

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
JULY 12, 2012**

There were 20 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Kevin Kille	DEMA
David Mick	Kent County LEPC
David Irwin	NCC LEPC
Jim Smith	Delmarva Power
Joe Beyerl	Mountaire
Bob Kendall	Mountaire
Kris Gontovsky	DNREC
Bill Duveneck	ARES
Lynn Poling	Lewis Environmental
Barbara Shufelt	American Red Cross
Aimee Mankins	American Red Cross
Rob Rogers	Bayhealth
Brad Gardner	SPI Pharma
Gary Laing	DEMA
Cheryl Littlefield	Beebe
Bobby Schoonover	SCEMS
Mary Whalen	Magnum Electronics
Alan Smith	BASF
Eddie Fairchild	BASF

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the May 10, 2012 meeting were approved.

All attendees introduced themselves.

REPORTS

Tier II Manager- Kris Gontkovsky

Kris Gontkovsky from the DNREC-EPCRA program read the following written report:

DNREC EPCRA REPORTING PROGRAM

Tier II Update (As of 07/09/2012)

I. FUNDS

\$276,000 collected so far this year from 2011 Tier II reports.

II. REPORTING

A. 1,938 total active facilities.

B. 135 facilities have not started their 2011 report.

C. 3 facilities have started their 2011 report, but have not finished.

III. STEPS FORWARD

A. Work on reviewing received submittals for data quality/compliance issues.

B. Emails/phone calls to facilities with delinquent reports/fees.

C. Work with 911 centers to update street addresses, lat/long coordinates, and corresponding fire district for new facilities.

IV. TIER 2 MANAGER UPDATE

NASTTPO conference allowed us to make contact with other state staff also using T2M. We now have a collaborative effort with other states utilizing T2M to improve functionality and efficiency of the program.

Incident Reports- Eric Huovinen

No incidents to report.

DEMA Updates- Kevin Kille from DEMA provided a report:

SERC Meeting – The last SERC meeting was held on Wednesday, June 13th, 2102 at DSFS-Dover.

HMEP Grant-The HMEP Grant period will end on September 30, 2012.

A HMEP Grant Sub-Committee was established and met after the June SERC meeting. The committee is charged with the development of a strategic plan of long term goals and objectives, and a statewide training plan.

Decon Trailer Updates- Eric Huovinen/Dave Mick

No updates to report.

Kent County LEPC-Dave Mick

Dave reported on two separate HazMat incidents at SeaWatch and Dentsply Caulk.

New Castle County LEPC-Dave Irwin

Dave displayed the new Wally Wise Shelter in Place mascot uniform. He also provided an informational presentation on the aspects of the program.

Sussex LEPC-Chairman Chip Stevenson reported on the following subjects:

-He conducted a facility visit at the Schagrin Gas complex in Georgetown, along with Jay Brabson of DNREC-ARP on June 19.

-He participated in an exercise with the 31st CST at the Biden Center in Lewes on July 11th.

PRESENTATIONS:

The discussion centered around the recent HazMat incidents in the Milford area. Dave Mick provided the group with details about the emergency response.

NEXT MEETING: 10 A.M., THURSDAY, NOVEMBER 15, 2012 AT THE SUSSEX EOC IN GEORGETOWN.