

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
NOVEMBER 10, 2011**

There were 19 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
Joe Murabito	New Castle County LEPC
David Mick	Kent County LEPC
Art Paul	DEMA
Joe Beyerl	Mountaire
Mike Calloway	Mountaire
Bob Kendall	Mountaire
Mike McNamara	Sussex ARES
Jose Mendez	Bayhealth
Radford Garrison	Bayhealth
Lynn Poling	Lewis Environmental
Roger Minner	DHS
Zach King	Dentsply Caulk
John Brenner	American Red Cross
Milt Warren	Delmarva Two-Way Radio
Jerry Llewellyn	Division of Public Health
Eric Huovinen	SCEMS
Cheryl Littlefield	Beebe
Marilyn O'Neal	Perdue

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the September 15th, 2011 meeting were approved.

All attendees introduced themselves.

REPORTS

Tier II Manager- Kris Gontkovsky from DNREC-EPCRA filed a written report.

I. FUNDS

\$287,200 collected so far this year from 2010 Tier II reports.

II. REPORTING

- A. 1,922 facilities have submitted their 2010 report.
- B. 33 facilities have not completed the reporting process (1.7%).

III. STEPS FORWARD

- A. Work on reviewing received submittals for data quality/compliance issues.
- B. Phone calls to facilities with delinquent reports/fees.
- C. Site Visits.

IV. TIER 2 MANAGER UPDATE

Nothing new to report.

Incident Reports- Eric Huovinen

No incidents to report.

DEMA Updates- Art Paul from DEMA provided a report:

SERC Meeting – The last SERC meeting was held on Thursday, September 22, 2011 at DSFS-Dover. A presentation was made by David Irwin, Chairman of the NCC LEPC, on the TRANSCAER Training Tour.

HMEP Grant-The HMEP Grant process is ongoing, with agencies further defining eligible grant activities.

HazMat Conference-The 5th Annual HazMat Conference will be held on March 30th and March 31st, 2012 at the Smyrna Readiness Center. The HazMat Conference Planning Committee continues to move forward. Save the Date flyers were presented to the members.

25 Years of EPCRA-Art discussed the history of EPCRA through SARA Title III and some of Delaware's adaptation of it through an already existing framework of emergency response and prevention.

Decon Trailer Updates- Eric Huovinen/Dave Mick

Dave Mick reported on the Decon User's Group decision of not continuing the maintenance of the Field Decon Units. The DECON User's Group is continuing discussions of possible uses of equipment from the Field Decon Units.

Kent County LEPC-Dave Mick

Dave reported on Kent County's LEPC meeting held on Tuesday, November 8 at the Kent County Public Safety Building in Dover.

Sussex LEPC-Chairman Chip Stevenson reported on the following subjects:

- He attended the Kent County LEPC meeting on Tuesday, November 8th.
- He attended the SERC meeting on September 22nd.
- He attended the DECON User's Group meeting on October 5th.
- He attended the SERC IT committee on September 14th.
- He participated in the HazMat Conference Planning Committee meeting on October 25th.
- He participated in the Aircraft Safety Drill at PATS Aircraft on October 27th.
- He participated in the NRG Table Top Exercise on October 12th.
- He attended the Anhydrous Ammonia training classes on September 19th. The afternoon class was attended by 22 facility representatives. The evening class was attended by 10 fire company members.
- He attended the Cape May Lewes Ferry Exercise on September 21st.

PRESENTATIONS:

There was no presentation scheduled for this LEPC meeting. There was discussion concerning several topics including the Cape May Lewes Ferry Exercise.

NEXT MEETING: 10 A.M., THURSDAY, JANUARY 12, 2011 AT THE SUSSEX EOC IN GEORGETOWN.