

**Kent County
LEPC Meeting Minutes**

September 13, 2011

Attendees

Dave Mick	<i>KCDPS</i>	Nicole Vautard	<i>KCDPS</i>
Colin Faulkner	<i>KCDPS</i>	Bob Barrish	<i>Citizen</i>
Kris Gontkowsky	<i>DNREC</i>	Jerry Llewellyn	<i>Public Health</i>
Charles Stevenson	<i>Sussex LEPC</i>	John Melvin	<i>DAFB</i>
Art Paul	<i>DEMA</i>	Barbara Shufelt	<i>ARC</i>
Lisa Dunaway	<i>DHS</i>	Roger Minner	<i>DHS</i>
Galen Purcell	<i>DSP Troop 3</i>	Jim Evans	<i>Energizer</i>
Jay Brabson	<i>DNREC</i>	Chris Byrd	<i>Energizer</i>
Kevin Marrow	<i>Dentsply Caulk</i>		

Dave Mick called the meeting to order at 10:00 am.

The minutes of the last meeting were approved.

Welcome from Dave and introduction of all the attendees.

Current Issues

Dave Mick – DECON – No alerts. Regular drills suspended for summer. Getting ready for Dover Downs. September 25th there will be a Hazmat Refresher Class.

Dave Mick – Technical Rescue Team – No alerts. Did a lot of preparations for Hurricane Irene by checking inventory, making sure personnel roster was up to date, etc. There will be a collapse exercise from November 4, 5, & 6 in New Castle County. Will be meeting to discuss the details. Fire School is offering classes about confined spaces. Will be having reviews of basic information for whoever can attend on Tuesdays (Tech Tuesdays).

Tier II Reporting – Kris Gontkowsky – Still waiting on a few to report. We have all the necessary information so if we need to go to enforcement to get these reports we are prepared to do so.

Tier II Manager Reporting System Upgrades – Kris Gontkowsky – Taking input on how to improve system.

Art Paul– SERC – No meeting since last LEPC meeting. Next meeting on September 22nd at Delaware State Fire School. HMEP Workshop held to discuss how to spend the funds correctly.

Art Paul– DENS – Used in all three counties and City of Wilmington during Hurricane Irene. Need to look into a few issues and to do more training on the web base program and to publicize getting resident's numbers into the system.

Old Business

Dave Mick – Outreach Incentives – Hurricane Preparedness brochure was outdated but Nicole has revamped it with updated information and pictures. Ready to go out to the public but need to get funding to accomplish this task.

Dave Mick – FY10 Budget – Trying to rap up current budget. Need to work on next budget due to the fact that we can no longer have facility dinner. Funds can only be used for visits.

Bob Barrish – Facility Visits – Process of reactivating facility visits program. It has been inactive due to funding and because all necessary facilities have been visited. The three year cycle time is up so I will be visiting facilities that have been previously visited. Will send them previous report and ask them to update it and I will visit the facilities as well.

Charles Stevenson – Sussex County LEPC – Anhydrous Ammonia Training on September 19th from 1-4 for industries and from 6 - ? for first responders. Next meeting on September 15th.

Dave Mick – Exercise Program – Delaware State University wants to do an active shooter exercise on Campus. No details yet.

Art Paul – 2011 5th Annual Statewide Hazmat Conference – Meeting later today to finalize details. Will be brining a lot of sessions back from the 4th annual conference. The conference will be held on March 30th & 31st 2012 at the Smyrna Readiness Center.

New Business

Hurricane Irene

Dave Mick – Kent County Emergency Operation Center was activated with a three shift cycle. National Guard was here and shelters were open. Went well. Concerned that since we did not get what was expected from the storm that in the future residents may want to try to wait out the storm instead of evacuating.

Barbara Shufelt – Red Cross – Went very well. Biggest challenge was security issues of keeping people inside the shelter. Need more security next time. Lesson learned for future is Red Cross needs more advanced notice as to which shelters are being used. It was very difficult to move resources on short notice.

Support Staff:

- Public Health
- SPCA
- National Guard
- HAM Radio Operators
- Donations

Shelters opened in Kent County (figures do not include staff):

- Milford High School with 408 people
- Lake Forest High School with 211 people
- Smyrna Middle School with 88 people

Suggestions for the future

- Pre-mobilize Red Cross.
- The tornadoes during Hurricane and winds after the Hurricane not normal so need to get this kind of information out to the public.
- Get information out to public about what to take to shelters.
- Need tracking of how people got to the shelters.
- Reach out to DART or other companies to have a plan in place for getting people home from shelters.
- Guidance on the driving band – need more clear directions regarding driving restrictions.

Earthquake

Issues

- No one knew what to do afterwards.
- Need a level of preparedness available for everyone.

John Melvin – DAFB – Will be having their Air Show either the 2nd or 3rd weekend in June.

Chief Colin Faulkner – Appreciates everyone's support of Kent County's LEPC.

Meeting adjourned.

Next LEPC meeting scheduled for **Tuesday, November 8, 2011.**

Respectfully submitted,

Nicole Vautard

Nicole Vautard
Kent County Dept. of Public Safety
LEPC Secretary