



Local Emergency Planning Committee  
of New Castle County  
c/o Office of Emergency Management  
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David Irwin, Chairman  
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## **Meeting Minutes**

**May 14, 2007**

**Host: DuPont Edgemoor Plant**

**Location: 104 Hay Road, Edgemoor, DE**

The regular meeting of the NCCLEPC was held on the above noted date and place. Chairman Irwin thanked DuPont Edgemoor for hosting the meeting and their support of the LEPC. At Chairman Irwin's request, a round of introductions was held.

### **Welcome Presentation:**

Al Donofrio introduced Mike Welch, DuPont Edgemoor Plant Manager, who welcomed everyone to the site and remarked how good the relationship is between DuPont and the LEPC. Al Donofrio then showed a safety video after which John Bamberger, Safety Health and Environmental Manager, passed out leather gloves to all members in attendance.

### **Committee Reports:**

**Finance:** Chairman Irwin reported the current LEPC budget amount is \$114,973. The balance left for other expenses through June 30, 2007, is \$3,724.

**Training:** Mark Dolan presented the attached training report. He also noted that the next SOP meeting is scheduled for May 15, at DNREC, Lukens Drive. Jim Kenney gave a slide presentation of the NCCIHMR training held at the DuPont Edgemoor Plant in April. Al Donofrio commented on how helpful the LEPC is with training classes.

**Transportation:** Al Stein reported that Norfolk Southern will test a new braking system. This system is an electronically controlled system that will instantaneously release the brakes. They hope to decrease stopping distance by 50 – 70 percent. Norfolk Southern will equip 400 locomotives this year with the new system.

**Staff Report:** Jim Kenney presented the attached staff report.

### **Old Business:**

**Haz-Mat Conference:** Jim Kenney reported the conference committee conducted a conference call on May 8, 2007. The planned location for the conference is the Brandywine Hundred Fire Company and DuPont Edgemoor Hay Road Facility. Participants will include DEMA, DNREC, NCCIHMR, DECON, Paramedics, Fire, Industry, HazMat Teams, and National Guard Civil Support Team. The objective is to help create cohesive units that work together in response to a Haz-Mat incident. Chief Buzz Melton and his team are the Emergency Management Consultants that would conduct the training and exercises. A nominal registration fee would be charged for all conference attendees.

**Funding will be provided by DEMA from the Hazardous Materials Emergency Planning and Training (HMEPT) Grant. The next meeting will be a conference call with the date to be determined.**

**New Business:**

**Contract Renewal:** Chairman Irwin provided an overview of the duties of the LEPC consultants, Jim Kenney and Bill McCracken. He asked those in attendance to consider renewing their contracts, as they both provide valuable knowledge to the LEPC. The total cost for the contracts is \$71,000. Chairman Irwin explained to the members that Jim and Bill do not ask for raises each year, and the amount is the same as last year. Mr. Stein made a motion to approve the contracts for Jim Kenney and Bill McCracken. Mr. Barrish seconded the motion. The motion was unanimously approved by the members in attendance.

**Valero Update:** Pat Covert, Health Safety Environmental Manager, and Herb Netsch provided handouts and gave a presentation explaining the Emergency Response Program at Valero, including fire personnel, fire protection equipment, and training classes. Pat Covert spoke on the recent incidents which included the Poly Alky Unit fire on December 29, 2006, the Hydrocracker Unit fire on February 9, 2007, and the Crude Unit fire on February 13, 2007. He explained the incident summary and immediate actions taken, the cause, and corrective actions. He also provided an update of the most recent incident that occurred the previous week. Mr. Covert answered questions from the members. Chairman Irwin thanked Valero for the presentation and their commitment to safety.

**Regulatory Assessment:** Jay Brabson from DNREC reported that the Department of Homeland Security has an interim final rule effective June 8, 2007, concerning chemical facilities anti-terrorism standards. Owners of facilities will have to go online and complete a screening assessment to determine the level of risk. If high risk, the owner will need to submit a Security Vulnerability Analysis (SVA) and site security plan. Based on the list and threshold quantities of chemicals, RMP facilities will be required to register, and potential propane distributors as well.

**Community Input:**

Vince Jacono from Delmarva Power provided to all members a brochure concerning electrical safety for first responders.

Anthony Murray from the US DOT provided to all members a brochure concerning upcoming Hazardous Materials Transportation Training One-Day Workshops.

Al Stein advised that the national one call number for “call before you dig” is 811.

Bob Barrish questioned the status of the Crown Landing project. Jim Kenney advised it is still in the legal mode but is winding down.

No further business, the meeting adjourned at 3:55 p.m.

**NOTICE OF NEXT MEETING**

**\*\*\*NOTE CHANGE IN MEETING LOCATION FROM ORIGINAL SCHEDULE\*\*\***

**Host: DNREC, 391 Lukens Drive, New Castle**

**Date and time: July 9, 2007, at 2:30 p.m.**

**Directions will be sent with agenda.**

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LEPCminutes051407meeting

**NCCLEPC  
Staff Report  
May 14, 2007**

- 1. Attended the SERC meeting on March 27, 2007.**
- 2. Participated in the NCCIHMRA 8-hour training session held at the DuPont Edgemoor facility on April 28, 2007.**
- 3. Participated in the Information Technology meeting.**
- 4. Participated in the NCCIHMRA Training Committee meeting on April 11, 2007. This committee is upgrading the SOP's for the team.**
- 5. Working on resolving questions concerning Tier II database information.**
- 6. Provided information to the EPA concerning Premcor, Inc., reporting of incidents to the LEPC.**
- 7. Five on-site assessments and one follow-up performed since last report. The companies were:**
  - ✓ **Delaware Refrigeration, now known as MTC**
  - ✓ **Arlon**
  - ✓ **DuPont Chestnut Run**
  - ✓ **Formosa**
  - ✓ **Hercules**
  - ✓ **Follow-up Colony Pool Supply**
- 8. Budget and work plan prepared and submitted to the SERC by April 15, 2007.**
- 9. Presented a Shelter-in-Place training module to a CERT training class on May 4, 2007. This program is sponsored by the County. Twenty people attended.**
- 10. Accompanied ARP to an incident investigation at DuPont Edgemoor.**

**NEW CASTLE COUNTY INDUSTRIAL HAZARDOUS MATERIALS RESPONSE**  
**ALLIANCE**

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**NCCIHMRA REPORT TO NCC LEPC MAY 14, 2007**

**Full-Scale Field Training Exercise**

**On April 28, 2007, this all-day exercise was held at the DuPont Edgemoor plant. The group was welcomed by Al Donofrio who reviewed the site safety rules and procedures. Instruction was provided by the Delaware State Fire School with John Clawson as the lead instructor.**

**Approximately 52 personnel participated in the training. The groups participating were: NCCIHMRA members, DECON team members, and the HazMat 30 crew from Belvedere Fire Company.**

**In the morning sessions, the DECON team sharpened their skills and trained new members. The NCCIHMRA members broke into four groups and rotated between four training stations manned by DSFS instructors. A station was provided for each Chlorine capping kit-A, B, C. The fourth station was devoted to handling leaking drums. Members had the opportunity for considerable hands-on practice.**

**In the afternoon session, the group was divided in half. One group handled from beginning to end, a scenario featuring a leaking Intermediate Bulk Container (IBC). The second group worked on a scenario involving a leaking drum inside a trailer. All positions were filled and a series of draft checklists were used. These checklists are being developed to be incorporated into the Standard Operating Procedures for the team. The DECON team had considerable practice as they participated in both scenarios.**

**Additional training was provided when HazMat 30 personnel had the opportunity to show the gear that is available on their unit, and the DECON team leader reviewed his team's procedures.**

**Objectives accomplished were:**

- 1. Reinforced previous Chlorine training**
- 2. Provided hands-on training for team members**
- 3. Opportunity to interact with DECON team**

**Special thanks to DSFS for providing an excellent training session and the Elsmere Ladies Auxiliary for a super lunch.**