

Instruction for use of “Initial Notification” Form

General

The “Initial Notification” form may be used by an **affected facility** that operates a halogenated solvent cleaning operation to comply with the initial notification requirements in 8.10.5.1 of Section 8.0 of Regulation 1138 (Section 8). The use of this form is optional. However, other means of notification must contain the information required under 8.10.5.1.1 through 8.10.5.1.7 of Section 8.

“**Affected facility**” means, for the purposes of 8.0 of this regulation, all solvent cleaning machines subject to 8.0, except for the following.

- Solvent cleaning machines used in the manufacture or maintenance of aerospace products.
- Solvent cleaning machines used in the manufacture of narrow tubing.
- Continuous web cleaning machines, located at a major source that is subject to the facility-wide limits in 8.10.2.2 of this regulation.
- Cold batch cleaning machines, located at an area source that is subject to the facility-wide limits in 8.10.2.2 of this regulation.

Required Submittal Date

The owner or operator of an **affected facility** that operates a halogenated solvent cleaning operation shall submit an initial notification to the Department (with copy to the U.S Environmental Protection Agency) no later than November 11, 2011 or not later than 120 days after the affected facility’s initial startup, whichever is later.

The addresses for this submittal are provided below and in Item 7 of the “Initial Notification” form.

Items 1

Provide the name of the affected facility that operates a halogenated solvent cleaning operation.

Items 2

Provide the physical location of the affected facility that operates a halogenated solvent cleaning operation and the address where any compliance records are kept, if different than the physical location of the affected facility.

Items 3

Provide the name and address of the owner or operator of the affected facility that operates the halogenated solvent cleaning operation identified in Items 1 and 2.

Instruction for use of “Initial Notification” Form

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Item 4

The owner or operator shall identify the following for each solvent cleaning machine that is subject to the additional facility-wide requirements under 8.10 of Section 8.

- The initial installation date of the solvent cleaning machine
- The estimated annual halogenated HAP solvent consumption in kilograms per year.

Space for up to 7 solvent cleaning machines is provided on page 2 of the “Initial Notification” form. If there are more than 7 solvent cleaning machines, complete information required on a separate page and attach to the “Initial Notification” form.

Item 5

Instructional purposes only.

Item 5 directs the owner or operator of the affected facility to provide a brief description for each solvent cleaning machine that is subject to the additional facility-wide requirements under 8.10 of Section 8 in the space provided on page 2 of the “Initial Notification” form.

Page 2 – Description of the solvent cleaning machines

For each solvent cleaning machine that is subject to the additional facility-wide requirements, the owner or operator of the affected facility must provide brief description that should include, at minimum, the following information.

- Machine type (batch vapor, batch cold, vapor in-line or cold in-line).
- The halogenated HAP solvent used in the solvent cleaning machine.
- The solvent/air interface area.
- The existing control technologies used to comply with Section 8.

If additional space is required to complete the brief description of all solvent cleaning machines, complete the descriptions on a separate page and attach to the provided “Initial Notification” form.

Item 6

The responsible person, as defined in 3.2 of Regulation 1138, must certify that the statements and information contained in the initial notification are true, accurate, and complete.

The responsible person must also sign the “Initial Notification” form and provide the information requested.

Instruction for use of “Initial Notification” Form

(Continued)

Item 7

The owner or operator must submit the completed “Initial Notification” form to the Department of Natural Resources and Environmental Control (with a copy to the U.S. Environmental Protection Agency) at the addresses provided below and in Item 7 of the form. The owner or operator should keep a copy of the completed form.

Submit the Initial Notification to the following addresses

Delaware Department of Natural Resources and
Environmental Control
Director of Air Quality
Blue Hen Corporate Center
655 S Bay Road, Suite 5N
Dover, DE 19901

U. S. Environmental Protection Agency
Director, Air Protection Division
1650 Arch Street
Philadelphia, PA 19103

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Initial Notification

For additional facility-wide requirements applicable to affected facilities

Regulation 1138 – Section 8

Emission Standards for Halogenated Solvent Cleaning

Submittal Date: This “Initial Notification” must be submitted no later than **November 11, 2011** or not later than 120 days after the affected facility’s initial startup, whichever is later.

[1] **Name of the facility:** _____

[2] **Physical location – Street Address:** _____

City, State, Zip Code : _____

Address where any compliance records are kept, if different than the physical location

Street Address: _____

City, State, Zip Code: _____

[3] **Name of Owner or Operator:** _____

Mailing Address: _____

City, State, Zip Code: _____

[4] **Provide the initial installation date and an estimate of the annual halogenated HAP solvent consumption for each solvent cleaning machine subject to the additional facility-wide requirements applicable to affected facilities.**

<u>Solvent Cleaning machine</u>	<u>Initial installation date</u>	<u>Estimated annual halogenated HAP solvent consumption (Kilograms per year)</u>

[5] **Provide a brief description of all solvent cleaning machines subject to the additional facility-wide requirements applicable to affected facilities in the space provided on page 2 of this form.**

[6] **I certify that all the information contained in this notification is true, accurate, and complete.**

Signature: _____

Date : _____

Title/Position: _____

Telephone No: _____

Email Address: _____

Printed Name: _____

[7] **The owner or operator must submit this “Initial Notification” form to the following agencies by the submittal date provided above. Remember to keep a copy of this notification.**

Delaware Department of Natural Resources
and Environmental Control
Director of Air Quality
Blue Hen Corporate Center
655 S. Bay Road, Suite 5N
Dover, DE 19901

U. S. Environmental Protection Agency
Director, Air Protection Division
1650 Arch Street
Philadelphia, PA 19103

Initial Notification

For additional facility-wide requirements applicable to affected facilities

Regulation 1138 – Section 8

Emission Standards for Halogenated Solvent Cleaning

Provide a brief description of all solvent cleaning machines subject to the additional facility-wide requirements applicable to affected facilities. The description must include, at minimum, the type of solvent cleaning machine, type of halogenated HAP solvent used, the solvent/air interface area, and the types of control technologies employed.

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