Local Emergency Planning Committee
For New Castle County
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David Irwin, Chairman
Tom Kovach, Vice Chairman
Jacob Morente, Vice Chairman

Meeting Minutes
March 10, 2014

Host: DNREC
Meeting Location: DNREC Office, Tank Management Office, 391 Lukens Drive, New Castle, DE 19720

The March 2014 meeting of the LEPC for New Castle County was held on the above noted date and place.

Meeting called to order at 2:35 PM by Chairman Irwin.

Attendance sheet is attached.

Welcome:

Mr. Matt Higgins of DNREC welcomed the group. He thanked the NCC LEPC for the training DNREC receives through NCCIHMRA.

At Chairman Irwin's request, a round of introductions was held.

1. **Approval of the Agenda:**
   Chairman Irwin presented the agenda for approval. A motion was made by Babak Golgolab, seconded by Al Stein, to approve the agenda as presented. Motion was passed unanimously.

2. **Approval of Minutes:**
   Chairman Irwin requested a motion to approve the January 13, 2014 minutes. A motion to approve the minutes as written was made by Babak Golgolab and seconded by Erich Schuller. Motion was passed unanimously.

3. **Committee Reports:**

   a. **Finance:**
   Chairman Irwin reported that the LEPC funds are in good standing. The transactions that took place over the past two months were the payment of the Contractors salaries. The balance in the appropriation is $32,270.58.

   b. **Decon:**
   Matt Higgins reported that a new truck was purchased and will be delivered sometime during the summer. The old trailers will be sold at some point. They are fifteen years old.

c. I.T. and Tier II:
Chairman Irwin reported that Robert Pritchett, DE EPCRA Reporting Program Manager reported that Kris Gontkovsky has resigned his position effective February 7, 2014. Mr. Pritchett stated he will be replaced. The new Tier II system does not work on Windows XP you must use Foxfire or Google Chrome to gain access. System must be Explorer 10 or above.

d. Training - NCCIHMRA:
Mark Dolan, NCCIHMRA Planning and Training Committee Coordinator's report is attached.

e. Transportation:
Committee Chairman Al Stein's report is attached.

4. SERC/DEMA Activities:
The report was given by Kevin Kille from DEMA
   a. DEMA has been very busy with 17 activations this year.
   b. FY 2013 HMEP Grant -100% of the funds were used
   c. FY 2014 HMEP Grant is underway.
   d. FY 2015 applications were opened last week and NCC will get the full amount we requested, $31,300.
   e. The next SERC Meeting is scheduled for Wednesday, March 12, 2014.

5. Tier II Update:
Chairman Irwin combined the report with the IT Committee report, item 3, c.

6. Staff Reports:
Staff reports are attached

7. Old Business:

a. 7th Annual HAZMAT Workshop:
Chairman Irwin once again explained the classes for Friday (4/25) and Saturday (4/26) at the 7th. He said that there is still available space. Chairman Irwin said the workshop has gained National recognition due to caliber of instructors, relevant topics, it's free and CEU's are awarded.

b. Tier II:
Vimac Vijaykumar stated there are still problems with the Tier II reporting. After 15 minutes of inactivity the system automatically locks you out. The data is not lost. Vice-chairman Jake Morente stated that it does that as a security measure to protect the data. He also stated that the system cannot be customized just for Delaware. Any changes must be made to the entire program. Vice-chairman Morente said it is a security issue. He will recommend a change with the next edition.

