

**SUSSEX COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE
MEETING MINUTES
SEPTEMBER 12, 2013**

There were 18 members/guests in attendance.

David Irwin	New Castle County LEPC
Ric Chatham	Chesapeake Utilities
Bill Gradie	Chesapeake Utilities
Mark Dolan	DNREC
Jim Smith	Delmarva Power
Roger Minner	DHS
Kelly Kruger	Sussex EOC
Jose Mendez	Bayhealth
Peter Uhey	Bayhealth
Kris Gontovsky	DNREC
Marilyn O'Neal	Perdue
Eric Houvinen	SCEMS
Patrick Robbins	Red Cross
David Mick	Kent County LEPC
Kevin Kille	DEMA
Mike Calloway	Mountaire
Lynn Poling	Lewis Environmental
Cheryl Littlefield	Beebe Medical Center

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of July 11, 2013 meeting were approved.

All attendees introduced themselves.

REPORTS

Tier II Manager- Kris Gontkovsky

I. FUNDS

285,820 collected so far this year from 2012 Tier II repts.

II. REPORTING

- A. 1,834 total active facilities.
- B. 43 facilities have not started their 2012 report.
- C. 9 facilities have started their 2012 report, but have not finished

III. STEPS FORWARD

- A. Work on reviewing received submittals for data quality/compliance issues.
- B. Emails/phone calls to facilities with delinquent reports/fees.
- C. Work with 911 centers to update street addresses, lat/long coordinates, and corresponding fire district for new facilities.

IV. TIER 2 MANAGER UPDATE

Beta tested new system with developers. Providing feedback along with other state staff to provide constructive criticism. Periodic test being scheduled to allow staff the opportunity to provide input to developers as the program is being constructed.

DEMA UPDATES- Kevin Kille from DEMA provided a report:
HMEP GRANT: There has been a 6 % cut to the grant for FY 2014.
No Threats on 9/11/13.
During Race Week DEMA will be on call 9/27/13-9/29/13.

EMS-Eric Houvinen- Eric reports one response to the Dogfish Head Brewery with a leak from an acid tank. DECON unit was on the scene for 6 hours. No injuries and all went well.

Decon Trailer Updates- Dave Mick reports Decon trailer now has retractable awning fix to keep trailer intact.

Kent County LEPC-Dave Mick reports a DECON response to Sea Watch in Milford.

New Castle County LEPC-Dave Irwin reports the 6th annual Hazmat workshop will be held on 4/26/14 at Delaware State Fire School.

Wilmington LEPC- George Giles
No Report

Sussex County LEPC: Chip Stevenson
-Visited a few county farmers on the western side of the county that involves chemicals. 1) Meherrin Ag in Bridgeville 2) Helena Chemical in Bridgeville 3) Visited Peninsula Oil in Blades after their recent spill.
Been working close with Beebe Medical Center on preparing for a Decon Drill.

PRESENTATIONS: Marilyn O'Neal from Perdue provided a Power Point presentation on the Global Harmonization process. She explained the reasons behind the changes to bulk chemical labeling and the progress of the implementation.

NEXT MEETING -10 A.M. THURSDAY ,NOVEMBER 14, 2013 AT SUSSEX COUNTY EOC.