

NCC LEPC

Meeting Minutes: May 13, 2013

Host: DuPont Edge Moor Site

Meeting Location: DuPont Edge Moor Site, 104 Hay Road, Edgemoor, DE, 19809

The meeting was called to order at 2:30 by Chairman Dave Irwin.

Attendees list attached.

Chairman Irwin thanked the Edge Moor site for hosting the meeting. Wendy Smith, SHE Manager, provided the group with a brief overview of the Site. Tushar Durve, Environmental Manager showed the Safety orientation video to the group.

Introductions were held.

The meeting agenda was approved.

Motion by Babak Golgolab, 2<sup>nd</sup> by Terri Abegglen.

Minutes were approved in written form with the correction of the transportation report. Motion Babak Golgolab, 2<sup>nd</sup> by Al Stein

Committee Reports:

Finance – Chair Irwin reported that expenses since the last meeting were \$13,774.45 which leaves a balance of \$19,580.05.

IT – There has been no IT meeting since the last meeting. Chair Irwin reported that Bill McCracken will serve as the LEPC's representative on the SERC IT Committee. The next IT Committee meeting is scheduled for June 5<sup>th</sup>.

Training – Mark Dolan's report attached.

Chair Irwin added that on the May 4<sup>th</sup> training Calpine Energy was extremely generous, that in addition to hosting the training they also provided tents for the classroom portion of the training and provided a catered lunch. He thanked Calpine for their support and commitment to NCCIHMR and the LEPC.

The training was conducted by Tanner Industries and funded through the HMEP Grant.

Transportation - Al Stein report attached.

SERC/DEMA Activities – Kevin Kille reported that the next SERC meeting will be June 12<sup>th</sup> at the Delaware State Fire School. The next SERC Planning and Training Committee meeting is scheduled for May 23<sup>rd</sup>. A representative from IEM will provide an update on the status of the New Castle County flow study. He also stated that Jamie Turner, Director of DEMA, has asked him to look at reports in Tier II for facilities storing Ammonium Nitrate in Delaware. Three facilities were identified, Haines, U of D Campus, Newark and Fuji.

Tier II Report – Kris Gontkovsky reports \$281,000.00 has been collected. He also reported:

- Delaware has 1,796 total active facilities
- 181 facilities have not started their 2012 report
- 22 facilities have started their 2012 report, but have not finished

Staff Report – Dave’s report attached

NASTTPO Meeting – Chair Irwin reported that he attended the NASTTPO Training Workshop and HMEP Grants Assistance Meeting (4/15-4/18). He provided the group with an overview of the meeting. He also informed the group that he was elected to a 2 year term to represent EPA Region III and serve as a NASTTPO board member.

Old Business:

Chair Irwin reports that over 10,000 copies of the new Emergency Preparedness Guides have been distributed to date.

New Business:

Staff Vacancy:

Chair Irwin reported that 8 highly qualified individuals applied for the position. The Selection Committee (B. Barrish, B. Gogolab, T. Kovach, D. Ennis, D. Irwin) interviewed 5 individuals. The Selection Committee recommended to the members that Mr. Jake Morente be hired for the position. Chair Irwin reviewed Mr. Morente’s qualifications with the group and asked for any discussion on the matter. The Chair recommended that the members approve Selection Committees recommendation to hire Jake Morente for the position. A motion was made by Bill Kelly, 2<sup>nd</sup> by Babak Golgolab to hire Jake Morente. Motion was unanimously approved. Mr. Morente’s start date will be June 1<sup>st</sup>.

LEPC Reports-

Wilmington – Margie Williams reported Wilmington is doing ok.

Presentations:

Chair Irwin did a slide presentation on the Hazmat Training Workshop

Chair Irwin showed the Chemical Safety Board video titled "Emergency Preparedness: Findings from CSB Accident Investigations".

Kevin Kille reported that he had a video for family preparedness  
About 30 minutes that he will share at ay meeting.

Any Other Business:

Chair Irwin distributed SERC "Chemical Release Notifications" and "We're on-line" cards to the group.

Adjournment was at 4:20.

Next meeting on July 8<sup>th</sup> 2013, DuPont Chestnut Run Plaza.

Respectfully submitted,  
Margie Williams, Secretary