

## **Working Group Procedures and Operations**

### **1. Purpose of Working Group**

- a. Provide technical recommendations regarding waste management alternatives for Delaware – Planning horizon 20 years
- b. Primarily focused on waste stream being handled by DSWA, particularly at Cherry Island
  - i. Although focus is bounded, we should be aware of unreasonable constraints associated with boundary conditions and can make recommendations for modifications of boundaries if they would significantly affect the feasibility of adopting a technology.
- c. Factors to be considered:
  - i. environmental impacts,
  - ii. public health and safety,
  - iii. environmental benefits,
  - iv. capital and operating cost,
  - v. technical reliability,
  - vi. economic feasibility,
  - vii. funding,
  - viii. social impacts (e.g. environmental justice)
- d. We are asked to identify any legislative or regulatory actions that are needed to implement our recommendations.

### **2. Meetings**

- a. Meetings are open to public and subject to Delaware's Freedom of Information codes
- b. Notes will be taken at every meeting and made available to the public
- c. We will start and end meetings according to schedule
- d. We have an opportunity to invite speakers
- e. We have a web page (<http://www.dnrec.delaware.gov/SWMTWG>)

### **3. Public Input**

- a. We will attempt to provide 10 minutes at the end of each meeting for brief public comments

- b. All documents made available to the working group will also be available to the public – primarily through web page.
- c. We are providing an opportunity on the working group web page for public comments
- d. If sufficient interest, we will provide an opportunity for public presentations at one of the meetings

## 2. Report

- a. A final report of 100 pages or less with a 5-page executive summary
- b. Report will be presented on May 15, 2006
- c. Report can have technical appendices although these will not necessarily be published (although they will be made available on the web site)
- d. Expect that the final report will be a consensus document
  - i. If a working group member has serious disagreement with the consensus, he or she can submit a two page statement of reasons for disagreement

## 3. Working Group Support

- a. Karen Garrison will provide administrative support
- b. We have access to technical support by staff of DNREC and DSWA
- c. If necessary we can retain consultants