

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
MAY 8, 2014**

There were 19 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Bob Kendall	Mountaire
Joe Beyerl	Mountaire
Mike Calloway	Mountaire
Peter Uhey	Bayhealth
Jose Mendez	Bayhealth
Steve Farkas	Chesapeake Utilities
Kevin Kille	DEMA
Scott Bossert	DBRC
George Mackie	Dogfish Head Brewery
Terri Abegglen	Red Cross
Zach King	Dentsply International
Brad Gardner	SPI Pharma
Ken Greeson	US DHS
Mary Whelen	Magnum Electronics
Eric Huovinen	SCEMS
Bill Duveneck	ARES
Mark Dolan	DNREC
Jay Brabson	DNREC

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of March 13, 2014, meeting were approved.

All attendees introduced themselves.

REPORTS- Bob Pritchett of the DNREC-EPCRA Program provided a written report:

Status Report

New Staff Member

- John Outten started with the DNREC EPCRA Group on April 7, filling the position vacated by Kris Gontkovsky. Previously, John worked with the Division of Air Quality in DNREC. He spent many years working with the Air Emissions Inventory program, which provided him with familiarity with Delaware facilities, and experience developing and working with Web-based reporting systems. His experience will be extremely beneficial to our Tier II related efforts.

Tier II Reporting for 2013 (reports due 3/1/2014)

- 1697 facility reports submitted online
- Another 19 started, but not yet completed
- For last year, we had 1802 facility reports submitted online
- We are contacting and following up with delinquent facilities

TIER II MANAGER™ System Update

- We are still working with the contractor to address bug fixes and enhancements needed for the reporting and administration portions of the system, based on feedback and experience from the recent reporting cycle.
- Within the next several months, we will be arranging a SERC IT Committee meeting to review, discuss, and compile recommendations for changes to the emergency planning/response portion of the system.
- Once the changes are implemented, we will need to organize training sessions for the various system users.
- The next step will be to organize system roll-out directly to Fire Departments thru the SERC IT Committee.

DEMA UPDATES- Kevin Kille

- Kevin reported on new information concerning Bakken oil rail shipments.
- The SERC Planning and Training Committee will hold a meeting on May 22nd.

EMS-Eric Houvinen-

Eric reported that there was one response by the DECON team to a suspected Meth Lab.

Decon Trailer Updates- Eric Houvinen/Jamie Bethard

Jamie Bethard of DNREC-ERB reported that the new DECON truck for New Castle County is due to be inspected at the end of June. He also reported that that former Sussex County DECON trailer has been offered for sale.

Kent County LEPC-Dave Mick
No Report

New Castle County LEPC-Dave Irwin
No Report

Wilmington LEPC- George Giles
No Report

Other Reports

-Steve Farkas of Chesapeake Utilities reported on the availability of training videos about Natural Gas.

-Terri Abegglen of American Red Cross reported that the local chapter had responded to 4 fires with a total of 14 displaced since the last meeting.

-Mary Whalen of Magnum Electronics reported on the availability of phone cards for SAT phones.

-Ken Greeson of DHS reported on the increased emphasis on cyber security for businesses.

-Jay Brabson of DNREC-ARP reported on visits to SharpGas facilities and PepUp facility.

Sussex County LEPC: Chip Stevenson

-He attended the HazMat Workshop at DSFS in Dover on April 25th and 26th.

-He attended a HazMat TTX at the DNREC Field Facility in Lewes on May 7th.

PRESENTATIONS: No presentation this month.

NEXT MEETING 10 A.M. THURSDAY JULY 10, 2014 AT SUSSEX COUNTY EOC IN GEORGETOWN.