

**Kent County
LEPC Meeting Minutes**

November 8, 2005

Attendees

Nicole Vautard	<i>KC DPS</i>	Allen Metheny	<i>KC DPS</i>
Colin Faulkner	<i>KC DPS</i>	Kent Belmont	<i>DPH</i>
Bob Barrish	<i>Retired</i>	Craig Flanagan	<i>Playtex</i>
Robert Hawkins	<i>DE State Police</i>	Jim Hamonko	<i>Eagle Group</i>
Paul Bernat	<i>Dover Police</i>	Sarah King	<i>DNREC</i>
Janice Hilliard	<i>Discover Card</i>	David Balcerak	<i>R.S.V.P.</i>
Cheryl Russell	<i>Delmarva Power</i>	Art Paul	<i>DEMA</i>
Dorothy Lehmann	<i>Tilcon</i>	Jim Woznicki	<i>DSP HQ</i>
Jay Brabson	<i>DNREC</i>	Lloyd Stuebner	<i>DEMA</i>
Marilyn O'Neal	<i>Perdue</i>	David Mick	<i>KC DPS</i>
Charlie Boyer	<i>Town of Smyrna</i>	Kenneth Beard	<i>Duke Energy</i>
Bill Morris	<i>Dow Reichhold</i>	Kevin Harding	<i>Camdel Metals</i>
Vincent Lynch	<i>Perdue</i>	Reinhold Betschel	<i>KC PW</i>
Bruce Ennis	<i>General Assembly</i>	Bret Scott	<i>KC Levy Court</i>

Allen Metheny called the meeting to order at 10:05 A.M.

The minutes of the September 13th meeting were approved.

Welcome from Allen and introduction of all the attendees.

Current Issues

Dave Mick – DECON – Even though not directly affected by the Gulf area we have developed contingency plans. We rely primarily on New Castle County for responses because they have the most manpower. The plan addresses coverage areas that need to be adjusted.

The unit and team have been busy with two regular trainings, a joint training with Dover Air Force Base, and four public displays. No emergency responses to report. We are currently working on redirecting and getting back to the initial training programs for our DECON Operations as opposed to just our drills and exercises each month.

Sarah King - Tier II Manager– 2004 information has been inputted in the system. Testing is going well and we are in process of rolling over to 2005. The Kent County training for facilities is to be held at Del Tech Terry Campus on November 17th in the morning and November 29th in the afternoon.

Art Paul – Delaware Emergency Notification System (DENS) – Statewide testing being done. There have been a few glitches to work out but other than that the testing has gone well. Funds have been approved for the system. In the future there will be quarterly testing.

Allen – We conducted some testing of our own for Kent County Department of Public Safety with our “fixed lists” and everything went well other than a few minor issues. It is a very fast process.

Allen Metheny - EOC Enhancement – Getting information together for putting out for bid to bring new technology into the EOC.

Allen Metheny – Avian & Pandemic Flu – Delaware is taking this issue very seriously and coming up with a Pandemic Flu Plan. The following departments already have written Flu plans which Secretary Mitchell would like these plans to jive together.

Public Health- responsible for taking care of the public such as quarantining people.

Department of Agriculture – responsible for depopulating chicken houses if there is an outbreak.

DEMA – responsible for statewide emergency operations plans.

There is a tabletop exercise to be held on November 18th to address this issue.

Marilyn O’Neal – Sussex County is getting ready for their Homeland Security Bio-Terrorism which is going to be agriculture oriented. Their kickoff meeting is to be held on November 10th at 11:00 to talk about this table top exercise.

Old Business

Allen Metheny – FY06 Budget – There is a meeting next Friday with the County regarding the FY07 Budget. There is nothing new in the budget for LEPC.

Janice Hilliard - Planning Committee –Site Security Seminar to be held April 27th at the Dover Sheraton from 9:00 a.m. until 3:30 p.m. Anticipating about 150 attendees with 4 speakers, vendors, 2 breaks, and lunch. We are currently in the process of getting vendors line up and working on getting the brochures printed. This seminar will be run the same way as the other two seminars we had however this one is going to be held during the day verses going into the evening.

Newsletter – No submissions yet.

Allen Metheny – Exercise Committee – Fair Mayhem Exercise held last month with about 75 participants put into operation groups. There was an empty table left for unified command which went over well and many people were at that table. The scenario was an explosion in the grandstands of the Delaware State Fair Grounds in the evening on Governor’s Day during a concert with the release of a hazardous material on the Midway at the same time. Have not received the after action report, but I think it went very well. The next phase is the functional exercise to be held sometime in the winter. The last phase is the full scale exercise to be held in either April or May 2006. It will be a live drill held on a Saturday.

Marilyn O’Neal – Went to the Fair Mayhem Exercise as an observer and felt everything went well and it was a good learning experience.

Allen Metheny – New members still needed for future facility inspections.

New Business

There is nothing new to report.

Program

Lloyd Stoebner – Delaware’s participation in Hurricane Katrina Recovery.

Meeting adjourned by Allen Metheny at 11:20 a.m.

Next LEPC meeting tentatively scheduled for Tuesday, January 10 at 10:00 a.m.

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary