



Local Emergency Planning Committee  
of New Castle County  
c/o Office of Emergency Management  
3601 N. DuPont Highway  
New Castle, DE 19720  
Phone (302) 395-2700  
FAX (302) 395-2705  
David Irwin, Chairman  
Phone (302) 395-3633

**Meeting Minutes  
September 14, 2009**

**Host: Delmarva Power - Newark**

**Location: 401 Eagle Run Road, Newark, Delaware**

**The regular meeting of the New Castle County LEPC was held on the above noted date and place.**

**Welcome:**

**Mr. Vince Jacono, Sr. Public Affairs Manager at Delmarva Power, welcomed and thanked everyone in attendance. Mr. Jacono mentioned if time permitted, he would provide a tour of Systems Operation. Chairman Irwin thanked Delmarva Power for hosting the meeting and their support of the LEPC.**

**At Chairman Irwin's request, a round of introductions was held.**

**Approval of Agenda: Babak Golgolab made a motion to approve; Gerald Llewellyn seconded the motion. All unanimously approved.**

**Approval of Minutes: Bob Barrish made a motion to approve; Babak Golgolab seconded the motion. All unanimously approved.**

**Committee Reports:**

**Finance: Bill McCracken reported the LEPC budget as follows:**

**\$123,314.00 – FY 10 Appropriation  
- 13,784.58 – Expenses to Date  
\$109,529. – Balance**

**Training: Mark Dolan presented the attached NCCIHMRA training report.**

**Transportation: Bruce Galloway – No report submitted.**

**Staff Report: Bill McCracken presented the attached staff report.**

**Chairman Irwin reported on the following three items discussed at the SERC meeting:**

- 1) Under SARA Title III, which establishes the SERC, an annual report must be submitted to the Governor. A draft was approved at the meeting.**
- 2) For the SERC meetings, DNREC provides a quarterly report of responses to incidents, and for the second quarter there were 75. (See attached breakdown.) Chairman Irwin indicated possibly having someone from DNREC do a presentation at a future LEPC meeting concerning the types of incidents.**

- 3) The new SERC Secretary Lewis Schiliro and Governor Jack Markell would like a one-day retreat scheduled for the SERC on December 9. Topics will include the SERC history, EPCRA, etc.

#### **Old Business:**

##### **Staff Contracts Update:**

Chairman Irwin provided an overview of the consultants' contracts. He indicated that New Castle County tried to renew the contracts, but was told they possibly had to go out for bid as one contract. A meeting with the County Executive and his Executive Staff was held, and it was decided they would remain as three separate contracts. Acting Public Safety Director Rick Gregory wanted the contracts completed by June 30, 2009, which did not happen. New Castle County Law Department and Purchasing are holding these contracts to the same standards as all county contractors, and accountability to county personnel. New Castle County is involved because the LEPC is not a 501C 3 Corporation, which the LEPC consultants and SERC are researching and preparing the necessary documents for consideration. Currently, there are no consultants' contracts in place, and since Mark Dolan does not have a contract, he cannot be paid. New Castle County can extend the FY09 contracts for David Irwin and Bill McCracken on a monthly basis, but may not be able to continue this practice for much longer. There is no legal obligation for the LEPC to be aligned under New Castle County, but the County feels otherwise. Chairman Irwin asked Executive Committee Chairman Bob Barrish if he had any comments to add, and he did not. There were no comments or questions from the membership in attendance.

#### **New Business:**

Chairman Irwin recognized the Emergency Preparedness guide committee team members for the time spent creating this very informative brochure. He also recognized Suzette Pavia from Small Associates, the vendor who is printing the brochure, for attending and presenting the brochure to the members; and Diane Opdenaker, with New Castle County Office of Emergency Management, for proofreading and correcting the final draft before it goes to print. Chairman Irwin expressed that this project was a partnership between government, the LEPC, industry, and the hospitals. He also mentioned and thanked the 10 sponsors who provided funding for this guide. Suggestions were made to have the brochure available on New Castle County's website, municipals' websites, and even industry websites. It was also suggested that copies be made available at civic association meetings and the upcoming SERC retreat in December. Vince Jacono commented that the committee moved along very well in creating this guide for New Castle County, thanks to Bill Robinson for sharing Delaware County's template of the brochure.

Chairman Irwin reiterated the information concerning the DE Emergency Notification System (DENS). You can verify that your telephone number is in the system and you can also register a cell phone. For additional information or to sign up, go to the website:

<https://alertregistration.com/dema/>

**EPA Region III Conference:** Chairman Irwin announced that 2 members of the LEPC, Mark Dolan and Bruce Galloway, are approved to attend the conference this year, which is being held November 15 – 18, in Baltimore, Maryland.

