

**SUSSEX COUNTY  
LOCAL EMERGENCY PLANNING COMMITTEE  
MEETING MINUTES  
SEPTEMBER 13, 2012**

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There were 15 members/guests in attendance.

Chip Stevenson	Sussex County LEPC
David Irwin	NCC LEPC
Joe Murabito	NCC LEPC
Jim Smith	Delmarva Power
Joe Beyerl	Mountaire
Bob Kendall	Mountaire
Mike Calloway	Mountaire
Kris Gontovsky	DNREC
Bill Duveneck	ARES
Barbara Shufelt	American Red Cross
Rob Rogers	Bayhealth
Brad Gardner	SPI Pharma
Cheryl Littlefield	Beebe
Eric Huovinen	SCEMS
Marilyn O'Neal	Perdue

Chairman Stevenson called the meeting to order at 10:00 a.m.

The minutes of the July 12, 2012 meeting were approved.

All attendees introduced themselves.

## **REPORTS**

**Tier II Manager-** Kris Gontkovsky

Kris Gontovsky from the DNREC-EPCRA program reported on the following changes to the Tier II reports:

**40 CFR Part 370  
Hazardous Chemical Reporting: Revisions to the Emergency and  
Hazardous Chemical Inventory Forms**

### **GOALS FOR THESE CHANGES**

1. To assist in developing community emergency response plans.
2. To make reporting easier for facilities.
3. To make the form more user-friendly for state and local officials.

### **EFFECTIVE JAN 1, 2014 FACILITY REPORTS WILL BE REQUIRED TO INCLUDE:**

1. Latitude and Longitude.
2. If they are subject to TRI and the identification number
3. If they are subject to RMP and the identification number.
4. If they are subject to EPCRA section 302.
5. If they are subject to Clean Air Act section 112(r).
6. If the location where hazardous chemicals are stored is manned or unmanned.
7. Maximum number of occupants that may be present at the facility.
8. Contact information for the emergency coordinator, Tier I and Tier II contact, as well as the email addresses of the owner or operator.
9. Maximum and daily averages in range codes that have tightened to more accurately depict the actual amounts present at the facility.
10. Separate data fields for reporting pure chemical and mixtures.
11. Description of the storage types and conditions rather than reporting codes.

### **IMPLEMENTING CHANGES**

New required data elements will be incorporated into the new version of Tier 2 Manager, which will be available January 1, 2014.

**Incident Reports-** Eric Huovinen

No incidents to report.

**DEMA Updates-** Kevin Kille from DEMA provided a report:

**HMEP:** The grant period for FY 11-12 ends 30 September.

**SERC:** The next quarterly meeting is on 19 September, 9-11 AM, at the Fire School.

**Statewide calendar:** All public meetings, which in our case include SERC, SERC Sub-committees, and LEPC meetings, must be posted to the Statewide calendar no later than 7 days prior to the meeting taking place. Minutes, once approved, must be posted no later than 5 days of the

approval date (which is usually the date of the following meeting). Contact Kevin at DEMA for posting the minutes, or for information on how to register for approval to post meetings onto the calendar.

REP: Quarterly REP Drill at DEMA on 13 September.

Active Shooter information: See the DEMA website. On the home page, click on the wording in the center of the page referring to Active Shooter information. On the next page that comes up, click on the wording inside the blue square. A really good video, about 6 minutes in length, provides guidance on how to respond if caught in an active shooter situation.

[Decon Trailer Updates](#)- Eric Huovinen/Dave Mick

The next meeting of the DECON User's Group meeting will be on Wednesday, September 19, following the SERC meeting.

[Kent County LEPC](#)-Dave Mick

Dave was unable to attend.

[New Castle County LEPC](#)-Dave Irwin

Dave Irwin reported on NCC LEPC meeting held on September 11, 2012. He reported on the incident at Homalite on Brookside Drive in New Castle. He also commented on the discussion concerning a railroad car ammonia containment system being marketed by TGO Technologies.

[Sussex LEPC](#)-Chairman Stevenson reported on the following subjects:

- He was a speaker at PATS Aircraft 1<sup>st</sup> Annual First Responder recognition breakfast.

- He visited Invista in Seaford, along with a group from Seaford Fire Company.

- He attended a BASF corporate meeting at the Seaford site.

- He visited the Bridgeville Pictsweet site, along with Jay Brabson of DNREC-ARP.

- The Sussex County LEPC will be hosting an ammonia training session on Monday, September 17, 2012.

#### [PRESENTATIONS:](#)

Rob Rogers, Safety Manager for Bayhealth provided a Powerpoint presentation on the recent chemical contamination incident at Milford Hospital. Cheryl Littlefield of Beebe Hospital also provided some additional perspective.

***[NEXT MEETING: 10 A.M., THURSDAY, NOVEMBER 15, 2012 AT THE SUSSEX EOC IN GEORGETOWN.](#)***