

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
SEPTEMBER 18, 2014**

There were 19 members/guests in attendance.

Antona D. Hayl	Dentsply Caulk
Terri Abegglen	Red Cross
George Mackie	Dogfish Head
Christie Ray	Red Cross
John Outten	DNREC
Terry Kauffman	Bayhealth
Bob Kendall	Mountaire
Mark Lucy	Miller Environmental Group
Peter Wray	Miller Environmental Group
Bob Shinholt	Pats Aircraft
Mike Calloway	Mountaire
Mark Dolan	DNREC
David Irwin	LEPC/ New Castle County
Cheryl Littlefield	Beebe Health Care
Marilyn O' Neal	Citizen
Scott Bossert	DBRC
Kelly Kruger	Secretary, Sussex EOC
Eric Houvinen	SCEMS
Charles Stevenson	LEPC/Sussex County

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of July 10, 2014, meeting was approved.

All attendees introduced themselves.

REPORTS-

[DNREC- John Outten-](#)

Accessing Tier II Manager

- Current address is <https://tierii.dnrec.delaware.gov/TierII/>
- 911 Admin, Planner and Program users at this time must use Microsoft Internet Explorer 10 or 11 browsers.
- I have looked at Firefox and Chrome browsers, but have been unable to get these browsers to work properly.
- If once logged in you get a continuous circular arrow, click on log out. Log back in and click on “Show All Content” at the bottom right of the screen.
- An update is expected and modifications are expected after the update has been reviewed.
- We are interested in any comments you have to make on the Tier II Manager. Email me at john.outten@state.de.us or call (302) 739-9405
- For now we suggest you add no new information
- Some Tier II user accounts are out dated and will not let you log in. If you have an issue logging in, contact the EPCRA office.
- If you do get logged into the system, you should go and review your account, add any missing information and update other information if needed.
- It appears some users do not have access to their accounts. We are looking into this.

Tier II Manager

- We are still waiting for the Tier II Manager Update. The latest is the update will be delivered the week of 9/22.

As of September 8th 2014

Submissions (Annual)	Initiate d	Needs Review	Reviewe d	Cancele d	Total	Differenc e 2012- 2013
2013	10	1,257	514	14	1781	
2012	10	15	1787	44	1812	31
Submissions (Revision)						
2013	7	39	55	10	101	
2012	5	3	10		18	83

[DEMA UPDATES- Kevin Kille –](#)

DEMA is getting FIOA requests for information about the crude oil shipments by rail. DEMA is forwarding those requests up to the Department of Safety and Homeland Security Public Information Office. Based on guidance from the Deputy Attorney General, the Department is denying the release of information to the media, based on security concerns.

DEMA is having a quarterly REP drill on 18 September, with a nuclear powerplant scenario. We will be employing for the first time the new information management system WebEOC.

SERC Quarterly meeting was Wednesday 10 September. The guest presentation was by Ms. Lisa Morris, the Deputy Attorney General. She addressed legal issues pertinent to SERC issues. Among them was the solicitation of funds to support SERC activities such as the Annual Hazmat Workshop. Also discussed the FIOA issue.

HMEP: The FY 2013-14 grant window is rapidly drawing to a close. Sub-grantees must complete all purchases and get the invoices to me by 30 September. (Chip, per conversation this week, you have authorized me to transfer your unspent \$ to the Fire School to support their training. Thanks). The FY 2014-15 grant has been approved by US DOT. Everything on your Budget Detail Worksheet you submitted is approved. Total grant: \$109,773. This is about \$900 less than last year's grant.

[EMS-Eric Houvinen-](#) Reports on 9/11/14 the crop duster incident at Coverdale crossroads went well.

[Decon Trailer Updates-](#) Jamie Bethard reports:

No Report

[Kent County LEPC-](#)Dave Mick:

No Report

[New Castle County LEPC-](#)Dave Irwin :

Reports Hazmat Work Shop will be held on April 10 & 11, 2015. The Table Top Exercise on August 2, 2014 was a success.

Wilmington LEPC- George Giles
No Report

Sussex County LEPC: Chip Stevenson reported on the following activities:
Facility Visit- Picsweet Bridgeville
Facility Visit- Power Plant Dagsboro
No Exercise this Month

PRESENTATIONS: Joseph Thomas, Director of Emergency Operations Center,
spoke on the new Smart 911 program.

**NEXT MEETING 10 A.M. THURSDAY NOVEMBER 13, 2014 AT SUSSEX
COUNTY EOC.**