

# **Instruction for use of “Notification of Compliance Status” Form**

(Applicable to all motor vehicle or mobile equipment surface coating operations)

## **General**

This form may be used to comply with the notification of compliance status requirements in 15.7.2 of Regulation 1138. The use of this form is optional. However, other means of notification must contain the information required under 15.7.2.3.1 through 15.7.2.3.5 of Regulation 1138.

This “Notification of Compliance Status” form may be used to report the initial compliance status of an **existing** affected motor vehicle or mobile equipment surface coating operation, if the owner or operator of the facility did not elect to or could not certify initial compliance at the time of submitting the “Initial Notification” in accordance with 15.7.1.

“Existing source” means a motor vehicle or mobile equipment surface coating operation that was actively engaged in motor vehicle or mobile equipment surface coating operations prior to September 17, 2007.

## **Required Submittal Date**

The owner or operator shall submit a “Notification of Compliance Status” to the Department (with copy to the U.S Environmental Protection Agency) by the following dates.

If the affected source is an **existing source** that did not or could not certify initial compliance with the submittal of the “Initial Notification”, the “Notification of Compliance Status” must be submitted no later than March 11, 2011 in accordance with the requirements of 15.7.2.3 of Regulation 1138.

The addresses for this submittal are provided below and in Item 5 of the “Notification of Compliance Status” form.

## **Items 1 and 2**

Provide the name of the affected motor vehicle or mobile equipment surface coating operation, its physical location, and the address where compliance records are kept, if different than the physical location of the facility.

## **Items 3**

Identify the owner or operator of the affected motor vehicle or mobile equipment surface coating operation, identified in Items 1 and 2.

## **Item 4a**

Requirement 15.4 of Regulation 1138 provides the requirements that the owner or operator of an affected motor vehicle or mobile equipment surface coating operation must be in compliance with to satisfactorily demonstrate compliance with Section 15 of Regulation 1138.

For this form, the owner or operator would certify compliance with Section 15 of Regulation 1138 by checking the box listed under Item 4a.

## **Instruction for use of “Notification of Compliance Status” Form**

(Continued)

If the owner or operator of the affected motor vehicle or mobile equipment surface coating operation is unable to certify that the motor vehicle or mobile equipment surface coating operation is in compliance with the applicable requirements of Section 15 of Regulation 1138 at the time of submitting the “Notification of Compliance Status”, the owner would not check the box under Item 4a. Instead, the owner or operator would complete Item 4b on page 2 of the “Notification of Compliance Status” form.

### **Item 4b**

If the affected motor vehicle or mobile equipment surface coating operation is not in compliance with the applicable requirements of Section 15 of Regulation 1138, the owner or operator must provide a complete explanation of the noncompliance, the corrective actions being undertaken to bring the motor vehicle or mobile equipment surface coating operation into compliance, and the expected date that compliance will be demonstrated. Space for this information is provided on page 2 of the form. The owner or operator should use and attach additional paper, if additional space is needed.

### **Item 4c**

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation certifies that the “Notification of Compliance Status” is true, accurate, and complete as demonstrated by the completion of Item 4d.

### **Item 4d**

The owner or operator of the affected motor vehicle or mobile equipment surface coating operation provides the information needed and signs the form to certify the truth, accuracy, and completeness of the notification.

### **Item 5**

The owner or operator must submit the completed “Notification of Compliance Status” to the Department of Natural Resources and Environmental Control (with a copy to the U.S. Environmental Protection Agency) at the addresses provided below and in Item 5 of the form. The owner or operator should keep a copy of the completed form.

### **Submit the Notification of Compliance Status to the following addresses**

Delaware Department of Natural Resources and  
Environmental Control  
Director, Division of Air Quality  
Blue Hen Corporate Center  
655 S. Bay Road, Suite 5N  
Dover, DE 19901

U. S. Environmental Protection Agency  
Director, Air Protection Division  
1650 Arch Street  
Philadelphia, PA 19103

# Notification of Compliance Status

## Regulation 1138 – Section 15

### Emission Standards for Area Source Motor Vehicle or Mobile Equipment Surface Coating Operations

For  
All  
Sources

**Submittal Date:** An existing affected source that did not certify initial compliance with the submittal of the "Initial Notification" must submit the "Notification of Compliance Status" no later than March 11, 2011.

[1] **Name of the facility:**

[2] **Physical location – Street Address:** \_\_\_\_\_

City, State, Zip Code : \_\_\_\_\_

**Address where compliance records are kept, if different than the physical location**

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

[3] **Name of Owner or Operator:**

[4] **Certification of Compliance**

- a The owner or operator of the affected motor vehicle or mobile equipment surface coating operation shall certify compliance with Section 15 of Regulation 1138 by checking (✓) the following compliance statement, if appropriate. If the owner or operator cannot certify compliance with Section 15 of Regulation 1138, the owner or operator provides the information needed in Item 4b below.

**Certify compliance for the affected motor vehicle or mobile equipment surface coating operations by checking the following box**

The owner or operator certifies that the affected motor vehicle or mobile equipment surface coating operations are in compliance with all applicable requirements of Section 15 of Regulation 1138.

- b **Provide a complete explanation of the noncompliance, a description of the corrective actions being taken to achieve compliance and the expected date for achieving compliant operation in the space provided on page 2.**

c **I certify that all the information contained in this notification is true, accurate, and complete.**

d Signature: \_\_\_\_\_

Date : \_\_\_\_\_

Title/Position: \_\_\_\_\_

Telephone No: \_\_\_\_\_

Email Address: \_\_\_\_\_

Printed Name: \_\_\_\_\_

# Notification of Compliance Status

## Regulation 1138 – Section 15

Emission Standards for Area Source  
Motor Vehicle or Mobile Equipment Surface Coating Operations

For  
All  
Sources

Name of the facility:

- [4] **Certification of Compliance**  
b Provide a complete explanation of the noncompliance, a description of the corrective actions being taken to achieve compliance and the expected date for achieving compliant operation.

- [5] The owner or operator must submit this “Notification of Compliance Status” to the following agencies by the submittal date provided on page 1 of this form. **Remember** to keep a copy of this notification.

Delaware Department of Natural Resources  
and Environmental Control  
Director, Division of Air Quality  
Blue Hen Corporate Center  
655 S. Bay Road, Suite 5N  
Dover, DE 19901

U. S. Environmental Protection Agency  
Director, Air Protection Division  
1650 Arch Street  
Philadelphia, PA 19103