

Meeting Minutes
July 10, 2006
Host: NCC OEM
Location: James H. Gilliam, Sr. Building
77 Read's Way, New Castle, DE

The regular meeting of the NCCLEPC was held on the above noted date and place. Marcia Nickle, standing in for Dave Carpenter, welcomed those in attendance to the meeting. She introduced Diane Opdenaker, NCC OEM Senior Office Assistant, to the members. Diane will handle the administrative duties for the LEPC, and Sue Anderson will still handle the financial duties for the LEPC.

At Chairman Irwin's request, a round of introductions was held. At this time, Jim Montague announced that he is retiring from the Cibi Emergency Response Team as of July 23, 2006.

Committee Reports:

Finance: Bill McCracken listed all individual expenses incurred as follows:

HazMat Grant	May Expenses	June Expenses
Salaries	\$1,977.70	\$ 3,072.50
Benefits	822.72	1,278.16
Travel/Training	7.57	-0-
Communications	30.65	131.09
Supplies	55.00	-0-
Contractual Services	5,979.00	12,258.00
In-House Contr. Serv.	39.30	84.38
Equipment	325.50	-0-
Totals	\$9,237.44	\$16,824.13

In the future, he will report the previous budget amount, total amount of expenses, and ending balance.

Training: Mark Dolan advised that on Saturday, September 30, 2006, a daylong Chlorine training will be held. A survey to team members is forthcoming next week due to the decrease in numbers.

Transportation: Al Stein reported on rail cars. He mentioned two bills proposed by senators in the west that hazardous waste should be labeled and a database should be created. He stated that the University of Delaware made a film and it might be helpful if we could acquire a copy of the disk. We will check with County Executive Chris Coons to ascertain if he was provided a copy. Chairman Irwin also noted that hybrid cars run at 60 amps and should be a concern to first responders if there is an incident.

Staff Report: Bill McCracken presented the attached staff report.

Old Business:

Tier II Manager: Bill McCracken reported the next meeting of the IT managers is Tuesday, July 18, 2006, at 9:00 a.m. at the Kent County Municipal Building. The IT committee will utilize a segment for training firefighters.

SERC: Chairman Irwin reported that at the SERC meeting held on June 14, 2006, the members voted and approved the budgets submitted in April for the four LEPC's. The next SERC meeting is scheduled for September 20, 2006, in Dover.

BP Update: Chairman Irwin reported that Jim Kenney attended the meeting on June 19, 2006, and reports were favorable for the Crown Landing project. It appears they will move forward with the plan. Legal actions concerning the jurisdictional dispute between New Jersey and Delaware are continuing. The legal action which will be decided by the Supreme Court will continue into 2007 and possibly beyond.

New Business:

Siren Alerting System: Janet Chomiszak of the Delaware Emergency Management Agency (DEMA) reported that PSEG is purchasing new sirens throughout the 10-mile Emergency Planning Zone. She advised that activation sites for Delaware are at the State Emergency Operations Center, Delaware State Police Communications and the backup system is at the Kent County Emergency Operations Center in Dover. If you need further information on the sirens, you can contact New Castle County Office of Emergency Management at 395-3600. Arthur Paul of DEMA also indicated that DEMA is currently doing quarterly DENS system testing, but that more testing will be done more often. Additionally, information was shared on the yearly calendar that is distributed throughout the 10-mile Emergency Planning Zone. To become more informed, visit DEMA's website at: www.state.de.us/dema

Consultant Contracts: Chairman Irwin reported that Jim Kenney's and Bill McCracken's contracts have been renewed for four months. To bring the contracts in line with the budget process, it was brought before the members to vote on an eight-month contract. A motion was made by Jim Montague to accept the eight-month contract, and seconded by Sam Palermo. The members unanimously passed the motion.

Community Concerns: Vince Jacono from Delmarva Power passed out to the members a brochure concerning electrical fires for first responders. He also reported that Delmarva Power will be conducting an internal drill in preparation for the upcoming storm season on July 20, 2006.

Other Business: Sue Anderson made a motion to wish Marcia Nickle well on her new position with American Red Cross. Marcia worked for New Castle County for 6½ years and will be greatly missed. All members agreed.

No further business, the meeting convened at 3:35 p.m.

NOTICE OF NEXT MEETING

Host: Delaware City Fire Company

Location: Delaware City Fire Company

Date and time: September 11, 2006, at 2:30 p.m.

Directions will be sent with agenda.

**NCCLEPC
Staff Report
July 10, 2006**

- 1. All Risk Management Plans, both federal and Delaware only, have been reviewed and the alternate case scenario distances for toxics and the worst case scenario distances for flammables have been provided to Bill McCracken who will utilize that information to develop vulnerability zones that will be plotted in the Tier II Manager.**
- 2. ADC map coordinates are being plotted.**
- 3. Preparing to input vulnerability zones onto the Tier II digitized maps.**
- 4. Reviewing the Tier II Extremely Hazardous Substances facilities listing for New Castle County.**
- 5. Attended the SERC meeting on June 14, 2006.**
- 6. Preparing to develop an assessment schedule from the Tier II Manager listing.**
- 7. Have completed three on-site assessments since the last LEPC meeting. One of those was in conjunction with the Accidental Release Prevention Office and will require additional follow up. Additionally, completed an on-site follow up for an assessment that was done previously.**
- 8. Attended the BP Crown LNG Community Advisory Panel. BP representatives reviewed the status of the project.**