

**Meeting Minutes  
November 13, 2006  
Host: Delaware Emergency Management Agency  
Location: 165 Brick Store Landing Road, Smyrna, DE**

**\*\*\*\*\*SPECIAL NOTE\*\*\*\*\***

**On January 8, 2007, a special training session which will provide an Executive Overview of the National Incident Management System (NIMS) will be conducted. Delmarva Power will provide lunch at 11:45 a.m. The training session will begin at 12:15 p.m. and end at 2:15 p.m. The regular LEPC meeting will begin at 2:30 p.m. Please call Diane at 302-395-3600 by January 3, 2007, to register.**

**The regular meeting of the NCCLEPC was held on the above noted date and place. Chairman Irwin was out of town on business and Jim Kenney chaired the meeting. He thanked DEMA for hosting the meeting and their support of the LEPC. At Mr. Kenney's request, a round of introductions was held.**

**Committee Reports:**

**Finance: Bill McCracken reported the LEPC budget as follows:**

**\$ 94,673 – SERC Funded Amount  
20,300 – Carryover amount  
\$114,973 – FY 07 Appropriation  
- 86,181 – Expenses to Date  
- 22,112 – Administrative Assistant  
\$ 6,680 – Balance thru 6/30/07**

**The SERC funded budget amount should be sufficient through June 30, 2007.**

**Training: Mark Dolan presented the attached final report of the NCCIHMRMRA training sessions held in 2006.**

**The NCCIHMRMRA annual Planning and Training dinner meeting was held at Elsmere on November 8, 2006, with approximately 70 people attending. Chairman Irwin and DEMA Director Jamie Turner were speakers at the meeting, and DNREC gave a presentation entitled, “Where We Were, Where We Are, and Where We Are Going.” Representatives of the Fire companies, DECON team, DNREC, and DEMA, all of whom provide support for the team, were in attendance.**

Mark reviewed plans and ideas for 2007 training. NIMS training for NCCIHMRAs members is scheduled for January 13, 2007. Additionally, the following ideas are being evaluated: shipboard orientation class, chemical detection and monitoring training, Haz Mat refresher training through the Delaware State Fire School, and possibly the DuPont CAER car training program.

**Transportation:** Al Stein commented the National Transportation Safety Board reports that more drills with local people should be held so they know where facilities are located. The President of Norfolk Southern indicated they must transport hazardous materials by Law.

Jim Kenney provided information to the members on the Amtrak Hands-on training course scheduled for December 12, 2006, from 10 a.m. – 1 p.m. at the Wilmington Shops, 1401 Vandever Avenue, Wilmington. This is the follow-up course to the academic classroom course held on June 29, 2006. Anyone interested in this training, should contact Tom Nesbella at DEMA, 302-659-2353.

**Staff Report:** Bill McCracken presented the attached staff report.

#### **Old Business:**

**Tier II Manager:** Bill McCracken reported that the Chip letters have been sent out by DNREC to various facilities. Response to date is slow.

**SERC Meeting 9/20/06:** Jim Kenney reported that a presentation was given by Lieutenant Colonel Mark Ruse, CES Commander of Dover Air Force Base, depicting the mission and all the functions of the base. Items discussed at this meeting included the HMEP grant review, Radiological Incident Response Plan approved for inclusion as an annex in the SERT Plan, the Dow-Reichhold Styrene Rail Car Release, and the Haz-Mat incident at The Pond. Art Paul from DEMA advised that there are issues in the Delaware Emergency Notification System (DENS) with mapping and message content that need to be examined. The next SERC meeting is scheduled for December 13, 2006.

**BP Update:** Jim Kenney advised litigation is pending in the Supreme Court due to the jurisdictional dispute between Delaware and New Jersey, and a master has been appointed to gather information. BP has staff working on permits, preplanning, and training. There is no other viable option to relocate in this area, should court decision go against the project.

#### **New Business:**

**Meeting Hosts for 2007:** Jim Kenney asked for volunteers to sign up to host the various LEPC meetings in 2007. The following have volunteered to host a meeting:

January 8 – Delmarva Power

March 12 – DuPont Experimental Station

May 14 – DuPont Edgemoor

July 9 –

September 10 – DNREC, Lukens Drive site

November 19 – NCC Office of Emergency Management

As indicated, the only date not having a host facility is July 9. Also, the second Monday in November, which is November 12, is a County holiday; therefore, the meeting will be held on November 19. Please contact Diane Opdenaker at NCC Office of Emergency Management, 395-3600, if you would like to host the July 9th meeting.

**Community Input:** Bob Barrish commented that the assessment of emergency response site plans should include more information.

**DSFS Augmented Reality Training Trailer:** Jim Kenney introduced Jerry Brennan, Training Administrator for the Reality Trailer at the Delaware State Fire School. Mr. Brennan provided a very informative PowerPoint presentation of the acquisition of this trailer through Homeland Security funds. The unit was endorsed by DNREC and the Delaware Volunteer Firemen's Association, and was placed in service April 1, 2006. Industrial sites can also request to use the trailer for training purposes. At the conclusion of the presentation, the trailer was on site for members in attendance to tour. Mr. Kenney thanked the Delaware State Fire School for providing this overview and demonstration.

**Other Business:**

**REMINDER:** On January 8, 2007, a special training session which will provide an Executive Overview of the National Incident Management System (NIMS) will be conducted. Delmarva Power will provide lunch at 11:45 a.m. The training session will begin at 12:15 p.m. and end at 2:15 p.m. The regular LEPC meeting will begin at 2:30 p.m. Please call Diane at 302-395-3600 by January 3, 2007, to register. Directions to Delmarva Power site will be sent with the agenda. **Please participate in this important training.**

**LEPC New Telephone Number:** The main number to reach the LEPC consultants has been changed. The new number is 302-395-3633. Please update your records accordingly.

No further business, the meeting adjourned at 3:30 p.m.

#### NOTICE OF NEXT MEETING

**Host:** Delmarva Power

**Date and time:** January 8, 2007, at 2:30 p.m.

**Directions will be sent with agenda.**

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**NCCLEPC  
Staff Report  
November 13, 2006**

- 1. Attended the SERC meeting on September 20, 2006**
- 2. Completed five on-site assessments during this reporting period.**
- 3. Attended the Chester County LEPC meetings on September 14 and November 9, 2006.**
- 4. Participated in the October 23 and November 8, 2006, meetings of the NCCIHMRMRA Training Committee. These meetings dealt with revising the Operating Procedures for the team.**
- 5. Participated in the NCCIHMRMRA Planning Dinner Meeting held on November 8, 2006, at the Elsmere Fire Company.**
- 6. Participated in the Chlorine Training event which was held at the DuPont Edgemoor Plant on September 30, 2006. The training was provided by the Olin Corporation, a major Chlorine manufacturer.**
- 7. Presented the LEPC shelter-in-place program at the Asbury Methodist Church on September 14, 2006.**
- 8. Participated in the EPA Seminar host committee meeting on November 3, 2006.**
- 9. Continuing to plot ADC map coordinates.**
- 10. Continuing to develop assessment schedule for 2007.**