



Local Emergency Planning Committee
For New Castle County
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David Irwin, Chairman
Tom Kovach, Vice Chairman
Jacob Morente, Vice Chairman

**Meeting Minutes
May 12, 2014**

Host: BASF Corporation

Meeting Location: 206 S. James Street, Newport, DE 19804

The April 2014 meeting of the LEPC for New Castle County was held on the above noted date and place.

Meeting called to order at 2:35 PM by Chairman Irwin.

Attendance sheet is attached.

Welcome:

Mr. Paul Moran, Site Director.

At Chairman Irwin's request, a round of introductions was held.

James Street Bridge Project:

Justin Hastings, bridge designer & Mike Angelo consultant for the project gave a presentation on the project to the committee. Discussion followed and George Giles from Wilmington LEPC stated that the LEPC should not be involved other than the normal health hazard information. Chairman Irwin stated he only got involved because of the letter for businesses to have a contingency plan. Chairman Irwin contacted DelDot and New Castle County for answers.

1. Approval of the Agenda:

Chairman Irwin presented the agenda for approval. A motion was made by Babak Golgolab, seconded by Al Stein, to approve the agenda as presented. Motion was passed unanimously.

2. Approval of Minutes:

Chairman Irwin requested a motion to approve the May, 2014 minutes. A motion to approve the minutes as written was made by Babak Golgolab and seconded by Al Stein. Motion was passed unanimously.

3. Committee Reports:

a. Finance:

Chairman Irwin reported that the LEPC funds are in good standing. The balance in the appropriation is \$17003.81. \$81,591.00 has been approved by SERC for the new budget.

b. Decon:

Director George Giles stated that the truck is in manufacturing. Jamie and Joe went to see it. The next meeting will be at DEMA on May 22, 2014.

c. I.T. and Tier II:

Mr. John Outten will be the replacement for Kris.

d. Training - NCCIHMRRA:

Mark Dolan, NCCIHMRRA Planning and Training Committee Coordinator's report is attached.

e. Transportation:

Committee Chairman Al Stein's report is attached.

4. SERC/DEMA Activities:

There is a new vendor Code Red, taking care of the DENS system for the state. At this time there are many things still in the works to straighten things out. Advertisement to the public was not done very well. Director Giles said we in Wilmington are telling the citizens to go on the DEMA website and give their information.

5. Tier II Update:

Chairman Irwin combined the report with the IT Committee report, item 3, c.

6. Staff Reports:

Staff reports are attached

7. Old Business:

Chairman Irwin gave the final report on the 7th annual HazMat Workshop. There were 279 participants, 168 attended the Friday night dinner. He reported 17 sponsors, 15 industry. There were grants from PG & E and Transcaer. Suitable certificates for hanging on the wall will be distributed to all of them. Dues to this sponsorship everything was paid for. Certificates will be given for CEU's. Because of HMEP rules overtime and backfill cannot be paid for that is why the Friday classes were held to accommodate these participants.

8. New Business:

Chairman Irwin reported that for the calendar year 2015 since we are under DSFS that maybe the meetings can be held there with companies paying for the food. He wants us to think about that suggestion.

George Giles from Wilmington LEPC stated that they will be bringing in crude oil representatives for a detailed route of transportation.

9. Other Business:

It is under speculation that Pipeline safety inspections are not being done. Babak Golgolab said that it is his understanding that the outreach person in Claymont is spreading what the Company wants us to know.

Chairman Irwin will have Kevin do a 45 minute presentation on the Solar Storm next meeting.

10. The meeting adjourned at 4:20 P.M.

NOTICE OF NEXT MEETING

Host: Delaware City Refining Company

Date and Time: November 10, 2014 – 2:30 p.m.
Directions and security requirements will be sent with agenda.

Respectfully Submitted,

Margie Williams, Secretary