



Local Emergency Planning Committee
For New Castle County
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David Irwin, Chairman
Tom Kovach, Vice Chairman
Jacob Morente, Vice Chairman

**Meeting Minutes
September 8, 2014**

Host: DuPont Stine Haskell Research Center

Meeting Location: 1090 Elkton Road, Newark, De 19711 Bldg 315, Room 1200

The September 2014 meeting of the LEPC for New Castle County was held on the above noted date and place.

The meeting was called to order at 2:30 PM by Chairman Irwin.

Attendees: A total of 30 individuals attended

Jeff Backus – DuPont

Bob Barrish – LEPC / Citizen

Matt Chamberlain – DNREC

Joe Cochran – NCC OEM

Russ Davis – Honeywell Claymont

Ron Dietrick – Del City Refinery Fire Dept

Mark Dolan – DNREC/NCCIHMR

Tushar Durve – DuPont – Edge Moor

Bob Fox – State Fire Marshal's Office

Bruce Galloway – DuPont Exp Station

Babak Golgolab – Claymont Comm Coalition

David Irwin – Chairman LEPC NCC / SERC

Bill Kelly – Sunoco Logistics

Kevin Kille – DEMA

Ming Lau – Dept Public Health

Bill McCracken – LEPC NCC/ IT Committee

Jake Morente – LEPC NCC

Lynn Poling - Northstar

Joe Rubin – WSFA Bank

Al Stein – LEPC

Chip Stevenson - Sussex LEPC

John Verdi – BASF

Vimal Vijaykumar – DuPont Edge Moor

Bernadine Wasserleben – AstraZeneca

Mark Lucy – Miller Environmental

Gerald Conrad – U.S. Coast Guard

Pat Smythe – American Red Cross

John Outten – DNREC

Heather Hudson – Dept Public Health

Kierston Koory – Lewis Environmental

1. Welcome:

Jeff Backus, Fire Chief, introduced Patti Adcock, Site Operations Manager, who welcomed everyone to the facility and shared the historical and corporate significance of the Stine Haskell location.

2. Introductions:

At Chairman Irwin's request, a round of introductions was held.

3. **Approval of the Agenda:**
Chairman Irwin presented the agenda – no corrections or additions were offered. A motion was made by Bob Barrish, seconded by John Verdi, agenda approved as presented. Motion was passed unanimously.
4. **Approval of Minutes:**
Electronic copies of the minutes from the July 8th meeting were sent to members. No changes or additions were made. Chairman Irwin requested a motion to approve the minutes. A motion to approve the minutes was made by Babak Golgolab and seconded by Al Stein. Motion was passed unanimously.
5. **Committee Reports:**
 - a. **Finance:**
Chairman Irwin reported.... Expenses for the July/August period totaled \$13,385.84. Budget balance as of September 1st is \$74,205.16
 - b. **Decon:**
Chairman Irwin reported that the new DECON truck is under construction and should arrive shortly. The new unit will be housed at Mill Creek Fire Company. The existing DECON trailer will be auctioned using a sealed bid process and placed back into the General Fund. Senator Ennis is looking into alternative funding. DNREC offered to provide the link to where individuals could bid and insert the link that I sent out to the group
 - c. **I.T. and Tier II:**
Bill McCracken reported that DNREC is still waiting for TIER II updates to allow County Fire Chief's access to the system. No committee meeting is currently scheduled.
 - d. **Training - NCCIHMRA:**
Mark Dolan, NCCIHMRA Planning and Training Committee Coordinator discussed the recent training opportunity on August 23 at the full-scale exercise. NCCIHMRA's final training & planning meeting of the year will be held Wednesday, November 5th at Elsmere Fire Company - all are invited. His full report is attached.
 - e. **Transportation:**
Committee Chairman Al Stein discussed the Paulsboro train derailment incident and the NTSB's specific findings. His full report is attached.
6. **Tier II Report:**
John Outten – DNREC – discussed Tier II software and future updates, etc.
7. **SERC:**
Kevin Kille discussed current DEMA projects, HMEP Grant update, FOIA requests, REP/Salem Drill on September 19th, 9/11 Awareness and the SERC presentation by the state's Attorney General regarding corporate donations for the HazMat Training Workshop.
8. **Staff Reports:**
Jake Morente – reported activity since last meeting - report is attached
Dave Irwin – reported highlights and accomplishments - report is attached
9. **Old Business:**

- a. **TRANSCAER Articles** – Dave Irwin reported that NCCIHMRA and Delaware was mentioned in three articles in their quarterly new magazine. This national exposure has drawn attention to Delaware and our success of public and private partnerships within the HazMat response community. An electronic link is attached.
- b. **8th Annual MazMat Training Workshop** – Dave Irwin reported that he was elected chairman by the SERC Planning & Training Committee of planning committee and the first meeting will be held Tuesday, September 9, 2014 at DNREC – Lukens Drive, New Castle
- c. **Tabletop Training Exercise** – Chairman Irwin reported that 56 responders participated in Norfolk Southern's sponsored add and DCRC hosted event on Saturday, August 2, 2014 at the Delaware City Refinery.
- d. **TRANSCAER Railcar Safety Training** – Chairman Irwin reported that 85 first responders participated in Norfolk Southern's sponsored event on Thursday and Friday, August 21 and 22, 2014 at the Occidental Chemical site in Delaware City.
- e. **Full-Scale Exercise** – Railcar Hazmat and Fire incident was held on Saturday, August 23, 2014 also at the Occidental Chemical site – Delaware City. Great training opportunity - 119 people participated including 30 hazmat responders. Chairman Irwin reported that the U.S. Coast Guard, State, Federal and local responders worked well together and identified areas to build upon. The Olsen Group using HMEP grant monies combined with large corporate contributions from Norfolk Southern, the Delaware City Refinery and Occidental Chemical made it possible. Norfolk Southern and Delaware City Refinery funded videotaping the exercise and we will produce an outreach/training video which will hopefully be completed by the November meeting.

10. New Business:

Administrative Support – Chairman Irwin discussed changes to administrative staff and that Jake Morente will take LEPC meeting minutes moving forward.

FY 2015 HMEP Grant – All requested projects were approved;

1. **Two exercises by Ron Gore are under consideration. NASTPO / Hotzone Conference, Chairman Irwin reported that he's the regional representative.**
2. **The Emergency Preparedness and Hazardous Materials Regional Conference will be held in late October in Valley Forge, PA – Jake Morente will be attending and presenting during the 'LEPC Best Practices' session. Funding for one additional participant is available if someone from industry is interested.**

FY 2014 Performance Report - Chairman Irwin reported an overview of the report that was sent out as part of the meeting information packet.

LEPC Reports – Chip Stevenson from Sussex LEPC reported and announced their next meeting.

10. Presentation: Space Weather and Effects on Infrastructure - Kevin Kille

Kevin discussed how solar storms can disrupt and/or destroy electronic equipment and information systems. An interesting presentation illustrating past events and historical cyclical patterns.

11. Other Business:

- a. Chairman Irwin reported on license concerns with our 'Wally the Wise Guy' mascot from the Boston Red Sox's organization. Attorney's from both entities discussed the issues and it was resolved that Delaware and other states with previously purchased license may continue to use them.

- b. Pat Smythe from the Red Cross brought many emergency preparedness brochures for distribution and discussed online and phone apps with target event use. More information can be found at www.redcross.org

12. The meeting adjourned at 4:13 P.M.

NOTICE OF NEXT MEETING

Host: Delaware City Refinery

Date and Time: November 10, 2014 – 2:30 p.m.

Directions and security requirements will be sent with agenda.

Respectfully Submitted,

Jake Morente, Vice Chairman

David Irwin, Chairman