

**Kent County  
LEPC Meeting Minutes**

**May 10, 2011**

**Attendees**

Dave Mick	<i>KCDPS</i>	Nicole Vautard	<i>KCDPS</i>
Colin Faulkner	<i>KCDPS</i>	Bob Barrish	<i>Citizen</i>
Charlie Boyer	<i>Town of Smyrna</i>	Kris Gontkowsky	<i>DNREC</i>
Charles Stevenson	<i>Sussex LEPC</i>	Joe Murabito	<i>NCC LEPC</i>
Art Paul	<i>DEMA</i>	Barbara Shufelt	<i>ARC</i>
Lisa Dunaway	<i>DHS</i>	Roger Minner	<i>DHS</i>
Ellen Malenfant	<i>DNREC</i>	Galen Purcell	<i>DSP Troop 3</i>
Joe Tyler	<i>US Cold Storage</i>	Mark Herlihy	<i>US Cold Storage</i>
Jerry Llewellyn	<i>Public Health</i>	Alan Rachko	<i>Dover PD</i>

Dave Mick called the meeting to order at 10:00 am.

The minutes of the last meeting were approved.

Welcome from Dave and introduction of all the attendees.

**Current Issues**

**Dave Mick – DECON** – Activation in Cheswold. Train came through and a Citizen noticed odor of Chlorine. It was stopped and checked out and no malfunctions were found. NASCAR week with normal preparations occurring. Field DECON units seeing little activity therefore they are being recalled and not replenishing stock. Two of the three trailers are located at Little Creek Fire Department.

**Dave Mick – Technical Rescue Team** – Statewide Trench Rescue weekend. Two days training with all three counties represented. Water table was high so it was a little messy. There was about 40-50 folks there.

**Tier II Reporting – Kris Gontkowsky –**

**1. Funds**

- a. \$266,580 collected so far this year from 2010 Tier II reports.

**2. Reporting**

- a. 1,819 facilities have submitted their 2010 reports.
- b. 9 facilities have initiated, but have not completed their reports.
- c. 153 facilities have not started the reporting process.

**3. Steps Forward**

- a. Work on reviewing received submittals for data quality/compliance issues. Follow up with facilities as needed.
- b. Subsequent system emails sent to all active facilities that have not completed their 2010 report. This phase completed. Moved to....
- c. Phone calls to facilities with delinquent reports/fees. Time consuming, but in light of II.C. no other way to contact facilities.

**Art Paul– SERC** – Last meeting was March 9<sup>th</sup>. The three committees as well as the LEPC's gave their reports. IT committee has selected chair person. Budget was approved.

**Art Paul– DENS** – Upgrade being completed. It is now a web base system. GIS person has joined the department so he has been updating maps, etc. Current contract expires in October/November of this year and comes with two one year options to extend. Training and testing will begin soon.

### **Old Business**

**Dave Mick – Outreach Incentives** – Had a Facility and First Responder dinner meeting. Can no longer spend funds to buy food so looking at trying to find a different approach.

**Art Paul** – Hazardous Materials Preparedness Fund money comes from trucking industry. Three years ago there was an increase in funds. Now they are scrutinizing the use of the funds. They have to relate to direct transportation of chemicals. Hope to have a more definitive list of what the monies can be used for. Planning and training monies can not be used for food.

**Dave Mick – FY10 Budget** – Submitted updated reports. No issues reported.

**Bob Barrish – Facility Visits** – No visits have been conducted so far this year. Will conduct three visits (Burris, Paris, and Schwans) in the second quarter. After these are completed then we will be getting into the three year cycle and will begin revisiting facilities. Should complete about ten visits by the end of the year. 2012 will be a full year because there will be a lot of three year visits needing done. 2012 should be between 15-18 visits conducted.

**Charles Stevenson – Sussex County LEPC** – Nothing new to report. Next meeting Thursday at 10:00 with presentation by Marilyn O'Neal.

**Joe Murabito – New Castle County LEPC** – Last meeting held on May 9<sup>th</sup> with very good presentations provided. Emergency Driving Regulations was a big topic. Will be reevaluating facilities to make sure all have been visited. Norfolk Southern and E.I. Dupont are holding classes at the NS yards in Harrington Delaware on June 6 & 7. Course subjects include: Responding to a Railroad related hazardous material incident, Rail shipping papers, Rail car markings, General Service, and Pressure Tank Cars. Next meeting will be July 11, 2011.

**Dave Mick – Exercise Program** – Table Top Exercise in Harrington about rail car incidents will be held May 24<sup>th</sup>. Joint collapse exercise taking place in New Castle County later this year. More information to follow at a later meeting.

**Art Paul – 2010 Statewide Hazmat Conference** – Went well. Over 100 people attended for the dinner. There were 15-16 breakout sessions. A lot of good activities provided.

### **New Business**

**Art Paul – Transcaer** - Transportation Community Awareness and Emergency Response - will be having a training tour on June 22 & 23 at Transflo in Wilmington Delaware. This is a free classroom and hands-on training that will feature safety training, rail cars and bulk trucks. An exhibit area will also be featured. This is open to everyone and will be good for First Responders.

**Barbara Shufelt – Red Cross** – Deployed people to help in the south with the tornadoes/spring floods. Getting requests for additional help needed. Will give updates at the next meeting.

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, July 12, 2011.**

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary