

**Kent County  
LEPC Meeting Minutes**

**May 8, 2007**

**Attendees**

Allen Metheny	<i>KC DPS</i>	Nicole Vautard	<i>KC DPS</i>
Dave Mick	<i>KC DPS</i>	Quincy Robinson	<i>Walmart Logistics</i>
Robert Hawkins	<i>DE State Police</i>	Paul Bernat	<i>Dover PD</i>
Ken Belmont	<i>DPH</i>	Vincent Lynch	<i>Perdue</i>
Jay Brabson	<i>DNREC</i>	Bob Barrish	<i>Citizen</i>
Shannon Splittorff	<i>DNREC</i>	Charlie Boyer	<i>Town of Smyrna</i>
KevinDaniel	<i>USEPA</i>	Mike Welsh	<i>USEPA</i>
Arthur Paul	<i>DEMA</i>	Jamie Bethard	<i>DNREC</i>
Goodwin Cobb	<i>CCHS</i>	Jeff Vadakin	<i>Magnum Electronics</i>
Marvin Lands	<i>Bayhealth Medical Ct.</i>	Michael Galbus	<i>DRSL</i>
Louis Graham	<i>DRSL</i>	Tommy Short	<i>DRSL</i>
Bill Betts	<i>DDL</i>	Bret Scott	<i>KC LC</i>

Allen Metheny called the meeting to order at 10:05 A.M.

The minutes of the March 13<sup>th</sup> meeting were approved with the correction of FOYA to FOIA.

Welcome from Allen and introduction of all the attendees.

**Program**

**Presentation by Scott Bundek on the Kent County's new Computer Aided Dispatch System**

**Current Issues**

**Dave Mick – DECON** – The usual training is continuing for the DECON Team. Training with Milford Volunteer Fire Department was conducted last month. Training can be done in cooperation with Fire Stations if they are interested. It would be very good for the Technical Rescue Team because it would make sure their equipment works with the Fire Stations equipment. A request has been made by the Fire Chiefs that DECON not be on scene unless it is a confirmed release. If confirmed, then an administrative page will go out to the representative of the DECON group who will then get to the scene as early as possible. A few issues have been identified with this but they are being worked out.

**Shannon Splittorff - Tier II Reporting and Manager** – Everything in the system is current and up to date. Working on updating the Tier II Manager program. Will bring in information for the September LEPC meeting so facilities can better understand how Tier II can work for them in a response situation. Less than 100 left to report.

**Arthur Paul – SERC** – Last meeting held on March 27<sup>th</sup> at the Delaware State Fire School. The four standing committees as well as the local LEPC's gave their reports. It is the Budget approval time of year for SERC. Everyone has been given their budget packets. Budget recommendations

will be made and decided on at the next meeting. The Lawyer is reviewing the State and County policies for FOIA issues regarding the releasing of Emergency Response Plans. The next meeting will be held on June 13<sup>th</sup> at the Fire School at 9:00 a.m.

**Arthur Paul – DENS** – Testing was conducted at the end of March. Attempted to test the 5 mile radius of Reichhold however some issues arose so testing was stopped. Retesting will be conducted on Thursday around 6:00 p.m. Mapping upgrades have been done to fix the problems such as similar addresses and where people outside the 5 mile radius received calls. First Call has changed their telephone provider so a State number should show on the caller ID when a DENS call is made.

## **Old Business**

**Mike Galbus – Dow Reichhold** – 5 specific things have come out of our investigations:

1. develop a formal rail car tracking system
2. institute daily rail car visual inspections
3. develop an escalating plan of action for each monomer management
4. review all bulk monomers in storage
5. resolve deficiencies

A Distributor Control System (DCS) needs to be re-established. Need to get temperature readings back to our control room where people are all the time. The first phase of the updating process which has been approved by our corporate management is \$850,000 for new equipment plus an additional \$22,000 for reconditioning old equipment. Hopefully this phase will be completed by the first quarter of 2008. This is about a 3 year plan with a total price of about \$1.2 million.

Are there any chemical specific detectors on site? Ones for production facilities for individual exposures only are available.

Can you monitor the rail cars even though they are not close to the plant? Yes data is collected from going and physically checking them daily. Formal rail car tracking is conducted by seeing how old the rail car is and above and beyond that someone checks the rail cars with an IR gun.

Reichhold would like to host the next LEPC meeting at our site. They will provide lunch. A safety overview needs to be conducted first which can just be included as part of the agenda.

Long pants required and NO open toes shoes!

This would be a good opportunity to invite the public to attend an LEPC meeting since it will be held at Reichhold and more people might be willing to attend.

**Allen Metheny – Budget Process – FY07** – About 80% used. Might have to transfer funds before end of year but everything should be fine.

**Allen Metheny – Budget Process – FY08** – Approved by the County. Budget requests have been turned in to SERC as well.

**Allen Metheny – Exercise Committee** – DETF meets quarterly and includes the 14 counties on the Delmarva Peninsula. Their emphasis has been on emergency planning and preparedness for

hurricanes, evacuations, returning of residents and visitors, etc. DETF sponsored an exercise on March 28<sup>th</sup>. Each EOC that participated on the Peninsula operated from their EOC with emphasis on the three states coordinating their efforts. Per the after action report Kent County did well.

There were a few issues with recommendations.

*Issue:* Communications lost. Thought it was under control with the Satellite Phones and 800 Mghz radio systems, however no one answered on the radio and the Satellite phones only worked outside the building.

*Recommendation:* Satellite Phone that can be used inside.

*Issue:* Red Cross Shelter list not current.

*Recommendation:* Update the list which is currently being worked on.

*Issue:* The phone lines don't roll over to other lines when someone calls while they are being used.

*Recommendation:* Have phone lines roll over. Currently working on this.

**Jeff Vadakin – Magnum Electronics** – They will gladly come in and talk about Satellite phones and give a brief overview on them. It can be done through a meeting or on an individual basis.

**Allen Metheny – Facility Inspection** – There were a few legal issues presented but they are currently being tackled. Hope to get back on track with the inspections.

## New Business

**Arthur Paul – Hazmat Conference** – New Castle County formed a subcommittee to look at the possibility to have a Statewide Conference. It was decided that it is a very good idea so they are moving forward with it. Want to utilize the DECON units as well as provide paramedics with training events. The conference is still in the planning process and trying to get everyone together. Date set for April 11-12 of 2008. Friday evening will be Buzz Melton as a keynote speaker with Saturday involving training and exercises. Currently looking at other possible activities as well.

**Jay Brabson** – The Department of Homeland Security has an interim final rule effective June 8<sup>th</sup> concerning Chemical Facility Anti-Terrorism Standards. Owners of facilities will have to go online and complete a screening assessment to determine the level of risk. If high risk, the owner will need to submit a Security Vulnerability Analysis (SVA) and Site Security Plan. Based on the list and threshold quantities of chemicals, RMP facilities will be required to register and potentially propane distributors as well.

**Mike Welsh – EOA** – Brought some handouts for your reviewing. If having any trouble getting facilities to file their Tier II reports, they can help with that as well.

**Goodwin Cobb – Smyrna Health and Wellness Center** – New facility in Smyrna that is bringing 250 jobs to Delaware. It is a medical aid unit for prompt medical attention for:

- cuts & lacerations
- flu-like symptoms
- sprains
- physical exams
- etc.

They are open Mon – Saturday from 8 am to 8 pm and Sunday and Holidays from 9 am to 5 pm  
Dr. Dean Dobbert is the medical director. Would love to host a meeting and provide lunch.

**Marvin Lands – Bayhealth Medical Center** – Phase two of the construction will begin around August/September. There will be a new parking garage, Cancer Center, and Emergency Department. The new ED will be where the current parking lot is located.

**Bill Betts – Department of Labor Safety and Health Consulting Services** – Conduct safety in house monitoring. It is a free service funded 90% by OSHA. They are a consulting group and not compliance.

Meeting adjourned at 11:20 a.m.

Next LEPC meeting scheduled for **Tuesday, July 10<sup>th</sup> at 10:00 a.m. at Dow Reichhold.**

**Reminder: Long pants required and NO open toes shoes!**

Respectfully submitted,

*Nicole Vautard*

Nicole Vautard  
Kent County Dept. of Public Safety  
LEPC Secretary