

DEPARTMENT OF NATURAL RESOURCES AND ENVIRONMENTAL CONTROL
DIVISION OF WASTE & HAZARDOUS SUBSTANCES
SITE INVESTIGATION & RESTORATION BRANCH

MEMORANDUM

TO: Collin P. O'Mara – Secretary, DNREC

FROM: Randall S. Wolfe – Analytical Chemist III, DWHS-SIRB *RSW 12/7/10*
John G. Cargill, IV – Hydrologist IV, DWHS-SIRB *JGC 12/7/10*

THROUGH: Marjorie A. Crofts – Director, DWHS *MAC 12.13.10*
Katherine E. Bunting-Howarth – Director, DWR *KEB*
Sergio Huerta – Environmental Program Administrator, DWR-ELS *SH 12-15-10*
Kathy A. Knowles – Lab Manager II, DWR-ELS *KAK 12/14/10*
Kathy Stiller – Program Manager II, DWHS-SIRB *KMS 12/7/10*
Tim Ratsep – Program Manager I, DWHS-SIRB *TR 12/7/10*
Bob Schulte – Analytical Chemist IV, DWHS-SIRB *MS 12/7/10*

RE: Use of Contract Laboratory Services for Brownfield Projects

DATE: December 7, 2010

On November 18, 2010, DNREC-SIRB personnel and DNREC-Environmental Laboratory Section (ELS) personnel met to discuss laboratory work associated with Delaware Brownfield Program sites. Specifically, personnel assessed whether the ELS could match pricing, turnaround times and analytical requirements demanded by the program.

Both parties agreed that the ELS could not, at present, accommodate all of the needs of the program. However, it was agreed that the ELS would participate in the planning stages of Brownfield site work to gain a better understanding of procedures, sample volumes, and timing constraints/needs that accompany such work. The intent of the ELS will be to move towards equipping and staffing the laboratory in order to meet the needs of the Brownfield Program and for the Brownfield Program to transition work into the ELS.

A plan was established for SIRB and ELS to meet on a quarterly basis to assess whether the ELS is able to perform the necessary analyses at the same price as the commercial, out of state, contract laboratory and also meet the timing constraints imposed by the Brownfield site work plans.

Utilization of the contract laboratory for all Brownfield Site analytical work will commence immediately. This action will save the Brownfield Grant Program approximately \$400,000.00 per year, allowing a minimum of two additional for-profit or one additional non-profit sites to be completed each fiscal year.

DNREC-SIRB and DNREC-ELS will meet in March, June, September, and December of each year until the ELS is equipped to take all or a portion of Brownfield analytical work or until a different agreement is made.

7742

REQUEST FOR ACTION BY SECRETARY'S OFFICE

Action Requested

Disposition Requested

For Your Approval/Signature

Return To: Tracy

Review & Comment

Mail To:

For Your Information

Other:

DUE DATE:

Approvals Required Prior to Submission

Name Initials Date

Collin P. O'Mara

CPO

Remarks

Use of Laboratory Services for Brownfield Projects between Water and Waste and Hazardous Substances.

Once signed, please return to Tracy

*Tracy
Laboratory Account
Project*

From: Tracy

Division: WHS DO

Phone: (302) 739-9400