8. New Business:

   a. FY 2015 HMEP Grant Application:
   Chairman Irwin briefed the members on the submission of the HMEP application and proposed initiatives that were submitted to DEMA in January. For Planning, $7,800 was requested and for Training $23,500 was requested for a total of $31,300.
   b. Kent, Sussex, Wilmington LEPC Reports:
   No reports were presented
   c. Presentation:
   A DNREC Response Summary Presentation was given by Erich Schuller of DNREC

9. **Other Business:**

Chairman Irwin presented to the group the Centers for Disease Control and Prevention (CDC) top five global health threats for 2014:

1. **The emergence and spread of new microbes**
2. **The globalization of travel and food supply.**
3. **The rise of drug resistant pathogens.**
4. **The acceleration of biological science capabilities and the risk that these capabilities may cause the inadvertent or intentional release of pathogens.**
5. **Continued concern about terrorism acquisition, development, and use of biological agents.**

10. **The meeting adjourned at 4:20 P.M.**

NOTICE OF NEXT MEETING
Host: BASF
Date and Time: May 12, 2014 – 2:30 p.m.
Directions and security requirements will be sent with agenda.

Respectfully Submitted,
Margie Williams
Margie Williams, Secretary

RESPONSE TEAM

Monday, March 10th, 2014

NEW CASTLE COUNTY INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE

NCCIHMRA TRAINING COMMITTEE REPORT TO NCC LEPC

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee did conduct one training session and a respirator fit testing between the January 13th, 2014 and the March 10th, 2014 LEPC for NCC meetings.

Respirator Fit Testing for Draeger SCBA was conducted at the Mill Creek Fire Company's Kirkwood Highway Fire Station 21 on Monday, January 27th and repeated on Wednesday, January 29th, from 07:00 pm – 09:00 pm.

Training Session I involved chemical specific training for fuming sulfuric acid, which was instructed by Mark Salzbrenner and Amy Blanton of DuPont, and chemical specific training for hydrofluoric acid, which was instructed by Jeff Leese of Honeywell, and was conducted at the Honeywell Claymont Site on Tuesday, February 25th and repeated on Thursday, February 27th, from 05:30 pm – 08:30 pm (3 hours). The SO3 training was conducted in preparation for the March 29th tank trailer field exercise. Fifty-eight hazardous materials first responders attended.

The remaining 2014 NCCIHMRA Training Schedule is as follows:
(1) Training Session II => Eugene Ngai's Emergency Response to Compressed Specialty Gases to be conducted at the University of Delaware Newark Campus on Tuesday, March 11th and repeated Wednesday, March 12th, 05:00 pm – 09:00 pm (4 hours).

(2) Training Session III => DuPont sponsored fuming sulfuric acid tank trailer field exercise with Claymont Fire Company, DNREC ERT, Belvedere Hazmat 30, New Castle County Special Operations Hazmat Technical Decontamination Team (Elsmere, Cranston Heights and Five Points Hazmat units), and Wilmington Fire Department Hazmat units, to be held at the Honeywell Claymont Site on Saturday, March 29th, 08:00 am – 12:00 pm (4 hours).

(3) Training Session IV => Seventh Annual State of Delaware Emergency Response Hazardous Materials Training Workshop to be held at the Delaware State Fire School Dover Center on Saturday, April 26th, 08:00 am – 04:30 pm (8 hours).

(4) Training Session V => Midland Manufacturing Company's Midland Emergency Response Capping Kit training to be conducted at the Delaware State Fire School New Castle Center on Wednesday, June 11th and repeated Thursday, June 12th, 05:30 pm – 08:30 pm (3 hours).

(5) Training Session VI => New Castle County LEPC Rail Car Derailment Full Scale Exercise proctored by the Olson Group with DNREC ERT, Belvedere Hazmat 30, New Castle County Special Operations Hazmat Technical Decontamination Team (Elsmere, Cranston Heights and Five Points Hazmat units), and Wilmington Fire Department Hazmat units, to be held along the Norfolk Southern Railroad on Saturday, August 23rd, 08:00 am – 12:00 pm (4 hours).

(6) Thirteenth Annual NCCIHMRA Planning and Training Meeting => Wednesday, November 5th, 05:30 pm – 09:00 pm at the Elsmere Fire Company.

Submitted by:
Mark Dolan
NCCIHMRA Training Committee

LEPC ...safety in knowledge®

Local Emergency Planning Committee

for New Castle County

Vice-Chairman Staff Report

To: David Irwin – Chairman LEPC for NCC

From: Jacob E. Morente - Plan Review and Fire Service Liaison

Date: March 10th, 2014

RE: Staff Report since January 14, 2014

Tier II & SERC:

1/15/14	Attended DNREC (Lukens Drive) Tier II – Submission Training
1/29/14	Quarterly SERC Meeting – cancelled 2nd time due to weather
2/27/14	Visited with Margie at Wilm LEPC to provide and discuss data of bordering Tier II facilities

January and February 2014 – In response to Executive Order 13650: Improving Chemical Facility Safety and Security I've been following the community webinar's (national workshops) and online discussion on possible changes to for improving worker, community and responder safety.

- 135 Day Final Fact Sheet (February 2014) – contains progress with the working groups 'actions to improve stakeholder coordination in six key categories' and includes short, medium and long-term goals. This report can be found at: https://www.osha.gov/chemicalexecutiveorder/index.html

Site Assessments & Plan Reviews: (5 completed)

1/30	DuPont – Red Lion	Delaware City
2/4	Christiana Hospital	Newark
2/19	Keen Compressed Gas	New Castle
2/20	Middletown Water Treatment Plant	Middletown
3/4	City of New Castle Water Treatment	New Castle

Outreach:

- Delivered LEPC presentation to a Lego group at Mt Pleasant Elementary School – during their Disaster Preparedness competition on Wednesday, February 12th. Distributed 80 brochures
- Developing 2014 NCC Fire Company 'Open House' calendar scheduling their events.
- Met with representatives on February 4th from Christiana Fire Co at Del Tech –Newark to discuss district Tier II facilities for preplanning purposes.
- Attended planning meeting with Wilmington LEPC Director Giles on Tuesday, February 25th at Montgomery County Fire Academy for October's - Emergency Preparedness and Hazmat Response Conference in Valley Forge, PA

Fire Service Liaison:

2/6/2014 Attended NCC Fire Chief's Association meeting at Port Penn Fire Co.

- Delivered current Tier II 'fire district specific' facility information to Fire Chiefs in attendance.
- Facilitated NCC Hazmat Flow Study Results Presentation by Kevin Kile from DEMA

February 2014 Delivered several individual current Tier II 'fire district specific' facility information to Fire Chiefs not in attendance at January's Chief's meeting.

3/6/2014 Attended NCC Fire Chief's Association meeting at Belvedere Fire Co.

NCCIHMRA:

2/25/2014 Attended Training Session I - SO3 DuPont & Honeywell (Claymont) chemical specific training and provided dinner for participants.

2/27/2014 Provided dinner for 2nd training night at Honeywell - Claymont

David Irwin
Activity Report
January 14, 2014 to March 10, 2014

SERC/DEMA Activities:

- Prepared and submitted in a timely manner the LEPC member approved FY 2015 Budget, Work Plan and CY 2013 Performance Review to the SERC Finance Committee.
- Participated in the SERC Planning and Training Committee meeting (2/26)
- Prepared and submitted in a timely manner the LEPC FY 2015 HMEP Grant project proposals.
- Working with HazMat Training Workshop Planning Committee members, DEMA, DNREC and Fire School staff led the effort to obtain HAMAT Workshop sponsors, grants, exhibitors and suppliers.

Emergency Response Plan Reviews and Facility Visits:

- No activity this period.

Exercise Status:

- Participated in 4 DuPont/Honeywell full scale emergency exercise planning committee meetings (1/21, 2/6, 2/20, 3/5).
- Was successful in getting Norfolk Southern to agree to partner with the LEPC in the full scale rail car exercise scheduled for August 23, 2014.
- Identified Key Stakeholders and established Rail Car Exercise Planning Committee, working with Olson Group to schedule first meeting.

