

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
JANUARY 13, 2011**

There were 18 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Art Paul	DEMA
Eric Huovinen	SCEMS
Joe Murabito	NCC LEPC
David Mick	Kent County LEPC
Joe Beyerl	Mountaire
Bob Kendall	Mountaire
Mike Calloway	Mountaire
Barbara Shufelt	American Red Cross
Aimee Mankins	American Red Cross
Milt Warren	Delmarva Two-Way
Ric Chatham	Chesapeake Utility
Mark Longo	Chesapeake Utility
Bill Duveneck	ARES
Mike McNamara	ARES
Radford Garrison	Bayhealth
Cheryl Littlefield	Beebe Medical Center
Keith Hines	USCG

Chip Stevenson called the meeting to order at 10:00 a.m.

The minutes of the November 10, 2010 meeting were approved.

All attendees introduced themselves.

REPORTS

Tier II Manager- Bob Pritchett from DNREC-EPCRA submitted a written report.

EPCRA Reporting Program Update – January 6, 2011

General Program Related Items:

- We have hired a candidate to fill our vacant Environmental Scientist position (formerly filled by Shannon Splittorff). Kristoffer Gontkovsky will be starting with our program on January 18.

Tier II Reporting:

- Our annual notices to facilities, reminding them of the March 1, 2011 deadline for the calendar year 2010 Tier II reports, were distributed on January 3, 2011. Notification was done primarily by e-mail through the Tier II Manager System. (We used this approach last year to cut printing and postage costs, and it proved effective.) Notifications were sent to approximately 1836 facilities. For the handful of facilities (34) that reported on paper last year, we mailed them a hardcopy notification (and instructions encouraging them to switch to on-line reporting).

Tier II Manager System:

- The GIS support person in our Department is continuing to work part time with the project to plot all Tier II facilities on a GIS layer for loading within Tier II Manager. The lat/longs provided by the 911 Dispatch Center reps from each county last year are being used in this project.

Toxics Release Inventory (TRI):

- The 2009 Delaware TRI report was publicly released on November 18, 2010. Statewide, TRI total on-site releases reported in Delaware for 2009 were lower by 44 percent compared to 2008. For 2009, reported on-site releases totaled 5.31 million pounds, down from the 9.52 million pounds reported for 2008, and down 55 percent from the 11.86 million pounds reported for 1998. Anti-pollution efforts as well as economic factors contributed to the reductions.
 - The press release is available on the DNREC news archive page at <http://www.dnrec.delaware.gov/News/Pages/newsarchive.aspx> under the date of 11/18/2010.
 - The reports (detail version and summary) are available for review and downloading at <http://www.serc.delaware.gov/reports>.

We have a limited number of reports available on CDs.

Incident Reports- Eric Huovinen

Eric Huovinen was introduced to the group as the new representative from the Sussex County Paramedics to the Local Emergency Planning Committee. He will be taking Tim Cooper's position.

Eric Huovinen reported no activations on the Sussex County DECON trailer.

There was a partial activation of the Sussex County HazMat Team on December 16, 2010 at Mountaire in Selbyville for an ammonia leak.

DEMA Updates- Art Paul from DEMA provided a report:
4th Annual Delaware Hazardous Material Conference – The conference dates will be on Friday, April 1, 2011 and Saturday, April 2nd, 2011. The conference will be held at the Smyrna Readiness Center this year.
SERC Meeting – The last SERC meeting was held on Wednesday, December 8, 2010 at DSFS-Dover.
HMEP Grant-The paperwork for the HMEP Grant has been completed.

Decon Trailer Updates- Eric Huovinen/Dave Mick
We are still looking for a solution for FDU Trailer for Lewes Fire Department.

Sussex LEPC Chairman -Chip Stevenson reported on the following subjects:
-Due to some medical issues, he had been out of work from mid November to January 2nd.

PRESENTATIONS:

Barbara Shufelt, Administrator of Emergency Services for the American Red Cross of the Delmarva Peninsula, discussed with the group that organization's disaster relief services and response capabilities.

NEXT MEETING: 10 A.M., THURSDAY, MARCH 10TH, 2011, AT THE SUSSEX EOC IN GEORGETOWN.