

**Kent County  
LEPC Meeting Minutes**

**May 11, 2004**

**Attendees**

David Mick	<i>KC DPS</i>	Ken Belmont	<i>DPH.</i>
Brian Cullen	<i>DAFB FD</i>	Charlie Boyer	<i>Town of Smyrna</i>
Janice Hilliard	<i>Discover</i>	Reinhold Betschel	<i>KC WF</i>
James Lee	<i>Dow Reichhold</i>	Benton Counselman	<i>Dover PD</i>
Mark Herlihy	<i>U.S.C.S.</i>	Matthew Higgins	<i>DNREC-ERB</i>
Arthur D. Paul	<i>DEMA</i>	Jay Brabson	<i>DNREC-ARP</i>
William Dempsey	<i>KCFC</i>	David Balcerak	<i>RSVP</i>
Clean Murray	<i>Proctor &amp; Gamble</i>	Greg Donaway	<i>DSP Troop 3</i>
Allen Metheny	<i>KC DPS</i>	Gary Paris	<i>DE Storage &amp; Pipeline</i>
Nicole Vautard	<i>KC DPS</i>	Colin Faulkner	<i>KC DPS</i>

Allen Metheny called the meeting to order at 10:07 A.M.

Welcome from Allen and Introduction of all the attendees.

The minutes of the March 9<sup>th</sup> meeting were approved.

**Current Issues**

**Dave Mick** - No responses to report. Continuing monthly training sessions for Hazmat team. Seven of the paramedic responders have either completed the Hazmat Tech refresher or the Fire School 24 hour Tech Class. In process of developing more Tech level training sessions. In October a Advanced Hazmat Life Support Class will be held.

**Allen - Tier II** - Project is moving along. The Information Technology Committee for SERC is meeting tomorrow to go over the operations of the Tier II Manager. State needs to make decision of how the system should work and be interactive with industry. Some industry people have been invited to participate in the meeting and the review of system to get their input.

**Art Paul - DEMA** - Last meeting was March 10. Funding committee did a 5 year projection of income verses expenses and determined in about 5 years funding will be depleted. Trying to find ways to increase revenue. One suggestion was to request from DNREC a portion of their fines and penalty money. This motion was approved and currently waiting for response from DNREC. Highway transportation position was vacant but now filled. The next meeting will be on June 9<sup>th</sup> and will consist of discussing the LEPC budget.

**Allen Metheny - Funding Issue** - Trend of revenue going down on a statewide basis due

to facilities dealing with hazardous materials closing up and we lose that revenue.

**Art Paul - DEN System** - DEN system alive and well and still getting monthly updates from Verizon. All telephone numbers throughout the state are loaded into the system. Working on getting VPN's (virtual private network) connections into all the 911 centers so operators can go through and call up the system and do the notifications themselves. Need to improve mapping by going through and taking a look at the different developments and identify their problems and getting 911's input on these issues.

**Allen Metheny - DEN System**- Question posed to him as to whether facilities would be responsible for determining when to use DENS in case of emergency or whose responsibility it would be to authorize the use of it. The fire chief or the OIC in charge of incident would make the decision. Per Art Paul DNREC will have an account and will be able to authorize of the activation of DENS.

**Allen Metheny - EOC Enhancement** - Put in a request for Homeland Security funds to add some technology to the center. It would come out of the 2004 Homeland Security fund of which the state has about \$20 million for 04 and about \$30 million in requests. Working on trying to decide who is going to get what of their requests. There is a meeting tomorrow regarding this issue and hopefully by next meeting have some kind of idea as to where we stand concerning funds.

**Brian Cullen - Air Show** - Will be held this weekend. Fire, EMS, Bomb Squad, FBI, State Police, etc. will be there. Looking forward to a fun weekend.

**Allen Metheny- Dover Downs Race** - A meeting held this morning regarding the race in June. An Emergency Operations Plan written for events like this for public safety. A tabletop exercise to be held for the September race. No date has been scheduled yet. Also, DEMA requesting a list of major events in Kent County which we are currently working on getting for them.

### **Old Business**

**FY04** - 80% of current budget has been used. FY05 budget for Kent County including LEPC has been approved by Levy Court.

**Site Visit Project with Del EASI**- Site visits performed on all 32 EHS facilities in Kent County. Looking at doing this again in about 1 to 1 ½ years. Per Allen, the county was divided into thirds and everything went well. Held meetings regarding this and they went well with good representation from facilities, fire companies, and Del EASI. Suggestion made to do hold these meetings every 3 years.

**Planning Committee** - No meeting held. Nothing new.

**Exercise Committee**- Public Health had a tabletop exercise on distribution of a national stockpile of drugs. This exercise was held at the Smyrna Readiness Center where about

80-90 people participated. Simulation was a disease hit Kent County and there was a concert at Dover Downs and people coming out and diagnosed with having the Plague. People all over Peninsula showing up with signs of having the Plague. The state became overwhelmed and called for a national stockpile of drugs. Another exercise to be held in June for handling the receiving and distribution of the national stockpile of drugs. Just a few communication problems with the exercise and concerns that certain assets in the state might become overwhelmed (example: National Guard). Working on fixing these issues.

On May 24<sup>th</sup> Public Health is holding a small pox exercise where Allen Metheny has been invited to and he will bring back a report.

Last LEPC meeting talked about another seminar being sponsored. A planning meeting was held this morning regarding this. Statistics reviewed from the last seminar and right now a little money ahead. A couple issues discussed, one being people would prefer not to have to choose which sessions they take (offer each session more than once). Another issue was whether to focus on one particular chemical or incident. To determine this we need to identify who is the key interest and who would benefit. No decision has been made just many ideas bounced around. Format suggested: morning session for Education and afternoon session to be comprehensive table top exercise.

**Allen** - Happy to report that FEMA has approved the Kent County's update of the Emergency Operations Plan. Peg is going to make copies which should be available sometime in the early part of summer. Will be available in hard copy or CD Rom.

### **New Business**

**Janice** - Discover Card doing annual Employee Emergency Preparedness fair on June 24<sup>th</sup>. If anyone is interested you can set up a table. Let Allen know and he can make the arrangements.

**Allen Metheny** - Presented Hazmat Program "Hazwaper".

Meeting adjourned by Allen Metheny at 11:00 a.m.

Next LEPC meeting tentatively scheduled for Tuesday, July 13, 2004.

Respectfully submitted,

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary

