

STATE EMERGENCY RESPONSE COMMISSION MEETING

Delaware State Fire School
1461 Chestnut Grove Road,
Dover, DE 19904

September 25, 2013
1:00 PM.

AGENDA

1. Call to Order (SERC Chair)
2. Introductions (SERC Chair)
3. Approval of Previous Meeting's Minutes (SERC Chair)
4. Committee Reports:
 - A. Finance and Budget (Robert Newnam)
 - B. Information and Technology (Kris Gontkowski)
 - C. Planning and Training (Jamie Turner)
HMEP Grant Review (Kevin Kille)
Update of Hazmat Route Study (Kevin Kille and David Willauer of IEM Inc).
 - D. Decon Trailer (Robert Newnam)
 - E. Hazmat Training Workshop (David Irwin)
5. LEPC Reports:
 - A. New Castle County (David Irwin)
 - B. City of Wilmington (George Giles)
 - C. Kent County (David Mick)
 - D. Sussex County (Charles Stevenson)
6. DNREC Report (Ellen Malenfant)
7. Old Business (SERC Chair)
8. New Business: (SERC Chair)
 - A. Introduction of new member:
Michael Layton. Replacing outgoing member Fred Bowen, representing Highway Transportation.
 - B. Announcement of re-appointment of current members:
Robert Byrd. Representing Railroad Transportation
James Lee. Representing Users and Consignees of Hazardous Materials
 - C. Review of draft of Annual Report. (Kevin Kille)
Members' edits to be provided to Kevin Kille no later than November 12th.
Final report to be presented to SERC Chair on November 13th
Final report to be presented to Planning and Training Committee November 21st
Final report to be presented to SERC at December 11th meeting
Proposal to distribute by PDF, and offer a printed copy to those requesting one

9. Presentation: Hazardous Material Route Risk Study by IEM Inc. update (David Willauer of IEM Inc.). Item 4.C. above.
10. Closing Comments, next meeting date and time (Wednesday, December 11, 9 AM) (SERC Chair)