#### **Tanker Rollover Presentation:**

Jamie Bethard from DNREC gave a presentation on two incidents:

- ✚ April 5, 2009 - Tractor trailer tanker (MC406) rollover on the Roth Bridge Route 1 Lorewood Grove Road exit ramp. A tanker transporting 9,000 gallons of gasoline and

diesel rolled over on the exit ramp and landed at the bottom of the 50 foot embankment. DNREC ERT responders worked with responding fire companies and successfully transferred the contents with only the loss of less than 250 gallons.

- ✚ May 21, 2009 – DNREC responded to a Quality Carriers overturned tractor trailer tanker south of Newark carrying di-methyl-vinyl-chlorosilane, a flammable corrosive liquid. The tanker was successfully re-righted without any release of product after several hours of coordinated effort by local and state responders including DNREC ERT, Aetna Fire Company, NCC DECON, and NCCIHMRA.

Jamie Bethard answered questions from the members. Chairman Irwin thanked Mr. Bethard for his very informative presentation.

#### Any Other Business:

Bruce Galloway advised that effective November 1, 2009, the New Castle County 911 Center will disconnect phone lines 738-3131 up to and including 738-3135. The new administrative number will be 571-7331 in the Fire/EMS section of the New Castle County Emergency Communications Division.

Questions arose from members of the public in attendance concerning releases and those exempt from reporting, specifically research labs. Chairman Irwin advised that DNREC has a reporting system for the public to sign up to receive information, or a letter can be sent requesting a particular facility's information. If releases are below the reportable levels, they do not need to be reported. Regulations are in place which require companies to report, and there are groups in place who monitor the reports. Bill Robinson stated the LEPC is not the group to handle the problems with releases, probably should contact EPA Region III.

Bill McCracken reported on an e-mail from Shannon Splitorff from DNREC that EPCRA is in the process of planning the December Tier II Workshops. Notifications will be sent through e-mails, using Tier II Manager Compliance Contact e-mails. Also, the annual mailing packet will be sent electronically to those facilities that report electronically. The e-mail will go out the first business day in January, 2010. If you have any questions, call Shannon at 302-739-9405, or e-mail: [shannon.splittorff@state.de.us](mailto:shannon.splittorff@state.de.us)

No further business, the meeting adjourned at 4:15 p.m. Due to the time the meeting adjourned, Delmarva was unable to provide a tour of their Systems Operation.

#### NOTICE OF NEXT MEETING

Host: Ashland Research Center

Date and time: November 9, 2009

Directions will be sent with agenda.

dco

LEPCminutes9/14/09meeting

# **NCC LEPC STAFF REPORT SEPTEMBER 14, 2009**

## **SERC/DEMA ACTIVITIES:**

**Participated in one SERC meeting since the last LEPC meeting.**

## **PLAN REVIEWS:**

**No Plan Reviews or Onsite Assessments were conducted.**

## **COMMUNITY OUTREACH:**

**Attended the DuPont Edge Moor CAP meeting.**

**Attended the Five Points Fire Company Open House.**

**Attended the New Castle County Fire Chief's Association August Meeting at the Hockessin Fire Company.**

**Attended the New Castle County Fire Chief's Association September Meeting at the Mill Creek Fire Company.**

## **DRILL/EXERCISES:**

**The LEPC and the Mill Creek Fire Department sponsored a Tabletop Exercise on August 22, 2009, to simulate a train derailment carrying hazardous materials at Delaware Park. The exercise objectives to be demonstrated were as follows: Ensure the safety of citizens and response personnel, provide adequate water supply by developing a thorough resource plan, determine evacuation vs. shelter-in-place procedures, implement a Site Safety Plan, and implement an EMS Plan.**

## **NCCIHMRRA:**

**Coordinated and attended the NCCIHMRRA Training Committee and SOP Revision Meeting #24 on July 14<sup>th</sup> and #25 on July 29<sup>th</sup> held at DNREC Lukens Drive Facility.**

## **STAFF ACTIVITIES:**

**The Staff Activities were as follows:**

- **LEPC Staff Meeting.**
- **Attended the SERC Planning and Training Committee Meeting.**
- **Held 3 LEPC Hazmat Video Meetings at DTCC Terry Campus.**
- **On August 19<sup>th</sup> the voice over for the Video was completed at DTCC.**
- **Prepared the Articles of Incorporation, new Bylaws, and IRS Form 1023 to enable the NCC LEPC to become a 501C 3 Corporation.**
- **Completed the LEPC Membership List, Prior Year Accomplishments, Goals and Objectives for the SERC Annual Report.**
- **Entered the Facility Risk Zone updates on Tier II Manager for New Castle County.**
- **Prepared a Report on EHS Facilities in New Castle County for the University of Salisbury for the New Castle County Hazard Mitigation Plan.**
- **Attended the U.S. Department of Homeland Security Buffer Zone Protection Plan meeting at the NCC Public Safety Building.**
- **Prepared the EHS over TPQ Report for the current year for the Facility Emergency Response Plan Assessment Program.**
- **Six (6) Resident Awareness & Emergency Preparedness Guide meetings were conducted. The brochure represents a partnership between industry, hospitals and local government. A total of 10 sponsors have agreed to fund the project. The First edition will consist of 150,000 copies with a plan of using a grassroots distribution process to distribute to the residents of New Castle County. Copies will be available the first half of September.**
- **Served as Exercise Director Coordinating the NCC LEPC Hazmat Functional Exercise at the Mill Creek Fire Company.**
- **Submitted WMD/ Hazmat Evaluation Review for the Cumberland County, New Jersey, Homeland Security Field Exercise.**

Monday, September 14th, 2009

## **NEW CASTLE COUNTY INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE**

### **NCCIHMRA TRAINING COMMITTEE REPORT TO NCC LEPC**

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee did not conduct a training session between the July 13<sup>th</sup> and September 14<sup>th</sup> LEPC meetings.

NCCIHMRA participated in the August 22<sup>nd</sup>, 2009 New Castle County Hazardous Materials Functional Exercise sponsored by the LEPC and hosted by the Mill Creek Fire Company. The exercise involved a simulated freight train derailment with a leaking anhydrous ammonia tank car along the railroad through Delaware Park Race Track and Casino.

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee has the following training session scheduled next:

2009 Training Session VI: Tuesday, September 29<sup>th</sup> and Wednesday, September 30<sup>th</sup> from 5:00 pm through 9:00 pm on both evenings and being conducted at the DNREC Lukens Drive, New Castle Facility. Training Session VI is a hands-on workshop involving basic and intermediate radiological detection, monitoring and incident response.

The eighth annual NCCIHMRA Planning and Training Dinner Meeting has been scheduled on Tuesday evening, November 10<sup>th</sup>, 2009, at the Elsmere Fire Company banquet hall. The guest presenter will be Mr. Charles Wright, Manager of Hazardous Materials Training for Union Pacific Railroad, Secretary of the NFPA's Technical Committee on Hazardous Materials Response Personnel, instructor at the University of Nebraska, and 2009 recipient of the International Association of Fire Chiefs Hazardous Materials Committee's John Eversole Lifetime Achievement Award.

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee conducted SOP Revision Meetings #24 and #25 on Tuesday, July 14<sup>th</sup>, and Wednesday, July 29<sup>th</sup>, 2009, respectively, from 5:00 pm to 7:30 pm each evening and located at DNREC's Lukens Drive, New Castle Facility. The Radiological Response Procedure and Checklist were completed, and the CY2010 training schedule draft was begun.

Submitted by:  
Mark Dolan  
NCCIHMRA Training Committee

## DNREC HazMat Response Summary CY 2009

TYPE OF RESPONSE	Quarter I	Quarter II	Quarter III	Quarter IV	TOTAL	PERCENT
transportation	15	23			38	27%
residential oil spills	11	8			19	13%
*other	5	5			10	7%
abandoned drums & containers	4	5			9	6%
**other petroleum	1	2			3	2%
Fires	3	3			6	4%
storage tank releases	6	4			10	7%
Marina/waterway sheen/spills	5	9			14	10%
Sunken Vessels	0	1			1	1%
BIOA (white powder)	4	1			5	4%
indoor air quality	2	7			9	6%
Mercury Spills	0	0			0	0%
fish kills	2	2			4	3%
medical waste	0	1			1	1%
asbestos	2	2			4	3%
tar balls	0	0			0	0%
EOD Assists/Special Duty	6	2			8	6%
WMD	0	0			0	0%
<b>Total Number of Responses</b>	<b>66</b>	<b>75</b>	<b>0</b>	<b>0</b>	<b>141</b>	<b>100%</b>

\* see "2009 2nd QUARTER 'OTHER' RELEASES" for a description

\*\*see "2009 2nd QUARTER 'OTHER PETROLEUM' RELEASES" for a description

**RESPONSES BY COUNTY**

<b>New Castle County Responses</b>	<b>42</b>	<b>41</b>			<b>83</b>	<b>59%</b>
<b>Kent County Responses</b>	<b>14</b>	<b>16</b>			<b>30</b>	<b>21%</b>
<b>Sussex County Responses</b>	<b>10</b>	<b>18</b>			<b>28</b>	<b>20%</b>
<b>TOTAL</b>	<b>66</b>	<b>75</b>	<b>0</b>	<b>0</b>	<b>141</b>	<b>100%</b>

<b>2009 2nd Qtr SERT INCIDENTS</b>	<b>INCID. #</b>	<b>SERT Level</b>
LD CAULK CHEMICAL ODOR	090408-01-1NS	1
ROUTE 1 LOREWOOD GROVE RD EXIT MC406 ROLLOVER	090405-01-1PN	1
L.D. CAULK SODIUM METHOXIDE SPILL	090514-01-2NS	2
QUALITY CARRIERS OVERTURNED TANKER	090521-02-1NN	1

# DNREC 2009 Qtr 2 Responses

