

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
JANUARY 10, 2013**

There were 19 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Joe Beyerl	Mountaire
Mike Calloway	Mountaire
Bob Kendall	Mountaire
Carl Davis	Sussex Cert
David Irwin	NCC LEPC
Bill Duveneck	ARES
Zach King	Dentsply International
Lynn Poling	Lewis Environmental
Darren Strumm	BASF
Eddie Fairchild	BASF
Kevin Kille	DEMA
Eric Houvinen	SCEMS
Kelly Kruger	Sussex EOC
Marilyn O'Neal	Perdue
Mary Whalen	Magnum
Matthew Higgins	DNREC
John Brennan	ARC Delmarva
Patrick Robbins	ARC Delmarva

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the November 15, 2012 meeting were approved.

All attendees introduced themselves.

REPORTS

Tier II Manager- Kris Gontkovsky

Kris e-mailed a report stating the Tier II reporting period has begun.

Incident Reports- Eric Huovinen

Eric had no reports of DECON team responses.

DEMA Updates- Kevin Kille from DEMA provided a report:

The HMEP FY13 progress report for the period of October 1, 2012-December 31, 2012 is due on January 15, 2013. Please provide a detailed report of your operational expenditures and projects. If you did not have any expenditures please send back a zero reimbursement form. For completed projects and/or close-outs projects please include date complete and capture all the milestones that were achieved and highlight all aspects of the project to show how the funding was best utilized. This helps me in my reporting to U.S. DOT.

For projects and activities that are in progress and on track, please state what you have completed during this quarter and what objectives still needs to be completed.

For projects and activities in progress, but are not on schedule, please indicate how you will be able to get it completed on time. State which objectives you will be focusing on next quarter and why the objectives were not met this quarter. Also provide a milestones re-alignment list so we can accurately reflect our mission on getting projects completed by the timelines.

Please provide current expenditures on all projects.

Decon Trailer Updates- Eric Huovinen

Sussex County Paramedics are now using portable Decon units. The DECON committee is in the process of replacing New Castle County's DECON trailer.

Kent County LEPC-Dave Mick

No report.

New Castle County LEPC-Dave Irwin

Dave Irwin reported that the next NCC LEPC meeting will be held on Monday, January 14 at the Emergency Operations Center for the City of Wilmington. Dave also reported that NCCIMHRA would be holding quarterly training on February 26-February 28. NCC LEPC will be sponsoring Ammonia Training through Tanner Industries on May 4.

Sussex LEPC-Chairman Stevenson reported on the following subjects:

- He visited the Allen Harim facility in Milton.
- He visited the Pictsweet facility in Bridgeville, along with Bridgeville Fire Company members.
- He attended the Kent County LEPC meeting on January 8th.
- He attended the New Castle County LEPC Meeting on November 19th.
- He attended the SERC Planning & Training Committee meeting on November 29th.
- He attended the SERC meeting on December 12th.
- He attended the DECON User's Group meeting on January 9th.

PRESENTATIONS:

Matt Higgins (DNREC) Representative spoke on the train Derailment that occurred on 12/26/2012 in Bridgeville. The agencies that responded to this incident were multiple volunteer fire companies, DELDOT, Fire School, DNREC, DSP, SCEMA and SCEMS. This train was carrying 12 cars of stones and 1 tank car of propane. The tank car was loaded with 30,000 gallons of propane. The weather that day was heavy rain, cold temperatures and high winds. A few residents were evacuated within a half mile radius of the incident and a shelter was put into place. No propane leaked from the cart during this incident.

NEXT MEETING: 10 A.M., THURSDAY, MARCH 14, 2013 AT THE SUSSEX EOC IN GEORGETOWN.