



Local Emergency Planning Committee
of New Castle County
c/o Office of Emergency Management
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David Irwin, Chairman
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**Meeting Minutes
September 10, 2007**

Host: DuPont Stine-Haskell Research Center
Location: 1090 Elkton Road, Newark, DE

The regular meeting of the NCCLEPC was held on the above noted date and place. Chairman Irwin thanked DuPont Stine-Haskell for hosting the meeting and their support of the LEPC. At Chairman Irwin's request, a round of introductions was held.

Welcome Presentation:

Chairman Irwin introduced Jeff Backus who welcomed everyone to DuPont. He mentioned that it was the first time the LEPC meeting was held at Stine-Haskell, and that there is one business unit housed at the site. Mr. Backus introduced the Site Manager, Moe Richard, who also welcomed everyone to the meeting. Mr. Bill Pew from DuPont Facilities Services & Real Estate gave an overview presentation explaining how the company was founded and where they are today. Currently, at the Stine-Haskell location there are four business units: Crop Protection Products, Haskell Lab, Facilities Services & Real Estate, Crop Genetics, as well as contract employees. The site was discovered by John Woodhouse Grasselli, Research Director, and purchased in 1948. Chairman Irwin thanked Mr. Pew for his very informative presentation.

Committee Reports:

Finance: Bill McCracken reported the LEPC budget as follows:

\$114,973.00 – FY 08 Appropriation
- 11,797.07 – Expenses to Date
\$103,175.93 - Balance

Training: Mark Dolan reported the following:

- NCCIHMRRA Training Subcommittee SOP Revision Meeting #11 – September 12, 2007, 5 – 7 p.m. at DNREC, 391 Lukens Drive, New Castle.
- U.S. DOT Hazardous Materials Transportation Outreach Course – October 9 & 11, 2007, 5 – 8:30 p.m., at Elsmere Fire Company.
- NCCIHMRRA 6th Annual Dinner/Training Meeting – November 7, 2007, 6 – 9 p.m., at Elsmere Fire Company.

Transportation: Al Stein reported on two items. 1) Tank cars now will have reflective orange stripes on the side of the car. 2) Trucks will be coming into the United States from Mexico; one company to ship anywhere in the United States. Mr. Kenney asked are they required to meet the same safety specifications, and Mr. Stein will check on that further. Also, Mr. Murray from the U.S. DOT reported that the Bills of Lading emergency response information must be in English per DOT guidelines.

Staff Report: Jim Kenney presented the attached staff report.

Old Business:

Haz-Mat Conference: Bill McCracken reported that the conference is scheduled for April 4 & 5, 2008. Participants will include DEMA, DNREC, NCCIHMR, DECON Teams, Paramedics, Fire Service, EMS, Industry Technicians, and National Guard Civil Support Team. The objective is to help create cohesive units that work together in response to a Haz-Mat incident. Chief Buzz Melton and his team are the Emergency Management Consultants that will conduct the training. Mr. McCracken also passed out a matrix outlining the training station and exercise rotations that will take place at the conference. U.S. DOT will have a training in conjunction with the conference.

New Business:

U.S. DOT Overview: Chairman Irwin introduced Anthony Murray, with the U.S. DOT Hazardous Materials Safety Assistance Team. This team assists the HAZMAT community in finding resources to safely and securely transport hazardous materials in commerce in accordance with the Hazardous Materials Regulations. Mr. Murray works out of the Eastern Region Office in West Trenton and covers outreach from Maine to Virginia. He offered a presentation which included an overview of their guidelines and training required by Federal law. The 2004 Emergency Response Guide was given as a handout, and Mr. Murray provided a brief outline on how to use the book. For additional information, go to their website at www.hazmat.dot.gov or contact them at 1-800-HMR49-22. Chairman Irwin thanked Mr. Murray for his very informative presentation.

Community Input:

Babak Golgolab advised the members that there is a DNREC order concerning emissions at Claymont Steel. Global Community Company will do a separate monitoring at Claymont Steel. The problem involves mercury dust in the surrounding neighborhood on cars, etc., and has been occurring since 2003.

Dave Carpenter, Jr., advised the members that DelDOT's Traffic Management Team has completed the evacuation plans for the three counties. You can access information on DelDOT's website concerning detour routes, evacuation plans, and annexes to the DEOP and CEMP.

Jim Kenney mentioned that the U.S. EPA Region III Haz-Mat Conference will be held December 2 - 5, 2007, at the Pittsburgh Hilton in Pittsburgh, Pennsylvania. More information will follow at the next meeting.

No further business, the meeting adjourned at 3:30 p.m.

NOTICE OF NEXT MEETING

Host: NCC Office of Emergency Management
Public Safety Building, 3601 N. DuPont Highway, New Castle
Date and time: November 19, 2007, at 2:30 p.m.
Directions will be sent with agenda.

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NCC LEPC

Staff Report

September 10, 2007

- 1. Participated in the SERC Planning and Training Committee meeting on August 22, 2007.**
- 2. Participated in the NCCIHMRRA Training Committee meeting which is reviewing and updating the team's SOP's.**
- 3. Presented a Shelter-in-Place training module to the Community Emergency Response Team on August 10, 2007.**
- 4. Accompanied the Accidental Release Prevention Office on an incident investigation on July 12, 2007.**
- 5. Work continues on planning for the April 2008 Haz-Mat convention.**
- 6. Commenced review of the Hazardous Substance Response Plan. There are some proposed revisions to the SERC Plan, and they will be incorporated when resolved.**
- 7. Completed five on-site assessments of site Emergency Response Plans. The companies audited were:**
 - + Johnson Battery**
 - + D&S Warehouse**
 - + Rohm and Haas**
 - + DuPont Edgemoor**
 - + MacDermid**