

**Kent County
LEPC Meeting Minutes**

May 8, 2012

Attendees

Dave Mick	<i>KCDPS</i>	Nicole Vautard	<i>KCDPS</i>
Colin Faulkner	<i>KCDPS</i>	David Irwin	<i>NCC LEPC</i>
Bob Barrish	<i>Citizen</i>	Kris Gontkowsky	<i>DNREC</i>
Jerry Llewellyn	<i>Public Health</i>	Charles Stevenson	<i>Sussex LEPC</i>
Galen Purcell	<i>DSP Troop 3</i>	Joe Murabito	<i>NCC LEPC</i>
Lynn Poling	<i>Lewis Environmental</i>	Art Paul	<i>DEMA</i>
Barry Laiss	<i>DSP</i>	Terri Abegglen	<i>ARC</i>
Charlie Boyer	<i>Town of Smyrna</i>	Jeff Vadakin	<i>Magnum Electronics</i>
Roger Minner	<i>DWS</i>	Eric Beach	<i>Perdue Farms</i>
Carlton Carey	<i>KCFC, City of Dover Mayor</i>	Susan Domm	<i>DAFB</i>
Jesse Lantz	<i>DAFB</i>	Marjorie Crofts	<i>DNREC</i>

Dave Mick called the meeting to order at 10:00 am.

The minutes of the last meeting were approved.

Welcome from Dave and introduction of all the attendees.

Current Issues

Dave Mick – DECON – Regular Training continues. Held an exercise last week to work with the new configurations of the units. Preparations starting for the NASCAR Races. Large exercise coming up at the Base where Decon will participate.

Dave Mick – Technical Rescue Team – Had two call outs where vehicles went into dwellings. The structures needed stabilized. All went well. Will have a collapse training weekend in New Castle County June 8-10.

Kris Gontkowsky – Tier II Reporting – Taking suggestions from facilities on how to make Tier II more user friendly.

Funds

- \$272,080 collected so far this year from 2011 Tier II reports.

Reporting

- 1,938 total active facilities.
- 192 facilities have not started their 2011 report.
- 7 facilities have started their 2011 report, but have not finished.

Steps Forward

- Work on reviewing received submittals for data quality/compliance issues.
- Emails/phone calls to facilities with delinquent reports/fees.
- Work with 911 centers to update street addresses, lat/long coordinates, and corresponding Fire district for new facilities.

Kris Gontkowsky – Tier II Manager Reporting System Upgrades – NASTTPO conference allowed us to make contact with other state staff also using T2M. We now have a collaborative effort with other states utilizing T2M to improve functionality and efficiency of the program.

Art Paul– SERC – Last meeting was on March 14th. Budge approved contingent on a couple changes. NCC working on Wally Program. \$3,200 needed for the costume which is a Turtle to teach elementary age children how to shelter in place. SERC is going to provide the funding for this costume. Eastern Shore Natural Gas gave a presentation.

Art Paul– DENS – Alive and well. Testing will be conducted soon.

Old Business

Dave Mick – Outreach Incentives – will be a guest at the American Legion for the Ladies Auxiliary where I will do a presentation on weather preparedness.

Dave Mick – FY11 Budget – Operating as normal.

Bob Barrish – Facility Visits – No activity since the last meeting. The reviews are based on a three year cycle. Harrington Wastewater Treatment Plant was the only one to be done during the second quarter. Will conduct more visits during the third quarter.

Charles Stevenson – Sussex County LEPC – Our Decon capabilities were tested with a drill. Next meeting will be May 10th at Easter Seals Center.

Joe Murabito– New Castle LEPC – Next meeting will be on Monday at Station 23. Working on an exercise to be held June 2 from 8 am until 1 pm. Site visits continuing.

Dave Irwin– New Castle LEPC – Our Emergency Preparedness Guidelines will be reviewed, updated and reprinted. Will be establishing our committee to work on this project.

Dave Mick – Exercise Program – Tabletop exercise with Delaware State being planned. The scenario will be a significant weather event that will cause either evacuations or sheltering in place. On May 22 we will be having our Radiological Drill. This will be a Federally Graded drill. We had the Radiological Dress Rehearsal last month.

Art Paul – 2012 5th Annual Statewide Hazmat Training Workshop – Was held on Marh 30 & 31. Good turnout with positive feedback received. Will start working on next years workshop soon.

New Business

David Mick – Threat Briefing – Join members of the Wilmington FBI Office and State Homeland Security practitioners for a morning of threat briefs and networking. To be held on Ma 30th from 8:30 – 12:00 at the Wilmington University.

Susan Domm – DAFB – Terrorist Exercise – To be held in August. Any participation from Kent County is welcome.

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, July 10, 2012.**

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary