

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
MAY 9, 2013**

There were 20 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Marc Evans	DENG-31st CST
Jamie Bethard	DNREC-ERB
Bob Kendall	Mountaire
Lynn Poling	Lewis Environmental
Ken Cross	Tidewater Utilities
Terry Hastings	ARES
Kris Gontovsky	DNREC
Kevin Kille	DEMA
Peter Uhey	Bayhealth
Rich Gaudiosi	DBRC
Mary Whalen	Magnum Electronics
Scott Shuster	Delmarva Two Way
Milt Warren	Motorola
Jay Myers	SCEMS
Patrick Robbins	Red Cross
Andrew Wile	Nanticoke Health Services
Marilyn O'Neal	Perdue
Eddie Fairchild	BASF
Ken Greeson	U.S. DHS

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the March 14, 2013 meeting were approved.

All attendees introduced themselves.

REPORTS

Tier II Manager- Kris Gontkovsky

I. FUNDS

\$281,000 collected so far this year from 2012 Tier II reports.

II. REPORTING

A. 1,796 total active facilities.

B. 181 facilities have not started their 2012 report.

C. 22 facilities have started their 2012 report, but have not finished.

III. STEPS FORWARD

A. Work on reviewing received submittals for data quality/compliance issues.

B. Emails/phone calls to facilities with delinquent reports/fees.

C. Work with 911 centers to update street addresses, lat/long Coordinates and corresponding fire district for new facilities.

IV. TIER 2 MANAGER UPDATE

Beta tested new system with developers. Providing feedback along with Other state staff to provide constructive criticism. Periodic tests being scheduled to allow staff the opportunity to provide input to developers as the program is being constructed.

Incident Reports- Jay Myers

Eric reported two responses of the DECON Team to Meth Lab incidents.

DEMA Updates- Kevin Kille from DEMA provided a report:

HMEP Grant: No cuts to funding.

SERC: Quarterly meeting to be held on June 12th. Presentation by Lisa Dunaway, DHS on CFATS program.

Decon Trailer Updates- Jay Myers

SCEMS Hackney truck was out of service on Tuesday, May 9th for the installation of a new cascade system.

Kent County LEPC-Dave Mick

Dave provided a written report with no issues to report.

New Castle County LEPC-Dave Irwin

No report.

Sussex LEPC-Chairman Stevenson reported on the following subjects:

- He visited the Crop Production Services facility in Seaford.
- He visited Cannon Cold Storage in Bridgeville.
- He attended the Sussex County Fire Chiefs Association meeting in Slaughter Beach on April 18th.
- He attended the Annual Emergency Planning meeting at L.D. Caulk in Milford on April 12th.
- He attended the 6th Annual HazMat Training Workshop at DSFS-Dover on April 5th and 6th.

PRESENTATIONS:

Michael Kristiansen, USCG-Indian River Inlet and Robert Fitzpatrick, USCG-Lewes provided a discussion on the Coast Guard's local roles and responsibilities.

NEXT MEETING: 10 A.M., THURSDAY, JULY 11, 2013 AT SUSSEX COUNTY EOC.