

# **Instruction for use of “Initial Notification” Form**

(Applicable to **new** miscellaneous parts or products surface coating operations)

## **General**

This form may be used by facilities that operate **new** miscellaneous parts or products surface coating operations to comply with the initial notification requirements in 14.7.1 of Regulation 1138. The use of this form is optional. However, other means of notification must contain the information required under 14.7.1.1 through 14.7.1.8 of Regulation 1138.

“New source” means a miscellaneous parts or products surface coating operation that was not actively engaged in miscellaneous parts or products surface coating operations prior to September 17, 2007.

## **Required Submittal Date**

The owner or operator shall submit an “Initial Notification” to the Department (with copy to the U.S Environmental Protection Agency) no later than 180 days after initial startup or April 11, 2010, whichever is later.

The addresses for this submittal are provided below and in Item 8 of the “Initial Notification” form.

Note: The April 11, 2010 submittal date is based on the final effective date of this Delaware planned regulation, Section 14.

## **Items 1 and 2**

Provide the name of the affected miscellaneous parts or products surface coating operation, its physical location, and the address where compliance records are kept, if different than the physical location of the facility.

## **Items 3**

Identify the owner or operator of the affected miscellaneous parts or products surface coating operation, identified in Items 1 and 2, and provide the owner or operator’s mailing address.

## **Item 4**

The owner or operator of the affected miscellaneous parts or products surface coating operation indicates (checks appropriate box) whether the facility is subject to the provisions of Section 14 of Regulation 1138. The facility is subject to Section 14, if both of the following statements are applicable.

### **1. The facility is an area source.**

“Area source” means any stationary source or group of stationary sources located within a contiguous area and under common control that does not emit nor have the potential to emit considering controls, in the aggregate, 10 tons per year or more of any hazardous air pollutant (HAP) and 25 tons per year or more of any combination of hazardous air pollutants (HAPs).

## **Instruction for use of “Initial Notification” Form**

(Continued)

- 2. The facility performs spray application of coatings that contain target HAPs to any part or product made of plastic, metal, or combination of plastic and metal that are not motor vehicles or mobile equipment.**

“Target HAPs” are compounds of cadmium, chromium, lead, manganese, or nickel.

### **Item 5**

The owner or operator of the affected miscellaneous parts or products surface coating operation identifies (checks appropriate box) whether the miscellaneous parts or products surface coating operations at the facility is a new affected source or an existing affected source.

- An affected source is **new**, if the facility was not actively engaged in miscellaneous parts or products surface coating operations prior to September 17, 2007.
- An affected source is **existing**, if the facility was actively engaged in miscellaneous parts or products surface coating operations prior to September 17, 2007.

### **Item 6**

The owner or operator of the affected miscellaneous parts or products surface coating operation provides a brief description of the miscellaneous parts or products surface coating operation. The description must include the number of spray booths and preparations stations and the number of painters usually employed at the operations. The owner or operator should continue on blank sheet of paper and attach it to this notification, if additional space is needed.

### **Item 7a**

Requirement 14.4 of Regulation 1138 provides the requirements that the owner or operator of an affected miscellaneous parts or products surface coating operations must be in compliance with to satisfactorily demonstrate initial compliance with Section 14 of Regulation 1138.

For this form, the owner or operator would certify initial compliance with Section 14 of Regulation 1138 by checking the boxes listed under Item 7a.

### **Item 7b**

The owner or operator of the affected miscellaneous parts or products surface coating operations certifies that the “Initial Notification” is true, accurate, and complete as demonstrated by the completion of Item 7c.

### **Item 7c**

The owner or operator of the affected miscellaneous parts or products surface coating operations provides the information needed and signs the form to certify the truth, accuracy, and completeness of the notification.

## **Instruction for use of “Initial Notification” Form**

(Continued)

### **Item 8**

The owner or operator must submit the completed “Initial Notification” to the Department of Natural Resources and Environmental Control (with a copy to the U.S. Environmental Protection Agency) at the addresses provided below and in Item 8 of the form. The owner or operator should keep a copy of the completed form.

### **Submit the Initial Notification to the following addresses**

Delaware Department of Natural Resources and  
Environmental Control  
Administrator, Air Quality Management  
156 S. State Street  
Dover, DE 19901

U. S. Environmental Protection Agency  
Director, Air Protection Division  
1650 Arch Street  
Philadelphia, PA 19103

# Initial Notification

## Regulation 1138 – Section 14

### Emission Standards for Area Source Miscellaneous Parts or Products Surface Coating Operations

For  
New  
Sources

**Submittal Date:** The “Initial Notification” must be submitted no later than 180 days after initial startup or April 11, 2010, whichever is later.

[1] **Name of the facility:** \_\_\_\_\_

[2] **Physical location – Street Address:** \_\_\_\_\_

City, State, Zip Code : \_\_\_\_\_

**Address where compliance records are kept, if different than the physical location**

Street Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

[3] **Name of Owner or Operator:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City, State, Zip Code: \_\_\_\_\_

[4] **Is the facility subject to Section 14 of Regulation 1138?**

Check appropriate box

Yes  No

[5] **Is the miscellaneous parts or products surface coating operation a new affected source or an existing affected source?**

Check applicable box

New affected source  
 Existing affected source

[6] **Provide a brief description of the miscellaneous parts or products surface coating operation. The description must include the number of spray booths and preparation stations and the number of painters usually employed at the operation.**

# Initial Notification

## Regulation 1138 – Section 14

### Emission Standards for Area Source Miscellaneous Parts or Products Surface Coating Operations

For  
New  
Sources

Name of the facility:

[7] **Certification of Initial Compliance**

- a The owner or operator of the affected miscellaneous parts or products surface coating operations shall certify initial compliance with Section 14 of Regulation 1138 by checking (√) the following compliance statements.

**Certify initial compliance for new miscellaneous parts or products surface coating operations by checking following boxes**

The owner or operator certifies that the affected miscellaneous parts or products surface coating operations are in compliance with all applicable requirements of Section 14 of Regulation 1138.

The owner or operator certifies that this “Initial Notification” serves as the “Notification of Compliance Status” in accordance with 14.7.1.7.

- b **I certify that all the information contained in this notification is true, accurate, and complete.**

c Signature: \_\_\_\_\_ Date : \_\_\_\_\_  
Title/Position: \_\_\_\_\_ Telephone No: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

- [8] **The owner or operator must submit this “Initial Notification” to the following agencies by the submittal date provided on page 1 of this form. Remember to keep a copy of this notification.**

Delaware Department of Natural Resources  
and Environmental Control  
Administrator, Air Quality Management  
156 S. State Street  
Dover, DE 19901

U. S. Environmental Protection Agency  
Director, Air Protection Division  
1650 Arch Street  
Philadelphia, PA 19103