

**Kent County
LEPC Meeting Minutes**

May 12, 2009

Attendees

Allen Metheny	<i>KC DPS</i>	Colin Faulkner	<i>KCDPS</i>
David Mick	<i>KCDPS</i>	Jennifer Graham	<i>KC DPS</i>
Vincent Lynch	<i>Perdue</i>	Gary Chaffer	<i>Citizen</i>
Bob Barrish	<i>Citizen</i>	Beth Moran	<i>DEMA</i>
Jay Brabson	<i>DNREC</i>	Wayne Hutchison	<i>City of Dover</i>
Quincy Robinson	<i>Wal-Mart Logistics</i>	Charles Stevenson	<i>Sussex LEPC</i>
Carleton Carey	<i>KC Fire Chiefs</i>	Robert Hawkins	<i>DSP</i>
Bill Betts	<i>DOL</i>	Joe Simmons	<i>Playtex</i>
Kyle Salmon	<i>Magnum Electronics</i>	Marilyn O'Neal	<i>Perdue</i>
Jerry Llewellyn	<i>Public Health</i>	Shannon Splittorff	<i>DNREC</i>
Arthur Paul	<i>DEMA</i>		

Allen Metheny called the meeting to order at 10:00 am.

The minutes of the March meeting were approved.

Welcome from Allen and introduction of all the attendees.

Current Issues

Dave Mick – DECON – No DECON activations since the last meeting. Regular training still continuing. Preparing for NASCAR race. Now have nine certified Hazmat Medics.

Please make sure accurate reporting is done for all Hazmat incidents.

Shannon Splittorff – Tier II – Doing well. All reports received are in the system. Still have a few outstanding reports. Due to financial issues no upgrades have been completed to the system.

Charles Steveson – Sussex LEPC – Currently identifying facilities in Sussex County and organizing everything.

Mayrilyn O'Neal – Perdue – Prevention meeting scheduled for this week. Risk Management plans being developed with help from Jay Brabson.

Arthur Paul – SERC – New Cabinet Secretary presented the last meeting which went very well. Next meeting scheduled for June 10, 2009 at 9:00 am at Fire School. The budget will be the main discussion.

Arthur Paul – DENS – Received updated data from Verizon and waiting for updated mapping information. Alive and well and soon to be updated and tested.

Old Business

Allen Metheny – Outreach Incentives – September 12, 2009 will be a Family Emergency Preparedness Day sponsored by the State of Delaware, Kent County LEPC and Kent County Department of Public

Safety. It was to be held last year but due to weather it was cancelled and rescheduled to this year. It will be held at Department of Transportation. All invited.

Allen Metheny – FY10 Budget – Should follow similar to FY09.

Bob Barrish – Facility Inspection – Conducted eight facility visits since the last meeting. Total of ten year to date. Convinced that the facilities could respond to emergencies. Most facilities do not have a written plan. They can explain the plan but don't have them in writing. Will be visiting Kent County Waste Water Treatment Facility next week to review their written plan. Will map out the agenda for the second half of the year.

David Mick – Exercise Program – Mall Shooting tabletop exercise was held. Goal was to address communication and response. Final after action meeting this month. Communications managed well. Weak spot was communication with mall security. Mall management felt the exercise was beneficial. Over-all event was successful.

Wayne Hutchinson – City of Dover – Will be updating map of mall and addressing the issues of having access to all stores in the mall after hours.

Arthur Paul – 2009 Statewide Hazmat Conference – Held the first weekend in April and had a good turnout. Very successful conference.

New Business

David Mick – Air Show – Planning going well. Working with Del Dot regarding traffic management. Drill is scheduled for this Saturday. Air show is June 21-22, 2009. Emergency Services will be participating.

May 18th is beginning EMS week. EMS Memorial Bike Ride will be passing through Delaware to honor EMS Line of Duty death losses.

Allen Metheny – Retirement Announcement

Colin Faulkner – Thank you to Allen for a job well done for the LEPC.

Program – Jim King – Review of the Updated SERT Plan

Meeting adjourned at 11:15 am.

Next LEPC meeting scheduled for **Tuesday, July 14, 2009.**

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary