard	<i>KC DPS</i>		

Allen Metheny called the meeting to order at 10:00 A.M.

Welcome to Nicole Vautard as the new LEPC Secretary for Kent County.

Introduction from Brian Attias of the Christiana Hospital Emergency Department regarding emergency preparedness for hospital employees working in acute care unit.

The minutes of the January 13th meeting were approved with correction of Alan Draper's classification.

Current Issues

Dave Mick -The mass casualty tarp on the DECON unit has been repaired and re-installed. There was a DECON response to the Milford Salvation Army. Employees opened a bag of clothing and then became ill. We concluded that the items were recently dry cleaned and immediately sealed which caused the employees to become exposed to the dry cleaning chemical when opened. No transports were necessary. Continuing monthly training sessions for Hazmat team. Working on dates for next volunteer hazmat training sessions. Performing fit testing on four different types of breathing apparatus and are currently about half way complete. This month hazmat team will attend a refresher training class. We have received the Homeland Security equipment which consists of 14 800Mhz radios. Programing of these radios has been completed.

Sarah King - Tier II - Working on getting Tier II reports. DEMA approved \$60,000 towards Tier II manager. Meeting scheduled for April to discuss changes for industry reps. to review the system.

Art Paul - DEMA -SERC plan should be delivered and printed copies should be distributed through the fire school. Website available for additional information regarding SERC (no website address given at this time). DENS is 90% complete. All numbers have been provided by Verizon. Testing took place in September and system is up and running. More testing to follow in areas where there may be concerns.

Allen Metheny - EOC Enhancement - The County has made the decision to put the project out on bid. An RFP request for this project has been developed.

Old Business

FY04 - 60% of current budget has been used. Adjustments to all line items have been made. Received final draft of site visits. There will be a dinner meeting at the Cheswald Fire Company scheduled soon.

U.S. Department of Transportation - Tony Murray put on presentation regarding Emergency Response during the last meeting. Emergency Response Guides will be distributed sometime in the spring. There is a box of about 50 guides from the last edition available to those interested.

Planning Committee - Chamber of Commerce does not offer any workshops, but they do have a monthly newsletter. Created two reports for the newsletter: Community Emergency Planning and Risk Management. Looking into a Storm Ready Program to make the State in a better position to handle storms and relaying information to the public. Would like to get weather radios to all school districts and large industries. The State will provide \$5,000 towards the purchase of weather radios to get the project started. We would like to see LEPC's involved.

Exercise Committee- Has not met; however, meeting to be held immediately following LEPC meeting. There has been a request to participate with the Air Base in a drill to be held in June. There will also be an air show held in May. Dow Reichold has had a change in management, therefore we will wait until the fall to meet with them.

Allen Metheny noted that the rewriting of the KC EOP is completed. About 2/3 has been reviewed and the rest should be reviewed by the end of the week and a copy sent to FEMA for their review and approval. CD Rom copies will be available once it has been approved.

New Business

Allen Metheny - We would like to hold another seminar such as last years' ammonia seminar in the Spring of 2005. Start coming up with some topic ideas such as propane and waste water treatment. Received paperwork from the State to submit LEPC budget for the next fiscal year. No significant changes will be made. Allen will prepare the budget.

Mark Herlihy - Avian Flu has put a stop to exporting poultry products from Delaware to other countries. Not known how long this will be in affect. Dave Mick created a response SOP in case any medics had to report to a quarantined area and a copy of this plan is on file at DEMA.

911 Celebration - The 911 center celebrated 30 years of service and received National Accreditation for the second time.

Dave Mick - All Volunteer Fire Departments will be receiving equipment from Homeland Security. Looking for donated temporary storage and help with distribution of this equipment.

Jay Brabson - Presented Risk Management Planning program. All facilities are required to provide changes by June 2004.

Meeting adjourned by Allen Metheny at 11:05 a.m.

Next LEPC meeting tentatively scheduled for Tuesday, May 11, 2004.

Respectfully submitted,

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary

