

STATE EMERGENCY RESPONSE COMMISSION

Meeting Minutes

June 11, 2008

Commissioners

Secretary David Mitchell – DSHS	David Hake – DEMA
Director James D. Werner – DNREC/AWM	Dr. Jerry Llewellyn – Division Public Health
Sen. Bruce Ennis – DE Vol. Firemen’s Assoc.	David Irwin – New Castle County LEPC
Grover P. Ingle – State Fire Marshal	George Giles – Wilmington LEPC
Robert Newnam – DE State Fire School	Allen Metheny, Sr. – Kent County LEPC
Steve Rahaim – Consumer of HazMat	Marilyn O’Neal – Sussex County LEPC
Bill Betts – Fire Prev. Commission	John Peirce – Water Transportation
Bob Byrd – Rail Transportation	

Members/Visitors

Arthur D. Paul – DEMA	Michael G. Chionchio – State Fire Marshal’s
Nancy Wyatt – DEMA	Bob Barrish – Citizen
Robert Pritchett – DNREC/EPCRA	Bill McCracken – NCC LEPC
Ellen Malenfant – DNREC	Richard Antoff – DNREC
Jim Cubbage – DVFA	Bill Hermstedt – Eastern Shore Natural Gas
Katrina Harris – EPA Contractor	Joseph Leonetti – NCC LEPC

The June 11, 2008 meeting of the State Emergency Response Commission (SERC) was called to order at approximately 9:10 a.m. by the SERC Chair Secretary Mr. David B. Mitchell. The attendees introduced themselves and a quorum was present. The March 12, 2008 meeting minutes were approved as written, following a motion by Mr. John Peirce and seconded by Senator Bruce Ennis.

STANDING COMMITTEE REPORTS

Finance and Budget Committee – Mr. Robert Newnam

Summary of SERC finances as of 5/28/08 (for accounts at DNREC):

SERC Fee Holding Account:

Carryover from 2007 calendar year	+ \$ 314,309
Fees received thus far in 2008	+ \$ 292,800 (a)(b)
Interest received thus far during 2008 (first 4 months)	+ \$ 5,859 (c)
Interest taken for State budget shortfall	- \$ 12,293 (d)

Account balance as of 5/28/08 \$ 600,675

Decon Trailer Replacement Account:

Carryover from 2007 calendar year	+ \$ 154,035
Interest received thus far during 2008 (first 4 months)	+ \$ 2,367 (e)

Account balance as of 5/28/08 \$ 156,402

Notes:

1. Reports and fees from facilities covering calendar year 2007 were due (to be postmarked) by 3/1/08. A small amount of additional fees are expected as we continue to follow up on delinquent reporters. Net fees received in 2007 totaled \$291,740.
2. Reimbursements will be necessary to a small number of facilities for reporting errors. These are typically mailed to facilities later in the year. Reimbursements in 2007 totaled \$600.
3. Interest will continue to accumulate. Total interest received on this account in 2007 was \$18,748.
4. Per H.B. 412, an amount of \$12,293 was taken from the SERC fee holding account, and transferred to the State General Fund in May. This amount represented interest on the account for the first 9 months of FY 2008, and was taken to help with the State's budget shortfall.
5. Interest will continue to accumulate. Total interest received on this account in 2007 was \$6,951.

HMEP Grant Review – Mr. Arthur Paul

The FY 2008 Hazardous Materials Emergency Preparedness (HMEP) Grant budget projections are presented below, all amounts listed represent dollars. There should be no problems liquidating the grants before September 30, 2008. Mr. Paul briefed that the anticipated 70% Grant increase will be in effect for the next grant period; Training from \$45K to \$78.9K and Planning from 46K to 75K. The grant package is due by July 1, 2008 and will be made available for the Commissions review. There is also a significant increase in reporting requirements; which will require the support of the Local Emergency Planning Committees (LEPCs).

Planning

Balance as of 05/28/08	22,645.79
Pending Items:	
Printing of SERT Plan 2000 copies	16,000.00
Renewal to Federal Toxic Program Commentary	418.00
Renewal of community Right-to-know Planning Guide	734.00
LEPCs (4) requests funds to attend IAFC HazMat Conference, Hunt Valley, MD	4,400.00
DEMA request one staff to IAFC HazMat Conference, Hunt Valley, MD	1,200.00
Fire School requests one staff to IAFC HazMat Conference, Hunt Valley, MD	1,200.00
Total Pending Items	22,752.00
Projected Planning Balance	-106.21

Training

Balance as of 05/28/08	9,220.25
Pending Items:	
Sussex County Decon Team 3 mbrs to HazMat Training Edison New Jersey	2,200.00
Total Pending Items	2,200.00
Projected Training Balance	7,020.25

HMEP – FY 2008

Approved Grants:	Planning	\$46,090
	<u>Training</u>	<u>\$45,133</u>
	Total	\$91,223

Request Planning and Training Project Proposals for FY2008

HMEP Key Dates:

Obligation and Performance Period: September 30, 2008

Liquidation Date: December 31, 2008

Information and Technology Committee – Mr. Bill Betts

The IT Committee met on May 6th at the Fire School with eight people present.

Tier II Manager – Shannon Splittorff reported that the new Tier II manager (version 3.4) upgrade was being used with the 2007 year information, and was moving along with a few minor kinks.

Shannon reported that there were 1,533 submissions this year with only 105 on paper, giving them 94% reporting on-line through the Tier II Manager.

Shannon reported that they were having two training sessions on the version 3.4 upgrade for Planners/responders on May 22nd, with 24 slots available at the St. Jones Preserve (south of Dover). There will be 12 slots in each class which will be in the morning, and afternoon. Sussex County requested 7 slots for their dispatchers and paramedics. As an update, the sessions were completed with 22 recipients receiving training.

Printouts/CDs for Fire Departments, and Backup for Tier II Manager System – Bill McCracken reported that he gave the NC fire companies printouts of the facilities in their fire districts. Future plans include getting them on CDs for each company in the state, showing the facilities in their fire districts, and handing them out in February each year for pre-planning only. This is an ongoing to-do project.

RFI/RFP concerning database with GIS for response sources and assets – Ricky Short reported that the bids were supposed to be open last week, and there were questions on whether an RFP has been selected. The first RFP doesn't include GIS, and with the State's funding problems, the outlook for the system doesn't look favorable for the next two years.

The data base is to be located at DEMA, but is presently at DTI, and is high intelligence, NIMS compliant, and all response agencies will be included in the program.

Public access to EPCRA Information (FOIA vs. Homeland Security Concerns) – Bill Betts reported that he had received copies of E-mails from Jim Werner where he had submitted a request in to the DNREC DAG for an opinion on this matter. Art Paul reported that it was also going through the DEMA DAG.

Status of Flags in CAD systems for Tier II facilities – There were questions on the accuracy of the system by New Castle representatives, who questioned the accuracy of the addresses in the Tier II system. EPCRA Group needs to make sure the "911 address" field is being used by the Dispatch Centers to enter the correct address for their purposes. Ricky Short reported that there are no flags

currently in the Sussex system, but they have a new data position that might be able to put them in as time permits. Bill Betts checked with Scott Bundek after the meeting, and there are flags for Tier II facilities in Kent County.

Art Paul reported that the Request-for-Proposal (RFP) for the DENS system expires in August, and that they might be going with a new vendor.

FY 2009 Budget – The FY 2009 budget was reviewed and approved by the members present. A copy of the proposal had already been sent to the Finance and Budget Committee to give them time to work on the proposal before the June SERC meeting. The FY 2009 budget request was for \$6,305.00 for Tier II maintenance and system support, and phone line charges for Emergency notifications to the LEPCs.

Data Gaps in Tier II Manager System – There are three main gaps in the system. First, the Tier II facilities are not currently plotted by GIS. The EPCRA group is going to contact the callboards to GEO code all of the facilities in their areas. Second, under GIS layers, the EPCRA group needs to work with their DNREC GIS support group to load updated GIS layers for schools, day care centers, etc., and to investigate additional data fields that can be loaded with each layer. The third gap area will be to get with the callboards to enter the facility data fields that they are responsible for, which includes the 911 addresses, fire district, and possibly ADC map page.

ADASHI – Art Paul has received the copies of ADASHI software, approved for purchase at our last meeting, and will be distributing them soon.

There was no other business, and the meeting adjourned.

Planning and Training Committee – Mr. Arthur Paul

The Committee met on May 29, 2008 at State Emergency Operations Center. Mr. Jamie Turner, Committee Chairman, chaired the meeting. Attendees were given a copy of the meeting agenda. The following agenda items were briefed and discussed.

SERC Meeting Program – The next SERC meeting will be Wednesday, June 11, 2008, at the Delaware State Fire School, Room 5b. Mr Paul recommended a presentation on the 1st Delaware HazMat Conference conducted in April; Mr. Joe Leonetti has developed a nice PowerPoint presentation that can be adjusted, if budget approval discussions run long.

HMEP Update – Mr. Paul briefed the status of the HMEP Planning and Training Grants; we are on line to liquidate the funds by September 30th as required. The anticipated 70% Grant increase will be in effect for the next grant period (Training from \$45K to \$78.9K and Planning from 46K to 75K). There is also a significant increase in reporting requirements; which will require the support of the LEPCs (attendees were given a copy of the Report of HMEP Grant Accomplishments and eligible activities for Planning and Training Grants). The grant package is due by July 1, 2008, however, Director Turner wants the package completed by Jun 10th and directed Mr Paul to forward the reporting requirements to the LEPC for a response.

Rail Hazardous Material Letter – Prior to the December SERC meeting letters were sent to Norfolk Southern Corporation and CSX Transportation asking questions pertaining to shipping and storage of HazMat railcars. Mr. Paul gave the committee a copy of the CSX response and Norfolk Southern's response was to suggest a special meeting to discuss the questions. The Committee discussed the responses; however the four LEPC representatives were not available due to scheduling conflicts.

The Committee decided to refer responses to LEPC reps for their opinion on a path forward and the Committee will precede based on their input.

Delaware HazMat Conference – Mr. Paul briefed that the 1st Delaware Hazardous Material Conference held in April was a huge success. The Conference was dedicated to the memory of Mr. James R. Kenney, NCC LEPC Planner. His Wife and Son were invited to the Dinner and his contributions to the State of Delaware were acknowledged. Nearly 100 people statewide attended the Friday Night Teambuilding Dinner and Mr Greg Noll, Speaker, gave an excellent engaging presentation. Saturday featured Emergency Medical Service Training, at the Brandywine Hundred Fire Company, with three stations, one using an advanced (\$100K) mannequin, and the two others on protective and monitoring equipment. It was an excellent training opportunity for EMS and should be considered for a future statewide EMS HazMat training activity. The training was conducted by Dr Edward Jasper & Team, Jefferson University Hospital, Philadelphia, PA.

The main event was hands-on HazMat training and exercises, conducted by the Fire School and sponsored by the DuPont EdgeMoor Plant. The event featured four training rotations in the morning and two exercise scenarios in the afternoon; which concluded with a decon line. The whole collaborative effort was a huge success! Special thanks to the HazMat Planning Committee, the Fire School, DuPont EdgeMoor Plant, and many other sponsors and contributors.

SERT Plan Revision & Review – Mr. Paul briefed that the SERC Plan was at the printers and that he was awaiting an estimate. He also requested a decision to print the Plan back-to-back; this would save a considerable amount of money because of the special Tyvek material that the plan is printed on. The Committee approved printing the plan back-to-back.

SERC Retreat – Mr. Paul stated that having a retreat in the Fall would be an excellent use of HMEP planning grant funds. Chairman Turner suggested that the Retreat be held in the springtime to accommodate the new administration and Cabinet Secretary. This is an excellent suggestion and this item will be tabled for the November Committee meeting.

The following new 2008 Committee meeting dates: Aug 28 / Nov 20.

Decon Trailer Committee – Mr. J. Allen Metheny, Sr.

The DECON Trailer User's Group met on June 4, 2008 at the Kent County Public Safety Building with all three teams represented. Highlights of the meeting follow:

Since the last meeting, the teams have:

- Responded to three emergency incidents
- Conducted five training classes or drills
- Completed two public appearance/community outreach events.

Training the companies that house the FDU trailers is continuing. There is some difficulty in getting a few of the fire companies that have the FDU's to commit to the training.

We approved the list of equipment for the 10 FDU's in the State committing \$5,000 worth of equipment to each unit. This will be funded with FY 07 WUD funds. DEMA has been requested to order this equipment as soon as possible.

Credentialing of the team members is on hold due to the lack of an acceptable ID system for Delaware. In the meantime, we have lost the WMD funds for this project.

The team reviewed the WMD FY06 and FY 07 funding requests. Primarily, these funds, other than the FDU trailers, will be used to cover the State Field Service Maintenance Contract and to maintain what we have and replace any agents, chips, etc, that become outdated. In the future, we may have to turn to SERC funding to maintain our equipment and supplies as the WMD funds fade away.

An update was given on the Statewide HAZMAT Conference. The group agreed to participate in the planning and management of such a Conference in the spring of 2008.

The team continued the discussed on an “identification” system for identifying persons before and after being decon. Orange wristbands would indicate the person has not been decon and a blue wristband would be worn after passing through decon. Work continues on this project.

Our next meeting is scheduled for August 28, 2008 at 1:30 p.p.

LOCAL EMERGENCY PLANNING COMMITTEE REPORTS

New Castle County – Mr. David Irwin

- Meeting Notes – There has been one LEPC meeting since the last SERC meeting. The meeting was held on May 12, 2008 and was hosted by Bill Simmons, Honeywell Plant Manager.
 - James Kenney: J. Kenney died on March 26, 2008. Jim was a true leader, teacher and friend. The First Delaware HazMat Conference was dedicated to Jim. A plaque recognizing his contributions to the NCCLEPC and NCCIHMRM was presented to his wife, Marge Kenney on May 17, 2008.
 - HazMat Conference: HazMat Conference Committee Chairman, Bill McCracken reported that based on participant survey the conference was an overwhelming success. The keynote speaker at the Friday evening Team Building Dinner was Greg Noll. On Saturday over 150 individuals from 15 organizations participated in the Emergency Medical Service Preparedness and Hazardous Materials Training evolutions conducted at the Brandywine Hundred Fire Company and DuPont Edge Moor Sites. Chairman McCracken also thanked the committee members who gave of their time and effort to make the event possible. A Power-Point presentation which included an overview of the conference planning, training evolutions and dinner was presented by Joe Leonetti.
 - In recognition of the DuPont Edge Moor Site’s support, commitment and generosity in hosting Saturday’s Hazardous Material training portion of the conference the NCC LEPC presented a plaque to Mr. A. Donofrio who accepted the award on behalf of Mr. M. Welch, Site Manager.
 - Claymont Air Monitoring Partnership: Mr. B. Golgolab discussed the Claymont Community and DNREC partnership to bring Global Community Monitoring to Claymont. The one year project is designed to measure the air quality around the Claymont Steel Facility. The project is scheduled to start in early June
 - US DOT Workshop: Mr. A. Murray, US DOT thanked DEMA and the NCCLEPC for promoting the one day DOT workshop in conjunction with the HazMat Conference. Mr. Murray reported that the workshop was very successful.
- Budget:

FY 08 Appropriation -	\$114,973.00
Expenses to date -	<u>\$ 93,592.22</u>
Balance as of April 30, 2008 -	\$ 21,380.78

- Facility Visits – NCC LEPC staff attended the DuPont Edge Moor Site CAP meeting. No Facility Plan reviews have been conducted since the last SERC meeting. The Facility Plan review checklist has been modified to better document the robustness of facility plans. Facility files have been reviewed and using a risk based approach facilities were prioritized and a schedule developed for the remainder of 2008. Facility visits will commence in June.
- HazMat Plan Status – Work has started on the annual review and update of the NCCLEPC Emergency Response Plan. The process of plotting Risk Zones on Tier II Manager has started. The Emergency Plan assessment tool has been revised to reflect current regulatory and facility needs.
- Exercise Status – Efforts are underway to identify a sponsor and host for the 2008 Tabletop exercise. The objective of the exercise will be to evaluate multi-jurisdictional and multi-agency communication and NIMS/ICS capabilities.
- HazMat Incidents – There have been no incidents since the last SERC meeting that required activation of NCCIHMRAs:
- Comments – NCCIHMRAs SOG development is progressing and other LEPCs and Emergency Response Groups have expressed interest in receiving copies. An effort to ensure a transparent State Workers' Compensation process for NCCIHMRAs volunteers is underway. Working with James Brunswick, DNREC Community Ombudsman to engage potentially impacted communities through respective civic associations.

City of Wilmington – Mr. George B. Giles

- Meeting Notes – The LEPC meeting was held on May 16, 2008. Final stages of liquidating FY 08 budget and awaiting approval for FY 09 budget. Training and outreach programs continue to be very active. Director Giles reported that the Office of Emergency Management will be officially moved on May 31st. The phone & fax numbers will remain the same. This building will provide more office space and storage. There is also adequate parking.
- Facility visits – Completed
- HazMat Plan Status – Not reported
- Exercise Status – Participated in the State RAD exercise. Participated in the NARAMCO tabletop exercise.
- HazMat Incidents – Wilmington responded to two incidents since last report.
- Comments – HazMat Training - 10 members of the Wilmington Fire Department attended the training at The Hazmat Conference. Continue training on Computer HazMat Program ADASHI. Will continue to train the 30 HazMat techs with the Wilmington Fire Department on a routine basis. Two members attended the New Jersey All Hazard Emergency Preparedness Conference. Will be training on new bio-chemical meters with HMHTTC. Planning & Outreach – Will partake along with DPH on a “Take the lead Campaign” in Wilmington on the Pandemic Influenza. Targeting elderly citizens & children. Will provide literature for the upcoming hurricane season. Will continue to do CERT Training through the Community. Are working on the Summer Weather Issues. Continue with Public Safety announcements & information on our radio station. Providing materials etc. on Emergency Preparedness in conjunction with Delmarva Power for Preparedness Night at the Blue Rocks.

Kent County – Mr. J. Allen Metheny, Sr.

- Meeting Notes - The regular meeting scheduled for May 13, 2008 was cancelled due to the flooding that had taken place in Kent County on the prior day that resulted in actions by the division of emergency management and other emergency responders in the county. The following updates are provided.

- Facility Visits – none
- HazMat Plan Status – We plan to start the facility inspections in the next few weeks using a contractor.
- Exercise status – The draft after action report for the Kent/Sussex dirty bomb exercise was received and several recommendations for improvement were made in eight different capabilities. Due to a recent decision made by the homeland security training and exercise committee, I am not planning to participate in any future exercises involving homeland security programs.
- HazMat Incidents – None

The next LEPC meeting will be July 8th at the Kent county public safety building at 10 a.m.

Sussex County – Ms. Marilyn O’Neal

- Meeting Notes: the May LEPC meeting was rescheduled to June 19th at the Sussex EOC in Georgetown and will include a tour of the new Emergency Operations Center and an update on the Delaware South TTX After Action Report. The last meeting was March 13th Biden Center, Cape Henlopen State Park. Incorporated DECON and Incident Reports through Tim Cooper Assistant Supervisor Keith Hines, USCG Marine Safety Detachment at Lewes, gave an excellent presentation on the Coast Guard’s capabilities Captain Bernard Carter and Lt. Marc Evans from the 31st Civil Support Team brought several vehicles and discussed Special Vehicle Capabilities Next meeting is tentatively planned for July 24th at the EOC in order to get back on schedule.
- Facility Visits – Not reported.
- HazMat Plan Status – Considering meeting dates for the Working Group to start review of the Sussex Plan.
- Exercise Status – Not reported.
- HazMat Incidents – None reported
- Comments – Training – Planning National Incident Management System (NIMS) 4.5 hour training for a future meeting; coordinating with Mark Claveleaux, DEMA. Budget - The same budget as last year was submitted to Finance and Budget Committee, since it was developed by the Working Group. Another version was submitted from the EOC with a \$500 difference but no explanation. The EOC also submitted Budget Objectives for FY 2009, but they were the same as FY2006 and did not include meetings, so it doesn’t meet the established Federal and State mandates. Chair Job Description - The EOC submitted a job description at the time of budget submittal. Although it addresses several required actions, it does not clearly delineate the mandated conditions necessary to meet SERC funding. It is my intention to bring the Sussex LEPC Working Group back together, and based on this job description, develop it further to meet the prerequisites necessary to address the original goal of establishing an active, functional Sussex LEPC in perpetuity to meet the County’s obligation under EPA’s Community Right-to-Know Act. The EOC is an integral part of the Working Group. HMEP Funds – I’ve asked Tim Cooper to take the lead on this since the Sussex EMS is familiar with requests for these funds. Environmental Protection Agency (EPA) National Survey- Response was submitted in timeframe required.

DNREC REPORT – Director James Werner

DNREC responded to a total of 345 responses in 2007. There were no SERT level responses called in 2007. DNREC transportation related responses for 2007 was 26% of the total number compared with 21% transportation related responses in 2006.

Statistics for the 1st quarter 2008 show DNREC responded to 70 incidents. This is compared to 70 responses in the 4th quarter of 2007. The largest number of responses continues to be transportation related spills and releases primarily from motor vehicle accidents, second highest in the 1st quarter 2008 was residential heating fuel spills.

