

Instruction for use of “Semi-annual Compliance Report” - Form 1

Use this form, if there were no deviations during the reporting period

- Use Form 1 if no deviations occurred during the reporting period.
- Use Form 2 if a deviation occurred during the reporting period.

General

Form 1 may be used by facilities that operate asphalt processing or asphalt roofing products manufacturing operations (affected sources) to comply with the semi-annual compliance reporting requirements in 16.10.1 and 16.10.2 of Section 16 of Regulation 1138. The use of Form 1 is optional. However, other means of reporting must contain the information required under 16.10.1 and 16.10.2 of Section 16 of Regulation 1138.

Required Submittal Date

The owner or operator of an asphalt processing or asphalt roofing products manufacturing operation shall submit a semi-annual compliance report to the Department (with copy to the U.S Environmental Protection Agency) by the following dates.

- No later than July 31 for the reporting period of January 1 through June 30.
- No later than January 31 for the reporting period of July 1 through December 31.

The addresses for this submittal are provided below and in Item 9 of the “Semi-annual Compliance Report” form.

Items 1

Provide the name of the affected asphalt processing or asphalt roofing products manufacturing operation.

Items 2

Provide the physical location of the affected asphalt processing or asphalt roofing products manufacturing operation.

Items 3

Provide the name of the owner or operator of the affected asphalt processing or asphalt roofing products manufacturing operation identified in Items 1 and 2.

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Use this form if there were no deviations during the reporting period

(Continued)

Item 4

Identify the reporting period covered by the semi-annual compliance report by circling the appropriate beginning and ending dates.

Should the reporting period begin or end with a different date, write in the different beginning date or ending date on the right side of Item 4. This would occur, for example, in the initial reporting period of December 2 (the initial compliance date for existing sources) through December 31, 2010.

Item 5

Identify (checking the appropriate box) whether there were any periods during which any continuous parameter monitoring system was out-of-control, as specified in 3.8.3.7 of Regulation 1138.

A continuous parameter monitoring system is out-of-control if either of the following occurs.

- The zero (low-level), mid-level (if applicable), or high-level calibration drift (CD) exceeds two times the applicable CD specification in the applicable performance specification or in the relevant standard or
- The continuous parameter monitoring system fails a performance test audit (e.g., cylinder gas audit), relative accuracy audit, relative accuracy test audit, or linearity test audit.

Item 6

For each of the emission points, identify the following using the tables provided in Item 6 on Page 2 of the “Semi-annual Compliance Report” form.

- Identify whether a control device is used to comply with the emission limitations of Section 16.
- Identify the site-specific process parameter(s) being monitored to comply with the emission limitations of Section 16, if no control device is used.
- Identify the type of operations (e.g. blowing still, coater only, saturator only, or combined saturator and coater) being controlled by either a control device or process operating condition.

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Use this form if there were no deviations during the reporting period

(Continued)

Item 7

The responsible person, as defined in 3.2 of Regulation 1138, must certify the following.

- That there were no deviations from any emission limitation or any operating or maintenance requirement during the reporting period and
- That the statements and information contained in the semi-annual compliance report are true, accurate, and complete.

The responsible person must also sign the “Semi-annual Compliance Report” form and provide the information requested.

Item 8

Provide the date the semi-annual compliance report was prepared.

Item 9

The owner or operator must submit the completed “Semi-annual Compliance Report” form to the Department of Natural Resources and Environmental Control (with a copy to the U.S. Environmental Protection Agency) at the addresses provided below and in Item 9 of the form. The owner or operator should keep a copy of the completed form.

Submit the Semi-annual Compliance Report to the following addresses

Delaware Department of Natural Resources and
Environmental Control
Director of Air Quality
Blue Hen Corporate Center
655 S. Bay Road Suite 5N
Dover, DE 19901

U. S. Environmental Protection Agency
Director, Air Protection Division
1650 Arch Street
Philadelphia, PA 19103

Semi-annual Compliance Report

Form 1

Use this form when no deviations occurred during the reporting period

Regulation 1138 – Section 16

Emission Standards for Area Source Asphalt Processing and Asphalt Roofing Products Manufacturing Operations

Submittal Date: The normal reporting periods are January 1 – June 30 and July 1 – December 31.
The semi-annual compliance report must be submitted no later than 31 days following the end of the reporting period.

[1] **Name of the facility:** _____

[2] **Physical location – Street Address:** _____

City, State, Zip Code : _____

[3] **Name of Owner or Operator:** _____

[4] **Identify the reporting period covered by this semi-annual compliance report.**

Circle the appropriate dates

- Beginning date of the reporting period January 1 July 1
- Ending date of the reporting period June 30 December 31

[5] **Identify whether there were any periods during which any continuous parameter monitoring system (CPMS) was out-of-control, as specified in 3.8.3.7 of this regulation.**

Check appropriate box below

<input type="checkbox"/>
<input type="checkbox"/>

There were **no periods** during which any of the CPMS were out-of-control during the reporting period.

Yes, there were periods during which the CPMS were out-of-control during the reporting period.

[6] **Identify whether control devices or process conditions are employed to comply with the emission limitations of Section 16 of Regulation 1138 by completing Item 6 on Page 2 of the “Semi-annual Compliance Report” form.**

[7] • **I certify that there were no deviations from any emission limitation or any operating or maintenance requirement during the reporting period and that all the statements and information contained in this report are true, accurate, and complete.**

Printed Name: _____

Title/Position: _____ Telephone No: _____

Email Address: _____

Signature: _____ Date : _____

[8] **Date of this report:** _____

[9] **The owner or operator must submit this “Semi-annual Compliance Report” form to the following agencies by the submittal date provided above on this form. Remember to keep a copy of this report.**

Delaware Department of Natural Resources
and Environmental Control
Director of Air Quality
Blue Hen Corporate Mall
655 S. Bay Road, Suite 5N
Dover, DE 19901

U. S. Environmental Protection Agency
Director, Air Protection Division
1650 Arch Street
Philadelphia, PA 19103

Semi-annual Compliance Report

Form 1

Regulation 1138 – Section 16

Emission Standards for Area Source Asphalt Processing and Asphalt Roofing Products Manufacturing Operations

Use this form
when no
deviations
occurred during
the reporting
period

[6] Identify whether a control devices or process operating conditions are being used to comply with the emission limitations of Section 16 of Regulation for each emission point.

Asphalt processing emission points	Type of operation	Check appropriate box				If a control device is not used, identify the site-specific process parameter(s) being monitored to demonstrate compliance.
		Is a control device used?				
AP emission point #1	Blowing still	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
AP emission point #2	Blowing still	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
AP emission point #3	Blowing still	<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	

Asphalt roofing products manufacturing emission points	Type of ^A operation	Check appropriate box				If a control device is not used, identify the site-specific process parameter(s) being monitored to demonstrate compliance.
		Is a control device used?				
RP emission point #1		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
RP emission point #2		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
RP emission point #3		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
RP emission point #4		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	
RP emission point #5		<input type="checkbox"/>	Yes	<input type="checkbox"/>	No	

Note A: Indicate the type of operation with “C” (coater only), “S” (saturator only) or “CS” (combined saturator & coater)