NCCIHMRA:

- Working with several Steering Committee members to identify possible FY 2015 training opportunities for HMEP Grant projects.
- As part of HMEP Grant application obtained vendor proposals for MCC-331 and flammable liquid tank truck training in FY 2015.
- Working with Chlorine Institute to identify vendor to conduct Chlorine training in FY 2015.
- Participated in DuPont/Honeywell sponsored SO3 and HF training (2/27).
- Along with DuPont Edge Moor Site manager presented service appreciation plaque to retiring NCCIHMRA member (1/28).

Outreach Initiatives:

- Partnered with Delaware City Refining CAP to participate in Colonial School districts annual Community Health & Education Fair (3/8).
- Participated in a one CAP meeting, Delaware City Refining (1/14).

Additional Activities:

- Worked with Industry and DEMA IT personnel to correct reportable release reporting line problems.

- Working with Norfolk Southern personnel to identify Full Scale Rail Car Exercise location scheduled for August, 2014.
- Working with Fire School, DEMA and DNREC personnel to identify and negotiate prices for 2014 HAZMAT Workshop service providers.
- Interviewed by Jeff Montgomery for News Journal Rail Car Safety Article (2/21).
- Discussed with Renewable Fuel Association personnel Ethanol information resources and training opportunities.
- Documented four reportable release reports in accordance with EPA regulations
- Served as a technical resource to three member organizations, one state agency and four consultant companies.

Transportation Committee

Here's a summary actions taken in response to accidents involving crude oil and other hazardous materials

RAILROADS:

Warren Buffet (BNSF) requested bids for 5000 rail tank cars that would be built to his railroads spec.

An agreement between the U.S. Transportation Department and the Association of American railroads was reached. The railroads would slow down trains from 50 to 40 miles per hour through major cities, they would inspect the tracks more frequently, and the railroads would bolster emergency response planning along routes that carry trains hauling up to three million gallons of crude.

THE FEDS:

The FRA issued an emergency order addressing unattended trains, train securement, the use of locks, communication between train crews and dispatchers, and daily safety briefings for railroad employees.

They are investigating how shippers and carriers are classifying crude oil and what actions they are taking to understand the characters of the material. This consisted of unannounced spot inspections primarily targeting shipments from the Bakken region.

The Emergency Order of 2/25/2014 states that those who offer crude oil for transportation by rail must ensure that the product is properly tested and classified in accordance with federal safety

regulations. The Emergency Order also requires that all Class III crude oil shipments be designated as Packing Group I or II

3/10/14
DNREC-

LEPC for NCC Meeting 3-10-2014

	Name	Representing
1	David Irwin	LEPC for NCC
2	Albert C Stein	LEPC for NCC
3	Mark Dolan	DNREC
4	Jacob Morente	Lepc for NCC
5	Tushar Durve	DUPONT
6	Vimal Vijaykumar	DUPONT
7	Bob Barrish	citizen
8	Erich Schuller	DNREC
9	Matthew Chamberlain	DNREC
10	Matthew Higgins	DNREC
11	David Anderson	NCCIHMRA
12	William Willis	Print Pack INC
13	Duke Doblick	Tri-State Bird Rescue & Research
14	Jason Brooks	31st Civil Support Team
15	Susan Harcke	31ST CST
16	Ron Dietrick	Delaware City Refining
17	Lynn Poling	self
18	Bruce Galloway	DuPont Ex Sta
19	Joseph Cochran Jr.	NCC OEM
20	TJ Ferris	NCC OEM
21	Rick Willard	Newark
22	Robert Fox	State Fire Marshal
23	Kevin Kille	DEMA
24	Charles Stevenson	Sussex LEPC
25	Margie Williams	NCCLEPC/Wilm OEM.
26	Russell Davis	Honeywell
27	Joseph Rubin	WSFS Bank
28	Babak Golgolab	CCC