DAWM Emergency Response Team members performed special duty functions May 30, 31 and June 1, 2008 at Dover Downs International Speedway for the NASCAR races. Responsibilities included pre-event surveys of the track and surrounding areas as well as response to any incidents that occurred. Three issues were investigated, no problems were found.

DAWM Emergency Response Team members provided the hazardous materials emergency response standby coverage May 8 through May 11, 2008 for the 2008 National High School Mock Trial Championship event held in Wilmington. ERT responders were on stand-by during the day and evening until midnight to respond to any incidents and backfill coverage to maintain normal statewide incident coverage. No incidents occurred.

On May 2, 2008, DNREC responded to 960 gallon transformer oil release at Merchants Square Shopping Center in Wilmington after vandals removed the plugs from four (4) transformers that were staged in the parking lot. The transformers were removed from the shopping center building prior to demolition and were awaiting off-site disposal. The transformer oil spill was contained on the asphalt parking lot. Initial field screening analysis indicated the transformer oil contained greater than 50 parts per million PBC. DNREC prepared to address issues of worker safety, run-off prevention, clean-up, and disposal associated with a significant PCB release. On May 5 DNREC received laboratory analytical results of the oil that refuted the field screening results. Analysis showed the oil contained less than 10 parts per million total PCB, classifying the oil as non-PCB. The oil spill response then proceeded as a normal oil spill cleanup.

OLD BUSINESS

1. Rail Hazardous Material Letter – this item is being reviewed by the Planning and Training Committee. At its last meeting, the Committee discussed the responses; however the four LEPC representatives were not available due to scheduling conflicts. The Committee decided to refer the responses to LEPC representatives for their opinions on a path forward and the Committee will proceed based on their input.
2. SERT Plan Revision & Review – Mr. Paul briefed that the SERC Plan was at the printers and should be distributed by the next meeting.

NEW BUSINESS

1. Budget Approval FY 2009 – The Commission was provided a copy the Finance and Budget (F & B) Committee recommendations, a LEPC budget approval worksheet, and the DNREC request letter. Mr. Robert Newnam, F & B Committee Chair, reviewed each of the recommendations for the seven requests; four LEPCs, the SERC Decon and Information and Technology Committees, and a new request from DNREC. New Castle County LEPC Chair Dave Irwin mentioned that the NCC carryover was estimated. Mr. Newnam made a motion to approve the budget as read, with consideration for the carryover; Senator Ennis seconded. The motion was approved by a vote of 14 yes to 1 no (City of Wilmington).

2. Annual Report FY 2008 – Mr. Paul briefed that the close-out for the annual report is June 30, 2008. He provided last year's information to the Committee chairs and requested inputs by July 31, 2008. He further requested inputs on improvements or changes to the Annual Report.
3. Dust Explosions – Mr. John Peirce mentioned a 60-Minutes television program on dust explosions. Secretary Mitchell thanked him for mentioning the program and asked for a copy and more information on dust explosions. The Fire Marshall shared some thoughts and suggested this type of threat needs closer consideration in future inspections. This should be included as a future item of discussion to include 1) Situational awareness, 2) Who has jurisdiction, and 3) What the SERC can do.

PRESENTATION – Mr Joe Leonetti, NCC Decon Chief, gave a comprehensive presentation on the First Delaware HazMat Conference. Mr. Leonetti thanked everyone for their hard work.

CLOSING COMMENTS

Mr. John R. Pierce, Water Transportation Commissioner, is retiring from the SERC after 10 years of service and the Seaford Mutual Assistance Group (SMAG) after over 30 years of service. Mr. Paul read a tribute from the Governor recognizing his steadfast commitment and offering congratulations and best wishes in the future. Mr. Paul personally thanked Mr. Peirce for his longstanding support of the SERC and the SMAG.

Secretary Mitchell noted that U.S. EPA Conference will be October 26-29, 2008 in Richmond, Virginia.

Grover P. Ingle, State Fire Marshal, volunteered to give a presentation to the SERC on the Milford pipe bomb incident. This will be coordinated through the Planning and Training Committee.

The State Fire Chief's Meeting on June 26th, 2008 at Slaughter Beach, and will include a presentation by the Delaware State Police on their new helicopter and boat.

Next meeting will be September 3, 2008, at the Fire School (this was changed from September 17th following a survey of the membership). Meeting adjourned at approximately 10:40 a.m.