Scrap Tire Facility
Annual Report

Delaware Department of Natural Resources and Environmental Control,
Solid & Hazardous Waste Management Section

Scrap tire facilities are required to submit an Annual Report pursuant to Section 12.7.4.1 of Delaware’s Regulations Governing Solid Waste (DRGSW).

The Annual Report summarizes scrap tire facility activities conducted throughout the previous calendar year including: the January 1st inventory, amount of scrap tires removed from the facility, and a calculation demonstrating that the facility meets the annual scrap tires turnover requirement. The Annual Report also requires the scrap tire facility to list all the transporters used within the calendar year and all authorized treatment, storage, disposal, or recycling facilities (TSDRF) that received the scrap tires.

Please submit the signed and completed annual report to the Department by March 1st of each calendar year in order to meet the reporting requirements of DRGSW§12.7.4.1. Failure to comply with the requirements stated may result in enforcement. The full scrap tire regulations DRGSW§12 can be viewed at: [http://regulations.delaware.gov/AdminCode/title7/1000/1300/1301.pdf](http://regulations.delaware.gov/AdminCode/title7/1000/1300/1301.pdf)

Business Name: ____________________________________________________________

Site Identification Number or Permit Number: DEST ___ ___ ___ ___ ___

Demonstration of Percentage Turnover:

Annually, scrap tire facilities must remove at least 75% of their scrap tire inventory to be in compliance with DRGSW§12.7.1.6 which states:

“Scrap tires cannot stay on-site indefinitely: each calendar year, the amount of scrap tires removed from the facility must equal at least 75% (by weight, volume or number) of the amount of scrap tires accumulated on-site on January 1st of that calendar year.”

To calculate the percentage of turnover, divide the total amount of scrap tires removed (line 2) by the January 1st scrap tire inventory (line 1) then multiply by 100 to get the percentage of turnover. For example calculations, please refer to the “Scrap Tire Facility Percentage of Turnover: Guidance Document” which can be found here: [http://www.dnrec.delaware.gov/dwhs/Info/Pages/ScrapTire.aspx](http://www.dnrec.delaware.gov/dwhs/Info/Pages/ScrapTire.aspx)

Please be sure to indicate the units used (number, weight, or volume) in lines 1 and 2 below:

1. Scrap tire inventory on January 1st, previous calendar year: _______________

   Circle Units: Number, Weight (PTE) or Volume (cubic feet)

* **PTE definition:** A PTE, passenger tire equivalent, is a conversion measurement using the assumption that one passenger car tire is equal to 25 pounds. A tire weighing more than 25 pounds shall be evaluated by dividing its total weight in pounds by 25 pounds to equal the number of PTEs.
2. Scrap tires removed to a TSDRF during the entire previous calendar year: ____________

   Circle Units: Number, Weight (PTE) or Volume (cubic feet)

3. Percentage of Turnover for the previous calendar year:

   \[
   \frac{\text{Line 2}}{\text{Line 1}} \times 100 = \frac{\%}{\%}
   \]

List the transporters used to remove scrap tires in the previous calendar year:

<table>
<thead>
<tr>
<th>Transporter Name</th>
<th>DE Transporter Permit Number (DE-SW-)</th>
<th>Telephone Number</th>
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List all TSDRF that received scrap tires in the previous calendar year:

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<th>Authorized TSDRF Name</th>
<th>Address</th>
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Certification: I certify that the information contained in this document is correct.

Signature: ___________________________ Date: ___________________________
Name: ___________________________ Title: ___________________________

Return the fully completed form to by mail, fax or email to:

Department of Natural Resources and Environmental Control
Solid and Hazardous Waste Management Section
Attn: Lance Caulk
89 Kings Highway
Dover, Delaware 19901

Fax: 302.739.5060   Email: Lance.Caulk@state.de.us