

**Kent County
LEPC Meeting Minutes**

March 11, 2008

Attendees

Allen Methny	<i>KC DPS</i>	Dave Mick	<i>KC DPS</i>
Nicole Vautard	<i>KC DPS</i>	Carleton Carey, Sr.	<i>KC Fire Chiefs</i>
Bob Barrish	<i>Citizen</i>	Jerry Llewellyn	<i>Public Health</i>
Robert Hawkins	<i>State Police</i>	Kristie Williams	<i>Discover Card</i>
Bill Betts	<i>DOL</i>	Scott Bundek	<i>KCDPS</i>
Jay Brabson	<i>DNREC</i>	Shannon Splittorff	<i>DNREC</i>
Quincy Robinson	<i>Wal-Mart Logistics</i>	Jerry Wiegand	<i>NRG Energy</i>
Reinhold Betschel	<i>KC WF</i>	Dorothy Martin	<i>KCIT</i>
Arthur Paul	<i>DEMA</i>	Steven Getek	<i>Dover PD</i>
John Melvin	<i>DAFB Fire</i>	George Steady	<i>DSPC</i>
Greg Schwartzmiller	<i>DSPC</i>	Vincent Lynch	<i>Perdue Farms</i>
Mitch Magee	<i>PPG</i>	Charlie Boyer	<i>Town of Smyrna</i>
Harvey Velott	<i>DAFB EM</i>	Pam Iseminger	<i>DAFB EM</i>

Allen Metheny called the meeting to order.

The minutes of the January 8th meeting were approved.

Welcome from Allen and introduction of all the attendees.

Current Issues

Dave Mick – DECON – Training is continuing on the third Tuesday of every month. Joint training with CST from Smyrna. Last time we did a lot of monitoring and detector equipment hands on training. Two responses: 1. Poultry Plant in Sussex County. Communication problems were identified. Responded in Sussex County because their trailer is out of service. It was pretty much wrapped up by the time Kent responded. 2. ILC Dover in Kent County. There was a fire in the facility. It was handled as unknown hazardous material. Had about 16-18 responders for DECON operations. Called in about half a dozen of Sussex's team to help out. Processed about 60 fire fighters. Incident went smoothly. Only one issue with DECON - too much distance between egress from the building and the DECON area.

Shannon Splittorff - Tier II Reporting – March 3rd was the deadline. About 45% of the reports have been reviewed. Around 500 still remaining to be processed.

Shannon Splittorff - Tier II Reporting – Password resetting is the only issue right now. Members are forgetting user ID's and passwords. Any trouble accessing or need access contact Shannon and she will get it set up.

Arthur Paul – SERC – No meeting since the last LEPC meeting.

Arthur Paul – DENS – No testing being done. Received e-mail from budgeting office stating that we need to look at the RFP and evaluate it and identify any shortfalls and improvements. Possibly looking into getting a new vendor. Hopefully testing will continue next month.

Old Business

Arthur Paul – Statewide Hazmat Conference – Flyer and registration forms are available and have gone out to LEPC members. Will be held on April 4th & 5th. Notices went out to State and County Ambulance Associations however response has been minimal. Plan on contacting them again. Everything for the conference is free (dinner, meal, etc.)!

Allen Metheny – FY08 Budget – Currently moving along.

Allen Metheny – FY09 County Budget – Not looking for any increases to occur for the County. Hoping to continue to hold our own. A lot of our funding for the LEPC comes from the State Emergency Response Commission which isn't tax dollars but from fees collected.

Allen Metheny – Facility Inspection – Currently the RFP is on the County Administrator's desk waiting for approval.

Arthur Paul – Sussex County LEPC – Budget Issue has been resolved. Hoping to have position filled in a couple months.

Dave Mick – After Action Report – Training and Exercise Sub-Committee Homeland Security Working Group has taken on the task of reviewing after action reports and identifying which areas should be addressed and which agency should be responsible for addressing those points. Federal Government looking more strictly at whether the proper action is being taken on the identified points. Will be challenged to respond to the recommendations made in the reports. The scenario of the exercise included multiple attacks on schools with bombings. Kent and Sussex Counties were involved. The table top was set up in three areas which were Kent response command area, Sussex response command area, and Unified command area. The exercise started past the initial first response period which proved problematic because the stage was not set very well. There were a lot of questions about what information and goals had already been achieved. Interaction with the school districts was very beneficial. Overall it was a very good experience with more action involved between the agencies. Currently working on developing an exercise that begins at the second operational period to give a change of command type of evolution as well as training on how to cope with an incident that is a longer operational period.

Allen Metheny – Homeland Security Funds – FEMA funding will be cut. Law Enforcement will now be included with everything else with guidelines that a certain amount has to be dedicated to Law Enforcement. Majority of the funds for 2008, 2009, and 2010 must be used to maintain protection and detector equipment that has already been received. Don't ask for anything new or any new projects. Everyone must tighten up and make decisions wisely.

New Business

Allen Metheny – Future Programs – Any suggestions for future programs. The Kent County Technical Rescue team will do a presentation at the May meeting. Bill Betts from Department of Labor has agreed to do a presentation at the July meeting.

Program

ESRI GIS Solutions

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, May 13th**.

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary