

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
JANUARY 12, 2012**

There were 25 members/guests in attendance.

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| Chip Stevenson | Sussex County LEPC |
| Joe Murabito | New Castle County LEPC |
| Art Paul | DEMA |
| Jim Smith | Delmarva Power |
| Joe Beyerl | Mountaire |
| Mike Calloway | Mountaire |
| Marc Evans | DENG |
| Charles Russell | Chesapeake Utilities |
| Mark Longo | Chesapeake Utilities |
| Ric Chatham | Chesapeake Utilities |
| Lynn Poling | Lewis Environmental |
| Kris Gontovsky | DNREC |
| Jay Brabson | DNREC |
| Barbara Shufelt | American Red Cross |
| Bill Hermstedt | Eastern Shore Natural Gas |
| Terry Hastings | ARES |
| Bob Barrish | Kent County LEPC |
| Cheryl Littlefield | Beebe |
| George Mackie | Dogfish Head Brewery |
| Greg Christmas | Dogfish Head Brewery |
| Matt King | Dogfish Head Brewery |
| Sharon Hamblin | Nanticoke Hospital |
| Dan King | Clean Venture |
| Peter Uhey | Bayhealth |
| Kristin Dukes | Sussex County EOC |

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the November 10, 2011 meeting were approved.

All attendees introduced themselves.

REPORTS

Tier II Manager- Kris Gontkovsky

Kris Gontovsky from the DNREC-EPCRA program reported that the new reporting year for facilities has begun with a deadline for filing of March 30th. He also reported that less than two percent of facilities in the EPCRA program were not compliant with reporting in 2011.

Incident Reports- Eric Huovinen No incidents to report.

DEMA Updates- Art Paul from DEMA provided a report:
SERC Meeting – The last SERC meeting was held on Wednesday, December 14, 2011 at DSFS-Dover. A presentation was made by David Willauer, IEM on his company's past projects on gathering and compiling HazMat information and how that could be utilized to enable identification of planning and preparedness issues.
HMEP Grant-The HMEP Grant program for FY2012 grant year has begun, with the various agencies working on their plans.
HazMat Conference-The 5th Annual HazMat Conference will be held on March 30th and March 31st, 2012 at the Smyrna Readiness Center. The HazMat Conference Planning Committee continues to move forward. Registration sheets and presenter bios will be available soon.
LEPC Budget Process-The FY2013 Budget process has begun. Budget packet will be sent soon.

Decon Trailer Updates- Eric Huovinen/Dave Mick No updates to report.

New Castle County LEPC-Joe Murabito
Joe reported on New Castle County's LEPC meeting held on Monday, January 9 at the DuPont Chestnut Run facility.

Sussex LEPC-Chairman Chip Stevenson reported on the following subjects:

-He attended the New Castle County LEPC meetings on November 14th and January 9th.

-He attended the Kent County LEPC meeting on January 10th .

-He attended the SERC meeting on December 14th.

-He attended the SERC Planning and Training meeting on December 8th.

-He participated in the HazMat Conference Planning Committee meetings on December 27th and January 11th.

-He visited DogFish Head Brewery on November 29th.

-He visited the Intervet facilities in Millsboro on December 1st.

PRESENTATIONS:

Ric Chatham, Chesapeake Utilities, provided a presentation on the infrastructure of natural gas pipelines and emergency monitoring and response in Sussex County.

NEXT MEETING: 10 A.M., THURSDAY, MARCH 8TH, 2011 AT THE SUSSEX EOC IN GEORGETOWN.