

**Kent County
LEPC Meeting Minutes**

September 11, 2007

Attendees

Allen Metheny	<i>KC DPS</i>	Nicole Vautard	<i>KC DPS</i>
Dave Mick	<i>KC DPS</i>	Quincy Robinson	<i>Walmart Logistics</i>
Paul Bernat	<i>Dover PD</i>	Marvin Lands	<i>Bayhealth</i>
Marilyn O'Neal	<i>Perdue</i>	Arthur Paul	<i>DEMA</i>
Bob Barrish	<i>Citizen</i>	Mark Boller	<i>TPH Industries</i>
Dana Lombardo	<i>TPH Industries</i>	Charlie Boyer	<i>Town of Smyrna</i>
Harvey Velott	<i>DAFB EMA</i>	Pete Fraley	<i>DSP Troop 3</i>
Goodwin Cobb	<i>CCHS</i>	Jeff Vadakin	<i>Magnum Electronics</i>
Michael Galbus	<i>Dow Reichhold</i>	Eric Beach	<i>Perdue Farms</i>
Bill Betts	<i>DDL</i>	Cheryl Russell	<i>Delmarva Power</i>
Jerry Llewellyn	<i>Public Health</i>	Phillip Kosek	<i>NAES</i>
Kenneth Beard	<i>NAES</i>	Jerry Wiegand	<i>NRG</i>
J. Lous Graham	<i>DRSL</i>	Reinhold Betschel	<i>KCPW</i>
Kristie Williams	<i>Discover Card</i>	Brett Scott	<i>KCLC</i>
Carleton Carey Sr.	<i>KC Fire Chiefs</i>	Joseph Tyler	<i>USCS</i>

Allen Metheny called the meeting to order at 10:00 A.M.

A moment of Silence in remembrance of September 11th.

The minutes of the July 10th meeting were approved.

Welcome from Allen and introduction of all the attendees.

Current Issues

Dave Mick - DECON - Took a break from training during the hot months. Resumed last month. No responses since the last meeting. Invited by a couple agencies for joint training. Attended a Radiological class. Normal preparations occurring for the NASCAR week. Sussex DECON is out of service so Kent is on standby for them.

Arthur Paul - Tier II Reporting - This was the second year of using the online reporting system. \$62,000 in funds allocated to update the program. It will be more user friendly and the information will be available immediately. Letters will be going out around November regarding training which should begin in December. 85% of facilities used Tier II to report. Reports turned in on paper were inputted into the system.

Arthur Paul- SERC - Last meeting held in June. Approved budgets for the LEPCs and funds for the IT Committee to upgrade Tier II. All the regular reports were given. Presentation by Joe Leonetti for DECON 1. Hazardous Materials Emergency Planning funds have been allocated.

Arthur Paul - Planning & Training Meeting - Discussed the SERC Plan and will discuss or approve it on September 19th. Taking the Annex for DECON out since there is a DECON Plan. Adding an Annex for Radiological Response. Next meeting will be at Fire School at 9:00 a.m.

Arthur Paul - DENS - Retested the Dow Reichhold area in June. Significant improvements. The caller ID has been fixed with a Delaware number and the mapping problems have been corrected. More testing will be conducted in October.

Old Business

Arthur Paul - Statewide Hazmat Conference - Will be held on April 4 & 5 of 2008 at Brandywine Hundred Fire Company. Friday will be a team building dinner with Buzz Melton as the guest speaker. Saturday will be a training session with afternoon exercises. The conference committee is made up of LEPC members and DECON group members. More information will be available by the next meeting.

Allen Metheny - Budget Process - FY08 - Has been approved. Still viable and up and running. Will need to start thinking about FY09.

Allen Metheny - Facility Inspection - The funding is there but the County is still dealing with some legal issues dealing with liability. Just waiting on the go ahead from the County.

Allen Metheny - Exercise Committee - Currently arranging a meeting with the interested parties to follow up on the Delaware State Fair full-scale exercise held last year. Received the final action report on the last exercise. Reviewing the report has been put on hold due to the State Fair. Will hold a meeting sometime in September or October with the key players to discuss the results and some of the mentioned ideas. Kent and Sussex Counties will be having a state managed exercise on November 7, 2008 at the Cheer Center in Georgetown. The scenario will center around dirty bombs planted in schools in Sussex County with one school affiliated with Kent County and a suspicious package at a Sussex County Local Hospital. Reports will be given by disciplines involved in the exercise. Emphasis will be placed on Unified Command. If interested in being an observer please contact Allen Metheny or Nicole Vautard.

New Business

Bret Scott - PIO Training - Attended a four day advanced PIO class in Alabama. The class covered risk communications and legal issues with a mock news conference where they had to establish a joint statement. It was a very good training experience. Homeland Security funds paid for the conference, air fair, bus, and lodging. It was a nice mix of people.

Marilyn O'Neal - Sussex County LEPC - Ellen Melefant was present and discussed the new software purchased to update Tier II. It is currently being tested and training on Tier II will be conducted soon. Planning on using the new system in March. The meeting was a very good one. Still working on a permanent chair person for the Sussex LEPC. Looking for an electronic copy of the emergency plan to update it. The three areas not represented at the meeting are health, fire companies, and elected officials.

Allen Metheny - November 2008 LEPC Meeting - Tuesday is a Holiday so the meeting will be held on Wednesday, November 12,2008.

Program

Greg Wilkinson - Globalstar Presentation on Satellite Phones.

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, November 13th at 10:00 a.m. at the Smyrna Wellness Center located at 100 South Main Street Smyrna, DE with lunch provided.**

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary