

NCC LEPC

Meeting Minutes of November 19, 2012
Delaware City Refining Company

The meeting was called to order at 2:30 by Chairman Dave Irwin.
Attendees list attached.

Chairman Irwin thanked Delaware City Refining Co. Todd, Herman Seedorf and Lisa for hosting the meeting.
Staff member Todd welcomed the LEPC and explained procedures for an evacuation and where we were to go.

Introductions were held.

The meeting agenda and previous minutes were approved.

Committee Reports:

Before the start of the agenda Dave reported that the Walley costume is for anyone to use. It was purchased by SERC you have to provide the volunteer.

Finance – Dave reported that he is happy to say that salaries were paid to Joe and him. Remaining budget is \$62,419.72.

HMEP – Dave reported that there is a better accountability system now in place. Joe Murabito attended the Conference in Baltimore for a cost of \$752.37. A functional tabletop exercise was held at the cost of \$ 17,530.00 with the Holloway Terrace Fire Company and Croda. Totaling \$18,282.37.

IT Committee – Report attached. Next IT meeting will be December 5th @0900 DSFS.

Training – Mark absent. Report attached. Dave reported that NCCIHMR at Elsmere this month. Training for 2013 and proposals to come. Approved.

Transportation - Al Stine report attached.

SERC/DEMA Activities –Kevin Kille reported that the DEMA was running full staff for 4 days and 3 nights during the Hurricane Sandy Incident and a 2 days for the following storm.

HMEP – FY13 US DOT received at DEMA. One major project is hazmat routes in NCC. All sub-grants will be back probably mid December to start. SERC- 12/12 at DSFS. Vince Jacono of Delmarva Power will do a presentation on power outages and restoration procedures. Kevin added if you have solar panels in grid down so are your panels.

Tier II Report - attached.

Staff Report – attached

6th annual Hazmat Workshop – Dave reported that a committee has been formed for the event. A lot of good speakers will be participating will be very interesting. DSFS will host the workshop 4/5 & 4/6/13. Again it will be a no cost session. Please save the date. Forms and registration will be ready after January.

Emergency Preparedness Guideline reprint – Dave reported that we started with 150,000 and are now down to about 10,000 so it's time to reprint. We are still Looking for Corporate sponsors and would like \$3000.00 – \$4000.00 but will take Anything they can do. Thus far we have received a commitment of \$3000.00 from DuPont Edge Moor site and \$2500.00 from Delmarva. Dave will take it to the printers and get a copy to be approved. Question was brought up about anything for the sponsor and Dave said he will do a letter of intent for the donation.

Baltimore Hazmat Conference- Joe Murabito and B. Golgolab attended report attached.

- A. Joe did report that he attended session –harness social media, dealing with a crisis. Stressed that correct information has to be in place. Pre-plan and be prepared.
- B. Cyber resilience workshop: “All has to be protected” Especially Industrial Control Systems they must be protected.

NASTTPO/Hot Zone Conference- Dave will add a report to minutes.

HMEP Grant Performance and 2013 status- Reported that Kevin and Giang doing an excellent job. 2012, 5 major projects the exercise, Baltimore Conference, NASTTPO Conference, and NCCIHMRA. All objectives were met. We received \$8400.00 from DEMA in 2013 there are no functional exercises planned, \$5000.00 will go into the conference and NASTTPO again. November 2013 will be Anhydrous Ammonia training.

“See something say something” Campaign- Kurt Reuther asked for support in reporting suspicions. He reported that there are videos available.

Kurt also reported that the last storm there was a private sector set up by DEMA/DHS,

Kevin Killie will be the contact for DEMA private sector. He also reported the need to be pre-determined for the driving laws in DE there are waivers and ways to apply.

Marcellus Report- Bill Kelly gave a presentation for the Marcus Hook Facility. He reported The need to have pipeline on board with 1st. responders since there are several things to take into consideration. Report attached.

Delaware Bay and River Cooperative- Report was given on this non-profit organization that's receives its funding from local Industry. The location is out of Lewis Delaware and they respond to spills on the river with resources on hand 24/7. They have their own Response Teams and are a key asset on the river. The company works closely with The US Coast Guard.

LEPC Reports- Kent County reported the increase in DECON for 8 Meth Labs right Downtown in residential areas. Dave said very surprised in where and what you find when responding a real concern.

Sussex County- Chip echoing the same issues for Sussex County with the Meth Lab issues.

Old Business – Chairman Irwin stated there are 3 meetings left for calendar 2013 for meeting host's. Wilmington Office of Emergency Management will host the January 14th meeting.

Adjournment was at 4:00.

Next meeting at Wilmington EOC January 14, 2013.

Respectfully submitted,
Margie Williams, Secretary

David Irwin
Activity Report
September 11, 2012 to November 19, 2012

SERC/DEMA Activities:

- Participated in SERC meeting (9/19)
- Submitted quarterly LEPC performance report
- Submitted Annual HMEP Grant performance report
- Signed FY 2013 HMEP Grant agreement (11/13)
- Submitted quarterly HMEP Grant progress report
- Facilitated two 6th Annual HazMat Training Workshop Committee meetings (9/20 & 10/25)
- Participated in Delaware Hazmat Study revised scope of work meeting with DEMA personnel and potential vendor (10/25)
- Reviewed and forward information to DEMA and Fire School personnel regarding the Hazard Materials Transportation Safety Improvement Act of 2012 (11/1)

Emergency Response Plan Reviews and Facility Visits:

No activity this period

Exercise Status:

- Served as an evaluator for BASF full scale exercise (10/24)
- Participated in GE Aviation Full Scale Exercise Planning teleconference (11/16)
- Submitted Operation White Cloud Evaluation Report

NCCIHMRAs:

- Participated in NCCIHMRAs Training Committee meeting (10/23)
- Arranged for Sec. Schiliro to be Keynote Speaker at the 11th Annual NCCIHMRAs Planning and Training meeting (11/7)
- Facilitated the 11th Annual NCCIHMRAs Planning and Training meeting (11/7)
- Obtained recognition plaques for retiring NCCIHMRAs member and Schagrin Gas
- Researched Responsible Party and Fire Company hazmat incident liability issues

Outreach Activities:

- Participated in a 5 CAP meetings, Croda Delaware City Refining (9/11 & 11/13) Dow (9/14 & 11/16) and FMC (9/19)
- Represented LEPC at Delaware City Refining Employee and Community Open House event (9/22)
- Distributed 450 Emergency Preparedness Guidelines at Delaware City Refinery Employee and Community event
- Arranged for HazMat 30 and NCC DECON Team to participate in Delaware City Refining Employee and Community Open House
- Launched Wally Wise Guy Shelter-In-Place Program (9/22)
- Represented LEPC at Belvedere Fire Company Open House (10/13)
- Provided copies of Emergency Preparedness Guideline to Oklahoma State OEM
- Distributed "Run, Hide, Fight" video link to LEPC distribution list

- Participated in two PBF Employee and Community Open House Planning Committee meetings (9/11 & 9/17)

Additional Staff Activities:

- Represented LEPC at two Kent County LEPC meetings (9/11 & 11/13), two Sussex County LEPC meetings (9/13 & 11/15) and one Wilmington LEPC meeting (11/9)
- Represented LEPC at DC CAER meeting (10/11)
- Attended NASTTPO conference (10/16 -18)
- Attended Hot Zone conference (10/19-20)
- Documented five Release Notification Reports in accordance with EPA requirements
- Secured storage space for up to 150,000 copies Emergency Preparedness guideline
- Served as a technical resource to two member companies

Transportation Committee

General Service vs High pressure (low pressure)

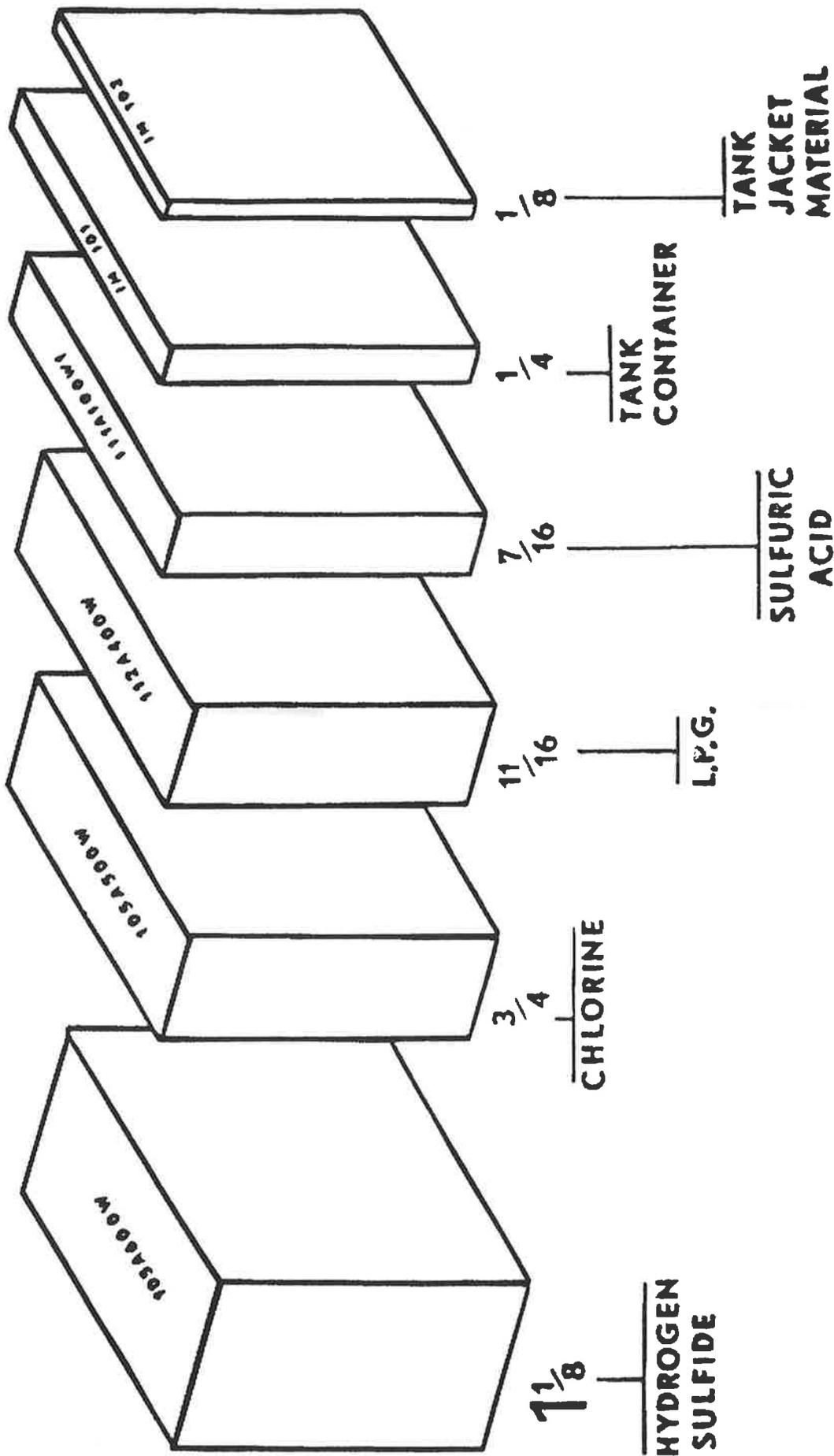
Type	Dot 111A100W1	Dot 105J500
Test pressure	100lbs	500 lbs
Water Cap gallons	30000	17300

Tank Thickness (inches)

Shell	0.4375 (7/16)	0.777
Head	0.469 (1/32)	0.828

Jacket Thickness (inches)

Shell	none	0.1196
Head	none	0.50(full head shield)



TANK CAR THICKNESS

2013 LEPC for NCC Meeting Dates and Location

- | | | |
|---------------------------------------|----------|----------------------------------|
| 1. January (2 nd Monday) | 1/14/13 | <u>Wilmington OEM Center</u> |
| 2. March (2 nd Monday) | 3/11/13 | <u>Lewis Environmental</u> |
| 3. May (2 nd Monday) | 5/13/13 | <u>DuPont Edge Moor</u> |
| 4. July (2 nd Monday) | 7/8/13 | <u>Ashland Inc.</u> |
| 5. September (2 nd Monday) | 9/9/13 | <u>DuPont Chestnut Run Plaza</u> |
| 6. November (3 rd Monday) | 11/18/13 | <u>Printpack – New Castle</u> |

ATTENDANCE – November 19, 2012 LEPC for NCC MEETING

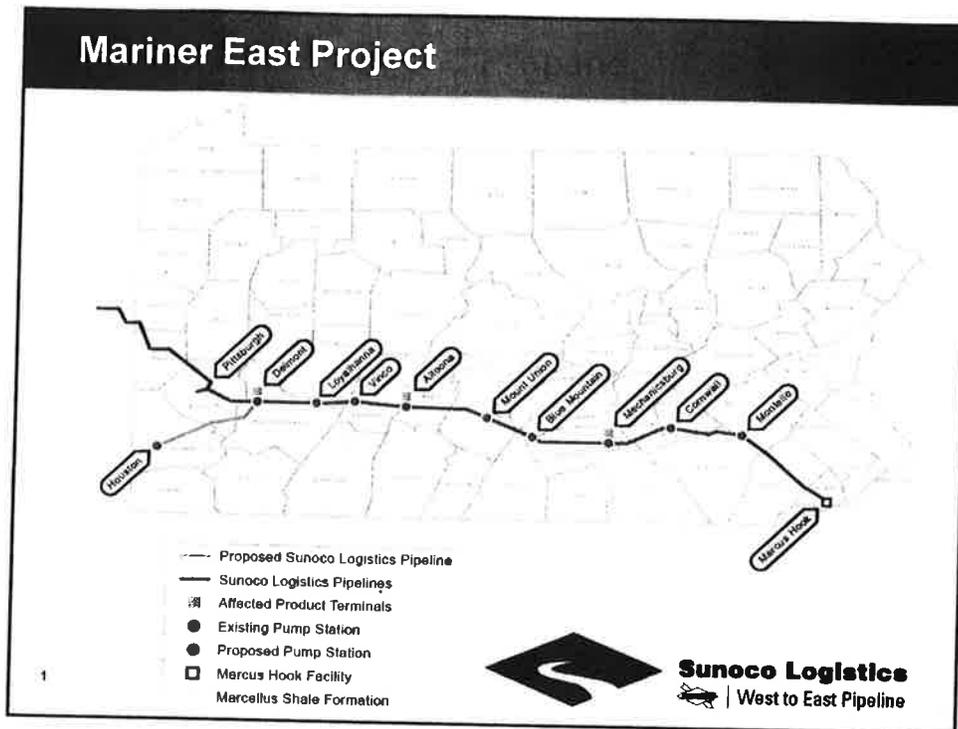
PLEASE SIGN IN - PLEASE PRINT:

Name	Organization	Email Address
Albert R. STEIN	LEPC	
K. GONTKOVSKA	DNREC	
BABAK GOLGOLAR	CCC/LEPC	
Bill McCracken	LEPC	
Bob Barrish	NC LEPC	
Jay Brasson	DNREC	
Joe Murabito	LEPC/NCC	
David Irwin	LEPC for NCC	
KURT REUTHER	DSHS	
DAVID MICK	KC LEPC	
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JOHN TIM	LINDE, LLC	john.tim@linde.com
Bill Willis	PRINTPACK INC	
Andy Zawn	Magellan	
Keri Abeglen	ARC	
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JOE RUBIN	WSFS BANK	JRUBIN@JUSTSBANK.COM

Citibank

11/19/2012



Marcus Hook Facility

Marcus Hook has been chosen for Project Mariner East for several reasons, including:

- Based on outcomes of the *Sunoco Marcus Hook Industrial Complex Economic Opportunity Reuse Study*, this Project is part of the ongoing process of rebuilding the complex into the Marcus Hook Industrial Complex
- Safe, well established marine facilities
- Full service docks with trained on-shore and maritime staff
- Sets the foundation for attracting and competing for future business and expansion opportunities

2



Refining and Shipping Ethane and Propane



Economic Benefits of \$600 Million Project

Construction related benefits

- Total construction jobs = 450

Marine benefits

- Marine transportation jobs = 50-plus

Facility benefits

- Solidifies future of 100 year old industrial facility

Barrels of ethane sold / day = 45,000 barrels

Barrels of propane sold / day = 20,000 barrels



2012 Emergency Preparedness and Hazmat Response Conference

Baltimore, Maryland

September 23 – 27, 2012

I attended and participated in the 2012 Emergency Preparedness and Hazmat Response Conference held in Baltimore, Maryland from September 23 – 27, 2012. The conference was sponsored by the City of Baltimore LEPC in partnership with U. S. Department of Homeland Security / Infrastructure Protection, Federal emergency Management Agency, US DOT Pipeline and Hazardous Materials Safety Administration, US Coast Guard and the Pittsburgh Regional Business Coalition for Homeland Security.

An Opening General Session was held on Monday morning with opening remarks a presentation on Business Continuity Planning, several other speakers and award presentations. The balance of the conference consisted of training programs in a format of an hour and a half, three hours or eight hours in length. In addition there were exhibits and other activities provided for participants.

In addition to the opening session I attended conference workshops on the following topics:

- **Business Continuity Planning** was a continuation of the opening session. This session discussed the lessons learned following the 2011 tsunami/earth quake in Japan and similar global disruptions. The session included actions taken to strengthen communications preparedness and resilience between public and private organizations.
- **Critical 7 Minutes of an Active Shooter**, provided participants with relevant information, which will enable them to make effective plans and decisions in the event of an active shooter in their workplace.
- **Emergency Response to Railroad Incidents**, which provided an understanding on how to handle incidents involving hazardous material and the railroad industry.

- **The Chemical Precursor Threat-Explosives and Beyond**, presented by the FBI dealt with the synopsis of terrorist threats utilizing commercial chemicals , case studies and lessons learned.
- **Collaborative Solutions to Addressing Today's Threats**, presented by the FBI highlighted recent examples of successful private – public relationship has proven to be an effective measure in thwarting the threats facing us today. Information on how you and your agency can become integrated in the InfraGard program and the value of the program were discussed.
- **Chlorine Safety and Emergency Response** presented an overview of the properties of Chlorine, the activation and response of the CHLOREP network and the basic response techniques.
- **Overview of Suicide /Homicide Bombing Incident Management**, presented material how to preplan and prepare in the event of this type of incident. Case studies were used to show incidents and how they were handled.

Respectfully submitted,

Joe Murabito, Vice Chairman

LEPC for New Castle County

LEPC for New Castle County
Staff Activity Report
September 11 to November 19, 2012
Joseph L. Murabito, Vice Chairman

SERC/DEMA Activities:

- Participated in 2, 6th Annual HazMat Training Workshop Committee meetings
- Attended SERC September Meeting

Emergency Response Plan Reviews and Facility Visits:

- Site Visits: Evraz, Giles Ransome and Advanced Materials Technology
- Participated in a Site Visit with DNREC Accidental Release and Prevention Group at Burris Refrigeration
- Received and reviewed 4 updated Facility Emergency Response Plans
- Scheduled Site Visits for balance of year

Exercise Status:

- Reviewed and accepted final After Action Report for the June Functional Table Top Exercise
- Sent copies of After Action Report to Planning Committee Members

NCCIHMRRA:

- Participated in NCCIHMRRA Annual Planning and Training Meeting at Elsmere Fire Company

Outreach Activities:

- Participated in Belvedere Fire Company's Community Awareness Day
- Provided Active Shooter Guidelines to Evansville, Indiana LEPC
- Provided Active Shooter Guidelines to Sussex LEPC

Additional Staff Activities:

- Attended 2, Kent, and Sussex County LEPC meetings
- Participated in CRODA's 75 Anniversary Program
- Provided Active Shooter Guidelines to 2 Facilities
- Participated in Burris Refrigeration Employees Emergency Response Meeting
- Received a request and provided Training Resource Material to a Facility
- Made initial contact with a vendor regarding participation in Haz Mat Workshop

Monday, November 19th, 2012

NEW CASTLE COUNTY INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE

NCCIHMRA TRAINING COMMITTEE REPORT TO NCC LEPC

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee conducted one training session between the September 10th and the November 19th, 2012 LEPC for NCC meetings. The training session was the annual Planning and Training Meeting of 2012.

The Eleventh Annual NCCIHMRA Planning and Training Meeting 2012 was conducted on Wednesday, November 7th, from 5:30 pm to 9:00 pm, at the Elsmere Fire Company Station 16. State of Delaware Department of Safety and Homeland Security Cabinet Secretary Lewis D. Schiliro delivered the keynote presentation at the meeting. Secretary Schiliro discussed the projected role of NCCIHMRA during a WMD/CBRNE incident. State of Delaware Department of Natural Resources and Environmental Control, Division of Waste and Hazardous Substances, Emergency Prevention and Response Section Environmental Scientist Jamie Bethard provided instruction about clandestine drug laboratory hazardous materials responses. Past Deputy Fire Chief David Anderson provided an update concerning the North American Emergency Response Guidebook, which was revised for the 2012 edition. In addition, NCCIHMRA notification and staging procedures were reviewed, and the proposed NCCIHMRA 2013 training plan was discussed.

The NCCIHMRA Training Committee conducted Committee Meeting #35 on Tuesday, October 23rd, 2012, at the DNREC Lukens Drive Facility to complete the draft of the CY2013 training schedule, which was presented at the November 7th Team Planning and Training Meeting.

Submitted by:
Mark Dolan
NCCIHMRA Training Committee